



**Executive Committee Meeting
June 3, 2026**

and

**Council Meeting
June 4, 2026**

Virginia Beach



Virginia State Bar

1111 E. Main Street, Suite 700
Richmond, Virginia 23219-0026
Telephone: (804) 775-0500

AGENDA

EXECUTIVE COMMITTEE MEETING Wednesday, June 3, 2026, 12 noon Hilton Garden Inn, 3315 Atlantic Avenue, Virginia Beach

I. Reports and Information Items	Tab
A. President's Report K. Brett Marston, President	1
B. Executive Director's Report Janet P. Van Cuyk, Acting Executive Director	2
C. Financial Report Crystal T. Hendrick, Director of Finance and Procurement	3
D. Office of Bar Counsel Report Renu M. Brennan, Bar Counsel	4
E. Committee on Lawyer Referral Report - VLRS Rule Changes Mark S. Brennan, Chair	9
F. 2024-2028 VSB Strategic Plan Update K. Brett Marston, President DaVida M. Davis, Acting Deputy Executive Director	10
II. Action Items	
A. Approval of April 29, 2026 Meeting Minutes K. Brett Marston, President	11
B. Approval of Appointments for Disciplinary District Committees Janet P. Van Cuyk, Acting Executive Director	12

The mission of the Virginia State Bar is (1) to protect the public, (2) to regulate the legal profession in Virginia, (3) to advance access to legal services, and (4) to assist in improving the legal profession and the judicial system.

Executive Committee Meeting Agenda

June 3, 2026

Page 2 of 2

- C. Approval of Amendments to Section Bylaws **13**
Mallory J. Ralston, Director of Bar Programs & Engagement
- D. Harry L. Carrico Professionalism Course Extension Requests **14**
Megan R. Connor, Deputy Director of Bar Programs & Engagement
- E. Approval of Resolutions for K. Brett Marston and Gentry Locke Attorneys **15**
Susan B. Tarley, President-Elect

II. Notice of Upcoming Meetings, Receptions and Dinners

6:00 p.m., Wednesday, June 3, 2026, Council Reception and Dinner

- Hilton Oceanfront Hotel, 3001 Atlantic Avenue, Virginia Beach

9:15 a.m., Thursday, June 4, 2026, Council meeting

- Hilton Garden Inn, Nautilus Ballroom, 3315 Atlantic Avenue, Virginia Beach

12 noon, Thursday, September 10, 2026, Executive Committee meeting

- Virginia State Bar, 1111 E. Main Street, 3rd floor, Richmond

12 noon, Thursday, October 29, 2026, Executive Committee meeting

- Kingsmill Resort, 1010 Kingsmill Road, Williamsburg

6:00 p.m., Thursday, October 29, 2026, Council Reception and Dinner

- Kingsmill Resort, 1010 Kingsmill Road, Williamsburg

9:00 a.m., Friday, October 30, 2026, Council meeting

- Kingsmill Resort, 1010 Kingsmill Road, Williamsburg



Virginia State Bar

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COUNCIL MEETING

Thursday, June 4, 2026, 9:15 a.m.

Hilton Garden Inn, Nautilus Ballroom, 3315 Atlantic Avenue, Virginia Beach

I. Reports and Information Items	Tab
A. President's Report K. Brett Marston, President	1
B. Executive Director's Report Janet P. Van Cuyk, Acting Executive Director	2
C. Financial Report Crystal T. Hendrick, Finance/Procurement Director	3
D. Office of Bar Counsel Report Renu M. Brennan, Bar Counsel	4
E. Local and Specialty Bar Section Report Nicholas J. Gehrig, Chair	5
F. Diversity Section Report Debra L. Powers, Chair	6
G. Senior Lawyers Section Report Barbara S. Anderson, Chair	7
H. Young Lawyers Section Report Simone T. Williams, Chair	8
I. Committee on Lawyer Referral Report - VLRS Rule Changes Mark S. Brennan, Chair	9

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J. Pro Bono Virginia Campaign
M. Bryan Slaughter, Supreme Court of Virginia Access to Justice Commission

K. 2024-2028 VSB Strategic Plan Update **10**
K. Brett Marston, President
DaVida M. Davis, Acting Deputy Executive Director

II. Action Items

A. Approval of the Minutes from February 28, 2026 Meeting **11**
K. Brett Marston, President

B. Approval of Disciplinary District Committees Appointments **12**
Janet P. Van Cuyk, Acting Executive Director

C. Approval of Amendments to Section Bylaws **13**
Mallory J. Ralston, Director of Bar Programs & Engagement

D. Approval of Resolutions for K. Brett Marston and Gentry Locke Attorneys **15**
Susan B. Tarley, President-Elect

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TAB 1



Virginia State Bar
1111 E. Main Street, Suite 700
Richmond, Virginia 24219-0026
Telephone: (804) 775-0500

Date: June 3-4, 2026

To: Executive Committee
Council

From: K. Brett Marston
President

Re: President's Report for June 2026

Thank you once again for your service on the Executive Committee and Bar Council, and thank you for the professionalism, patience, and engagement you have brought to the work of the Virginia State Bar this year. As we come to the final Bar Council meeting of the 2025–26 bar year, this report focuses primarily on developments since our February meeting—particularly during March, April, and May—while also reflecting on the broader arc of the year and the strong position in which that work leaves the Bar.

From the outset, this bar year has been guided by the recognition that “**Virginia Lawyers Make a Difference**—not just as a slogan, but as a statement of fact and a responsibility that accompanies our privilege of self-regulation. (I have a few more stickers if you still need one!) The companion “**CAN DO**” framework—Creativity, Accountability, Networking, Development, and Others—has served as a practical guide for how we approached the VSB Strategic Plan and worked on complex and long-standing challenges.

I. MARCH-MAY 2026: KEY HIGHLIGHTS

Before turning to the year in full, I want to highlight several **key developments from March through May 2026**, which reflect both continuity of leadership and sustained progress during the final quarter of the bar year:

- **Legislative engagement and follow-through** continued throughout the General Assembly session, including sustained advocacy supporting the successful passage of legislation increasing the statutory cap on VSB dues to \$350, continued engagement regarding

guardian ad litem compensation, and follow-up discussions with legislators and staff about these topics and the EGAD report implications. This work was built on months of preparation and underscored the importance of consistent, professional advocacy on behalf of the Bar.

- **Access-to-justice initiatives moved further from study to implementation** following issuance of the EGAD Report. Conversations continued with judges, legislators, educators, and other stakeholders regarding “legal deserts,” while the statewide rollout and promotion of the Paladin pro bono platform proceeded as a practical mechanism to connect lawyers with unmet legal needs across the Commonwealth.
- **Continuity of leadership during April**, while my travel was limited due to a medical procedure, ensured that governance, planning, and staff operations continued without interruption. I remained engaged remotely, and the work of the Bar proceeded steadily through Executive Committee oversight and staff leadership. Thanks to Susan Tarley, Michael York, and bar staff for filling in for me and keeping things moving.
- **April Executive Committee reporting and transition planning**, including a comprehensive report by prepared by Executive Director Cameron Rountree and presented by Acting Executive Director Janet Van Cuyk, maintained momentum across regulatory, financial, and access-to-justice initiatives during a critical stage of the bar year.
- **Military deployment transition**, with Cameron beginning a nine-month deployment in May 2026, we acknowledge his important role in the VSB and wish him safe service, while welcoming and relying on our interim leadership headed by Janet Van Cuyk and Davida Davis.
- **Leadership transition preparation**, including coordination with incoming President Sue Tarley and incoming President-Elect Bruce Russell, focused on continuity of priorities, fiscal adjustments, and strategic plan execution as the Bar prepares for the 2026–27 year and beyond.

Taken together, these developments exemplify the Bar’s **CAN DO approach in practice** - not as an abstraction, but as disciplined execution: addressing difficult issues directly, maintaining accountability during transition, strengthening networks of leadership and staff, developing long-term solutions rather than short-term fixes, and keeping the focus on service to others.

II. MAJOR SUBSTANTIVE INITIATIVES OF THE BAR YEAR

Virginia Lawyers Make a Difference

As we celebrate 250 years of our nation, we have spent time recognizing the important historical role that Virginia lawyers have played in the founding and success of our nation and Commonwealth. We have also recognized in the Virginia Lawyer magazine attorneys who are making a difference currently. Those recognitions are attached to this report.

We have to keep in mind, though, that “Virginia Lawyers Make a Difference” is not just a historical or current statement. It is more so a challenge for us to continue to make a difference in our communities, our families, our state, and our nation.

Execution of VSB Strategic Plan

The CAN DO! approach has been a reminder of the key tenets of the current VSB Strategic Plan. We have focused on implementing the plan this bar year. As such, there is a helpful summary document in the materials for this meeting to help bring everyone up to speed on where we stand in those on-going efforts.

Attorney General Debate

One of the most visible and impactful efforts of this bar year was the Virginia Attorney General Debate, which brought together candidates, lawyers, students, and members of the public for a substantive, civil, and informative discussion of issues of statewide importance. Thanks again to the Young Lawyers Section for its great leadership on this high-exposure program.

The debate demonstrated the ability of the Virginia State Bar to convene meaningful public dialogue without partisanship and with professionalism at its core. It reinforced the Bar's role in educating the public, supporting civic engagement, and modeling respectful discourse - an important contribution at a time when trust in institutions and public dialogue cannot be taken for granted.

Entry, Growth, and Distribution of Virginia Attorneys (EGAD) Report

The issuance of the EGAD Report in December 2025 was one of the most consequential undertakings of this bar year. The report provided a data-driven assessment of where attorneys are entering practice, where they are leaving, and—critically—where they are not located.

EGAD brought clarity and credibility to the concept of “legal deserts” and has already influenced discussion among the General Assembly, the Supreme Court of Virginia, the judiciary, legal educators, and the broader profession. While the Study Committee has completed its work, the implications of EGAD will extend well beyond this bar year and will require ongoing coordination and leadership across institutions.

This effort reflects CAN DO at its best: identifying a difficult issue, committing to rigorous analysis, and using that work to inform thoughtful and constructive next steps.

There are on-going efforts within the VSB, the General Assembly, and the Supreme Court of Virginia to tackle the issues and challenges identified and enumerated within the EGAD report. Your help is needed now and for years to come.

Bar Dues Legislation and Legislative Engagement

Another defining challenge of this bar year was the work to address the **statutory cap on VSB dues**, which had remained unchanged for more than thirty years.

After receiving authorization from the Supreme Court of Virginia, VSB leadership engaged the General Assembly through a careful, transparent, and bipartisan strategy. The successful passage

of legislation through the House of Delegates, with strong sponsorship from both parties, reflected months of preparation, education, and professional advocacy.

This was not an easy conversation, but it was a necessary one, grounded in accountability and the need to ensure that the Bar has the resources required to fulfill its regulatory, public-protection, and access-to-justice responsibilities.

Ultimately, the General Assembly agreed to raise the statutory cap to \$350. The VSB, through its Budget & Finance Committee, is working on steps to increase bar dues effective July 1, 2027 to address the budget shortfall being experienced. More to come on that.

Structural Transitions: Conferences to Sections

This bar year also required sustained attention to organizational structure, particularly the transition of former Conferences into VSB Sections.

This work involved governance questions, financial considerations, volunteer leadership engagement, and staff support. While change of this nature is seldom seamless, the effort undertaken this year established clearer structures, improved integration, and a stronger foundation for substantive practice communities within the Bar.

Thanks to the members and leaders of these Sections for working through what has been a challenging situation.

National Engagement and Representation

Throughout the year, I had the opportunity, often alongside other officers and staff, to represent the Virginia State Bar at national and regional meetings, including programs of the National Conference of Bar Presidents and other interstate forums.

These engagements provided valuable perspective on shared challenges across jurisdictions and reinforced Virginia's reputation for professionalism, thoughtful regulation, and constructive leadership. Such representation is not ceremonial; it strengthens relationships, enhances credibility, and ensures that Virginia remains engaged in shaping the broader conversation about the future of the profession.

Looking Forward

As this bar year concludes, I am confident in where the Virginia State Bar stands and even more confident in where it is headed. Sue Tarley, as incoming President, brings wisdom, steadiness, and deep institutional knowledge. Bruce Russell, as President-Elect, brings energy, perspective, and a strong commitment to the future of the profession.

Because of the work done this year, and because of the leadership that follows, the Bar is well positioned for continued strength and success.

Conclusion

This has been a year of substantive work—work that required persistence, judgment, and collaboration, and work that will continue to bear fruit in the years ahead.

Thank you for the opportunity to serve as your President. Thank you for your leadership, your professionalism, and your commitment to the Virginia State Bar. Virginia lawyers do make a difference and this year demonstrated that clearly.

And while we can continue to say and live-out "CAN DO," at least for 2025-26 I think we can safely say "WE DID!"

President's Calendar for 2025-26 Term:

June 10, 2025	VSB Officers Dinner	Virginia Beach	Dinner with Executive Director, President, Past President, and President-Elect Designate to plan for upcoming week of meetings at Annual Meeting
June 11, 2025	VSB Executive Committee Meeting	Virginia Beach	
June 11, 2025	VSB Council Reception and Dinner	Virginia Beach	
June 12, 2025	VSB Council Meeting	Virginia Beach	
June 12-14, 2025	VSB Annual Meeting	Virginia Beach	
June 13, 2025	President's Reception and Banquet	Virginia Beach	
July 16, 2025	VSB Better Annual Meeting Committee	Virtual	
July 22, 2025	VSB Standing Committee on Professionalism Meeting	Richmond	
July 22, 2025	Bench Bar Relations Committee Meeting	Richmond	

July 31-August 1, 2025	VSB Disciplinary Conference	Richmond	Attend Reception and Dinner; Make Opening Remarks on Friday
August 5, 2025	Meeting of VSB Officers, Executive Director, and Chief Justice Goodwyn	Richmond	To discuss issues with change of VSB Conferences to Sections
August 7-11, 2025	National Conference of Bar Presidents Meeting	Toronto, Ontario, Canada	
August 13, 2025	VSB Professionalism Course Faculty Dinner	Fairfax	
August 14, 2025	Harry L Carrico Professionalism Course	Fairfax	Made opening remarks to attendees on getting involved in the VSB
August 14, 2025	Better Annual Meeting Committee	Hybrid/Fairfax	
August 21, 2025	VSB Staff Meeting	Richmond	Made remarks to provide update on plans for 2025-26 Bar year
September 2, 2025	VSB Professionalism Faculty Dinner	Richmond	
September 3, 2025	VSB Carrico Professionalism Course	Richmond	Made opening remarks to attendees on getting involved in the VSB
September 10, 2025	VSB Fall Meeting of Section, Conference, & Committee chairs	Richmond	Made remarks to attendees and led discussions on roles of VSB leadership

September 10, 2025	VSB Better Annual Meeting Committee meeting	Hybrid/Richmond
September 16, 2025	VSB Senior Lawyers Section Board of Governors meeting	Virtual
September 16, 2025	VSB Bench-Bar Relations Committee meeting	Virtual
September 17, 2025	VSB Executive Committee meeting	Richmond
September 17, 2025	VSB Budget & Finance Committee meeting	Richmond
September 18, 2025	Alexandria Bar Association	Alexandria
September 19, 2025	Solo & Small Practitioner Forum	Warsaw
September 23, 2025	Local and Specialty Bar Associations Board Meeting	Virtual
September 25, 2025	SWVA CLE Dinner	Bristol
September 26, 2025	Indigent Criminal Defense Seminars/Member of the IDT Planning Committee	Bristo
October 5-8, 2025	Southern Conference of Bar Presidents	Charleston, SC
October 14, 2025	YLC 2025 Bench Bar Dinner	Henrico County

October 16, 2025	Attorney General Debate	Richmond	Moderator
October 17, 2025	Solo & Small Firm Practitioner Forum	Clifton Forge	
October 23, 2025	VSB Executive Committee Meeting	Roanoke	
October 23, 2025	VSB Council Reception and Dinner	Roanoke	
October 24, 2025	VSB Council Meeting	Roanoke	
November 5, 2025	VSB Construction Law and Public Contracts Board Dinner	Charlottesville	
November 6-7, 2025	VSB Construction Law and Public Contracts CLE	Charlottesville	
November 14, 2025	EGAD VA Study Committee Meeting	Virtual	
November 17, 2025	BAM Committee Meeting	Virtual	
November 18, 2025	2025 Winston Aware	Arlington	
December 1, 2025	Professionalism Course Faculty Dinner	Richmond	
December 2, 2025	Professionalism Course Faculty	Richmond	
December 3, 2025	Admission & Orientation Ceremony	Richmond	

December 9, 2025	Standing Committee on Professionalism	Virtual	
December 10, 2025	VSB Staff Meeting/Holiday Luncheon	Richmond	
December 11, 2025	VSB Executive Committee Meeting	Virtual	
January 21, 2026	Lobbying – General Assembly	Richmond	
January 22, 2026	VCU Debrief on VSB ED Performance Review Results	Virtual	
January 22, 2026	VLF Reception and Dinner	Williamsburg	
January 22-23, 2026	VBA Annual Meeting	Williamsburg	
February 2, 2026	MCLE Board Meeting	Virtual	
February 3, 2026	VSB Professionalism Faculty Dinner	Harrisonburg	
February 4, 2026	VSB Professionalism Course	Harrisonburg	
February 4-7, 2026	SCBP/NCBP/ABA Midyear Meeting	San Antonio, TX	
February 10, 2026	Roanoke Bar Association	Roanoke	Speaker
February 11, 2026	General Assembly	Richmond	

February 17, 2026	Fireside Chat with Judge Burnette – Liberty University School of Law	Lynchburg	
February 18, 2026	General Assembly	Richmond	
February 24, 2026	Speaker (Ethics CLE) – York Poquoson Bar Association	York County	
February 27, 2026	ED Performance Review Subcommittee Meeting	Richmond	
February 27, 2026	VSB Executive Committee Meeting	Richmond	
February 27, 2026	Council Reception and Dinner	Richmond	
February 28, 2026	Council Meeting	Richmond	
March 2, 2026	Investiture of Supreme Court Chief Justice Hon. Cleo E. Powell	Richmond	
March 5, 2026	Local and Specialty Bar Section Faculty Dinner	Richmond	
March 6, 2026	Local and Specialty Bar Section Bar Leadership Institute	Richmond	
March 11, 2026	VSB Professionalism Faculty Dinner	Roanoke	
March 12, 2026	VSB Professionalism Course	Roanoke	Faculty

March 12, 2026	Loudoun VWAA Luncheon Meeting	Leesburg	Speaker
March 20, 2026	VTLA Annual Meeting & Luncheon	Greenbrier White Sulphur Springs, WV	Guest
March 24, 2026	Bench Bar Relations Committee Meeting	Virtual	
April 29, 2026	VSBA Executive Committee Meeting	Virtual	
May 11-14, 2026	Judicial Conference of Virginia	Roanoke	
May 14, 2026	Lynchburg Bar Association Annual Meeting	Lynchburg	
May 15, 2026	Small Solo Firm Conference	Culpeper	
May 21, 2026	Charlottesville-Albemarle Bar Association Meeting	Charlottesville	
June 2-6, 2026	VSBA Annual Meeting	Virginia Beach	
June 2, 2026	VSBA Officers' Dinner	Virginia Beach	
June 3, 2026	VSBA Executive Committee Meeting	Virginia Beach	
June 3, 2026	Budget & Finance Committee Meeting	Virginia Beach	

June 3, 2026	Council Reception and Dinner	Virginia Beach	
June 4, 2026	VSB Professionalism Course	Virginia Beach	
June 4, 2026	Bar Council Meeting	Virginia Beach	
June 5, 2026	Annual Meeting Installation of 88 th President and Banquet	Virginia Beach	
June 9, 2026	Supreme Court of Virginia Admission & Orientation Ceremony	Richmond	Speaker
June 11, 2026	Supreme Court of Virginia Chief Justice's Pro Bono Summit	Richmond	Speaker
June 19, 2026	Hanover County Bar Association Annual Golf Tournament	Glen Allen	Guest

Lawyer Spotlight: Dylan D. Bishop, the Mastermind Behind the 2025 Virginia Attorney General Debate

The Virginia State Bar, in partnership with the University of Richmond, hosted a historic debate between incumbent Attorney General Jason Miyares and Democratic challenger Jay Jones on October 16. In a departure from tradition, the Attorney General candidates' debate was open to the public and broadcast online via livestream. Historically these debates are held during the VSB Annual Meeting in early summer.

The event drew extraordinary interest: all tickets for the more than 500-seat theatre were claimed within 48 hours, and more than 5,300 viewers joined the livestream to watch the candidates discuss critical issues facing the Commonwealth.

The debate was sponsored by the Virginia State Bar's Young Lawyers Section (YLS) and organized by YLS Board Member Dylan D. Bishop, who played a central role in every aspect of its planning and execution.

In orchestrating the debate, Bishop served as the primary liaison among both campaign teams, the University of Richmond, and the Virginia State Bar. He established debate protocols and prepared the moderator, VSB President K. Brett Marston, by reviewing and curating dozens of questions submitted by VSB members and University faculty, students, and staff to develop discussion topics and potential questions.

Bishop's commitment to the legal and civic community extends beyond this landmark event. Before joining the VSB YLS Board in 2024, then known as the Young Lawyers Conference, he served as a District Representative. Dylan also serves the Richmond Bar Association (RBA) as its membership chair-elect, a member of the RBA YLS

Executive Committee, and as the RBA YLS Service Committee chair, where he actively leads community engagement initiatives.

Bishop currently serves as senior vice president of government relations at Willcox Savage Consulting LLC, a government affairs consulting group he launched on behalf of Willcox & Savage, P.C. In this role, he provides strategic counsel to businesses and trade associations, helping clients navigate legislative, regulatory, and administrative processes to advance their goals. Bishop is also a member of Willcox & Savage, P.C., and was instrumental in opening its Richmond office.

Earlier in his career, Bishop served as chief of staff to a member of the Virginia Senate and as a policy analyst at the Department of Motor Vehicles, where he helped craft the Commonwealth's regulatory framework for transportation network companies such as Uber and Lyft.

Today, Bishop is a well-known presence in Richmond's legal and governmental circles. He regularly lobbies the Virginia General Assembly and state agencies on behalf of a diverse portfolio of clients spanning energy, healthcare, transportation, gaming, heavy construction, procurements, and state employees.

His leadership and policy expertise have earned him recognition across the Commonwealth, including Virginia's Pinnacle Award for "TNC Study, Legislation, and Implementation," presented by former Governor Terry McAuliffe.



LAWYER SPOTLIGHT

This is the second in a series of profiles highlighting Virginia lawyers making a difference in their communities. These lawyers embody the CAN DO! spirit. See Lawyer Spotlight in the October 2025 issue of *Virginia Lawyer* at <https://virginialawyer.vsb.org/october-2025/>

Lawyer Spotlight: Roy V. Creasy Jr. Is the Definition of the Citizen Lawyer

Roy V. Creasy Jr. has had a distinguished career as a lawyer, marked by his dedication to the legal profession and his community. After graduating from law school, Creasy returned to Roanoke to practice with his uncle, Bill Creasy. They practiced together for five years before merging with John Wilson and George Vogel II to form the firm Wilson, Vogel, and Creasy. Eventually, he decided to go solo and continued his practice until retirement.

Creasy served on the Chapter 7 Bankruptcy Trustee Panel for the Western District of Virginia from 1975 to 2021. Chief Judge Paul M. Black praised Creasy as one of the deans of the bankruptcy bar, noting his deep knowledge of the bankruptcy code, as well as his creativity and diligence, both as a trustee and as counsel.

“In practice, Roy truly was one of the deans of the bankruptcy bar,” Black said. “If there was anything that had a real estate twist to it, there was no one who could handle such matters any better.”

Creasy epitomizes the ideal of the citizen lawyer, dedicating himself for 50 years to service and leadership in the bar and his community. Since the Roanoke Bar Association (RBA) began reporting volunteer service in 2006, he has contributed over 6,000 volunteer hours, averaging over 300 hours per year. His service includes coordinating the Children’s Christmas Shopping Spree for the Jaycees, serving on the board of the Blue Ridge Chapter of the National Multiple Sclerosis Society, and holding various leadership roles in his church and the Boy Scouts of America.

Creasy’s contributions to the legal profession are extensive. He served on the Board of Directors of the RBA and as its president from 2010 to 2011. He was instrumental in establishing the Roanoke Law Foundation’s

Fellows program, which has funded the Foundation’s philanthropic efforts since 2012. In addition to volunteering for the RBA’s Barristers’ Book Buddies Program and You and the Law, he and his wife, Barbara, have sponsored “Santa at the Station” since its inception. For his many contributions, Creasy received the RBA Distinguished Service Award in 2020.

At the state level, Creasy has served on the Virginia State Bar Council and as chair of the VSB Conference of Local and Specialty Bar Associations, and he is also a fellow of the Virginia Law Foundation. Creasy’s pro bono service is a significant part of his career, extending from law school to retirement. He has served as a board member of the Legal Aid Society of Roanoke Valley for over 30 years, including 21 consecutive years as president and chairman of the board. Since retiring from private practice in 2021, Creasy has increased his pro bono service as a lawyer emeritus, volunteering each week to represent the less fortunate.

Henry L. Woodward, former general counsel of the Legal Aid Society of Roanoke Valley, praised Creasy for his support and empathy for clients, noting that Creasy’s volunteer service in retirement is a priceless gift.

“Roy was a champion for us as an institution and for me personally,” Woodward said. “Always supportive, always big-hearted, always energetic, and powerfully driven by empathy for the clients we serve.”

For his lifetime of dedicated service, Creasy received the Presidential Lifetime Achievement Award.



LAWYER SPOTLIGHT

This is the first in a series of profiles highlighting Virginia lawyers making a difference in their communities. These lawyers embody the CAN DO! spirit.

Lawyer Spotlight: Stephanie J. Pough, Former SHRBA President and Current JCEC Member

Stephanie J. Pough is the deputy city attorney for the City of Suffolk, a role she has held since 2024. Pough first joined the Suffolk City Attorney's Office in 2019 as an assistant city attorney. She has previously worked as an attorney in private practice, an assistant commonwealth's attorney, an assistant public defender, an adjunct professor, and a legal aid attorney. Throughout her career, she has been guided by a desire to help people.

"At an early age, I was taught the importance of helping those less fortunate than me," Pough said. "I remember telling my friends how working for the City Attorney's Office was my dream job. It was an opportunity to work in the public sector and serve as 'in-house counsel' for the municipality, while still helping people. In 2019, I got my dream job and haven't looked back."

Pough seeks to make a difference not only through her job but also through her volunteerism. From July 2024 to June 2025, Pough served as the president of the South Hampton Roads Bar Association (SHRBA). Founded in 1923, the SHRBA seeks to empower African American attorneys in the Hampton Roads area.

During her term as SHRBA president, Pough sought to spotlight the talent and knowledge of the association's members by asking several of them to teach CLE programs sponsored by the bar association. This resulted in the development of new CLE programs covering topics such as third-party custody and building a family tree for legal clarity. Additionally, Pough helped initiate a rebrand of the SHRBA logo and website to better capture the essence of the bar association's legacy. In the wider community, SHRBA members participated in a walk for sickle cell anemia awareness, collected nonperishables to donate to a local nonprofit, and hosted a book drive where members purchased books to donate to libraries at area schools.

"SHRBA is very committed to giving back to the community," Pough said.

Crystal D. Brown, the 2025–26 SHRBA president-elect, reflected on Pough's term as SHRBA president.

"Under [Pough's] leadership, we saw a record-breaking amount of CLEs, community service, and community engagement," Brown said. "Stephanie was able to bring people together in a way that felt familiar. There was always a sense of joy and celebration at identity and belonging that was fostered throughout the organization."

In addition to her work with the SHRBA, Pough is an active volunteer for the Virginia State Bar. She is a member of the Bankruptcy Law, Diversity, and Local Government Law Sections, as well as a member of the Judicial Candidate Evaluation Committee (JCEC).

Consisting of 15 attorneys from around the Commonwealth, JCEC plays a key advisory role in the candidate selection process for openings on the Court of Appeals of Virginia, the Supreme Court of Virginia, and the U.S. District Courts for the Eastern and Western Districts of Virginia. For each opening, the committee evaluates the candidates' backgrounds, interviews each candidate, and produces a comprehensive report.

In March 2025, following the announcement of Chief Justice S. Bernard Goodwyn's retirement in January 2026, JCEC convened to evaluate candidates for an opening on the Supreme Court of Virginia and a potential opening on the Court of Appeals of Virginia. During this process, Pough conducted background investigations of several of the candidates, provided invaluable insight during JCEC's deliberations, and asked intentional questions of the candidates.

"My experience on JCEC has been insightful, and one that I will cherish," Pough said. "I have worked with some great attorneys who understand the collective privilege we have in providing feedback to the General Assembly and our U.S. senators about jurists and potential jurists who will serve on the highest courts in Virginia."



JCEC Chair Catherine S. Lemaster praised Pough's contributions to the committee and remarked on Pough's high intelligence and professionalism.

"Stephanie brings extensive legal experience, intellectual rigor, and thoughtful judgment to JCEC's work," Lemaster said. "Her professionalism is complemented by a warmth and collegiality that contributes to a productive and respectful committee environment."

Lemaster continued: "Equally important, Stephanie brings a strong and principled sense of fairness to the evaluation process."

Pough's volunteer efforts at the SHRBA and the VSB have given her new opportunities to grow as an attorney. Later this year, Pough will reach a career milestone: She will celebrate 20 years as a Virginia lawyer.

Reflecting on her two decades practicing law, Pough said, "I have worked diligently to ensure my clients understand the law, their rights, and how it all works together. ... This profession has brought me much joy, and I am truly grateful."

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Lawyer Spotlight: Lori D. Thompson

Lori D. Thompson leads the Roanoke office for Spilman Thomas & Battle and is the co-chair for the Family Law Practice Group. Her primary area of practice is litigation, representing businesses in state and federal courts and mediation proceedings involving banking, breach of contract, business disputes, computer/technology law, employment disputes, real estate disputes, taxation, and various collection matters.

She is a very active member of the Roanoke Bar Association (RBA), having been recognized as the RBA's Young Lawyer of the Year in 2006, serving as 2011–2012 president of the RBA, and receiving the Distinguished Service Award in 2016.

Thompson's true passion, however, is in her charity and pro bono work. Eugene M. Elliott, Jr., a fellow attorney from Roanoke and member of the RBA, says Thompson provides inspiration and is an example of the difference pro bono services can make over the course of an attorney's career for so many individuals living in poverty.

"It takes heart to achieve the level of pro bono services Lori has given," Elliott said. "In her quest to mobilize Virginia attorneys to provide pro bono services, through advancing technology, she has been on the leading edge to identify attorneys in their areas of expertise and help them connect with individuals needing such expertise to close the gap on available legal services."

Thompson has organized the "Santa at the Station" charity event, a holiday party for children and their parents living in shelters in the Roanoke area, for nearly 20 years. It is held at the Virginia Museum of Transportation, where families enjoy the museum displays as well as food, a strolling choir, a violin ensemble, face painting, and creating holiday arts and crafts.

Children are given the opportunity to have their photograph taken with Santa Claus and may select a small

gift to wrap and give to their parents. Previous Santa at the Station events have drawn more than 300 guests. "She has been the chairperson every year," Elliot said. "It makes the hearts of everyone involved sing."

Thompson has devoted much of her time to the Supreme Court of Virginia's Access to Justice: Pro Bono Committee, as an active member since 2019. Tracy A. Giles, a fellow member of the RBA and Partner at Giles & Lambert, P.C., says Thompson is one of the nicest people he knows and a very effective attorney for her clients.

"Her heart is really in the pro bono work that she takes on," Giles said. "If she were paid a million dollars per hour, she wouldn't be any more committed to her pro bono clients than she already is."

Thompson has received numerous accolades and awards, ranging from being named on the Pro Bono Honor Roll by the Virginia Access to Justice Commission for 2024 and 2025 to receiving the President's Lifetime Achievement Award by the President's Council on Service and Civic Participation in 2021.

She continues to represent individuals in trust and estate disputes and divorce, including complex family law disputes involving family-owned businesses and high-value investment portfolios, through litigation, mediation, and collaborative divorce law, which provides a private, supportive environment for clients to resolve their disputes outside of court, as well as advise clients in bankruptcy proceedings and contested matters concerning debtor-in-possession financing, discharge-ability of debts, executory contracts and leases, jurisdiction, plan confirmation, preference actions, officers' and directors' liability, and venue challenges.



LAWYER SPOTLIGHT

This is part of a series of profiles highlighting Virginia lawyers making a difference in their communities. See Lawyer Spotlight in the February 2026 issue of *Virginia Lawyer* at <https://virginialawyer.vsb.org/february-2026/>.

TAB 2



Virginia State Bar

To: The Virginia State Bar (VSB) Council and Executive Committee

From: Janet P. Van Cuyk
Acting Executive Director

Date: June 3-4, 2026

Re: Executive Director's Report to the Executive Committee and Council

I. EXECUTIVE DIRECTOR'S MILITARY LEAVE OF ABSENCE

Cameron M. Rountree, the VSB's Executive Director, began his military leave on May 1, 2026, which is expected to conclude in mid-March 2027. Effective May 4, 2026, Janet P. Van Cuyk, previously Deputy Executive Director, assumed the role of Acting Executive Director, and DaVida M. Davis, previously Director of Regulatory Compliance, assumed the role of Acting Deputy Executive Director. Background information on both is provided below:

- **Janet P. Van Cuyk:** Since January 2023, I have served as Deputy Executive Director, providing strategic and operational leadership across the VSB's core administrative divisions (Access to Legal Services, Bar Programs and Engagement, Ethics, and the Clerk's Office), key programs (the Clients' Protection Fund and Fee Dispute Resolution), and critical agency-wide functions (e.g., VFOIA compliance, contract management, and strategic planning). I have more than two decades of legal, regulatory, and organizational leadership experience to support my role at the VSB. Before joining the VSB, I served as Assistant Director of the Virginia Judges and Lawyers Assistance Program, Assistant Director of the Office of Children's Services, and Legislative and Research Manager with the Department of Juvenile Justice, in addition to earlier legal roles in both government and private practice. Across these positions, I led policy development, legislative and regulatory advocacy and analysis, stakeholder engagement, training, and program operations focused on improving systems, services, and outcomes. I hold a J.D. from the University of Virginia School of Law and an M.S.W. from Virginia Commonwealth University
- **DaVida M. Davis:** Ms. Davis joined the VSB in 2017 as Clerk of the Disciplinary System, where she led the Clerk's Office through its transition to a fully paperless environment and

The mission of the Virginia State Bar is (1) to protect the public, (2) to regulate the legal profession in Virginia, (3) to advance access to legal services, and (4) to assist in improving the legal profession and the judicial system.

implemented virtual hearings to ensure disciplinary proceedings continued seamlessly during the Covid-19 pandemic. In 2022, Ms. Davis moved into the role of Director of Regulatory Compliance, overseeing both Membership and Mandatory Continuing Legal Education. Under her leadership, MCLE course processing times improved dramatically, with average approval times decreasing from 90 days to 14 days. She also advanced operational efficiency by guiding the organization's transition to an online dues-renewal platform. Ms. Davis brings more than two decades of public-sector experience to the VSB, including service in the Richmond Circuit Court Clerk's Office and over twenty years with the Norfolk Circuit Court Clerk's Office. Ms. Davis earned her bachelor's degree from Virginia Commonwealth University.

II. LEGISLATIVE UPDATE (2026 GENERAL ASSEMBLY SESSION)

As of the date of this report, the General Assembly has not completed the work of the 2026 Session. Several bills are awaiting action by the Governor and two bills that would have impacted VSB members generally regarding courthouse security and access policies were vetoed by Governor Spanberger in late May. These bills are [HB1392](#) and [SB83](#) – as introduced, they would make it a Class 1 misdemeanor for a suspended/revoked attorney to display his/her VSB bar card for the purposes of holding himself out to be exempt from security screening to enter the courthouse. Additionally, the 2026-2028 Biennium Budget ([Budget](#)) remains in a conference committee.

Below is a summary of enacted legislation that impacts the VSB or VSB members generally:

- **Virginia State Bar; schedule of fees for members.** [HB276](#), **Kilgore** (effective July 1, 2026). Amends § [54.1-3912](#) of the Code of Virginia to increase the statutory cap for VSB dues from \$250 to \$350. (2026 Acts of Assembly, c. 584)
- **Signing of Pleadings, motions, and other papers; sanctions.** [HB555](#), **Anderson** (effective July 1, 2026). Amends § [8.01-271.1](#) of the Code of Virginia to require every initial pleading in a court of record to contain, in addition to the currently required name and mailing address, the attorney's VSB number, email address, and telephone number. (2026 Acts of Assembly, c. 401)
- **Signing of Pleadings, motions, and other papers in consumer debt collection proceedings.** [SB189](#), **William Graves** (effective January 1, 2027). Amends § [8.01-271.2](#) of the Code of Virginia Requires the attorney of record in any civil action to collect or enforce a consumer debt, as defined in the bill, to include in the initial pleading and subsequent filings their (i) full name; (ii) business address; and (iii) business telephone number. Also addresses defects in pleadings, time to cure, and sanction. (2026 Acts of Assembly, c. 489).
- **Judicial district and circuit courts; Court of Appeals of Virginia; maximum number of judges.** [HB 443](#), **Hope** (various effective dates, pending funding in the 2026-2028 Budget). Amends several sections of the Code of Virginia to increase the judicial positions in the courts, including increasing the Court of Appeals of Virginia from 17 to 21 members and removing the provision for it to sit en banc in certain instances. The bill also directs the Judicial Council

of Virginia to study and complete a report on the organization and boundaries of the Fifteenth and Twentieth Judicial Circuits by November 30, 2026. (2026 Acts of Assembly, c. 615).

- **Meetings to be public; notice of meetings; recordings; minutes.** [SB 699](#), Ebbin (effective July 1, 2026).
Amends § 2.2-3707 of the Virginia Freedom of Information Act to require public bodies subject to FOIA to post the proposed agenda on the public body's official government website, if any, prior to the meeting. It further provides that no final action may be taken on any items added to an agenda after a meeting commences unless the matter is time-sensitive or is the subject of a closed meeting properly identified in a motion in accordance with FOIA requirements and defines "final action." (2026 Acts of Assembly, c. 519).

Below is a summary of bills not passed but on which a letter was sent to the VSB or the Supreme Court of Virginia to effectuate the bills purposes:

- **Virginia State Bar; use of nondisclosure/ confidentiality provisions in certain settlement agreements.** [SB406](#), **Boysco** (continued to 2027). As introduced, the bill requires the VSB to convene a work group and produce a report by November 1, 2026, on nondisclosure in civil personal injury settlement agreements involving alleged sexual offenses against minors/incapacitated persons. Senate Courts continued the bill to 2027 with a letter from the Chair to the VSB which will request the VSB to effectuate the purposes of the legislation.
- **Work group to address legal deserts within the Commonwealth, report.** [SB798](#), **Mulchi** (continued to 2027). As Introduced, directs the Virginia Bar Association's Boyd-Graves Conference to convene a work group to define legal deserts, to make recommendations for enhancing access to legal justice and advice, and to issue report by November, to recommend legislation to address legal deserts. Senate Courts continued the bill to 2027 with a letter to from the Chair to the Supreme Court of Virginia to effectuate the intent of the legislation.

III. STATUS OF REQUEST FOR A DUES INCREASE

The VSB financial projections continue to show the VSB will be insolvent in 2030 without a dues increase. The first step of the process for increasing the annual dues was successful - [HB 276](#) (Kilgore) amends § [54.1-3912](#) of the Code of Virginia to increase the statutory cap for VSB dues from \$250 to \$350. We anticipate next steps in this process will be:

- **June 2026:** The Budget and Finance Committee meets to review the budget and projections and to recommend an amount for the dues increase.
- **June – August 2026:** Public comment will be solicited for amending Part Six, Section IV, Paragraph 11 of the Rules of the Supreme Court of Virginia ([Rules](#)) relating to annual membership dues to effectuate the following:
 - i. *Rule 11, first paragraph:* Increase the annual dues assessments to the amounts recommended by the Budget and Finance Committee.
 - ii. *Rule 11, second paragraph:* Remove or increase maximum the percentage of reserve fund balances required for requesting a dues increase.

- **October 2026:** Request EC to recommend to Council and Council to recommend to the Supreme Court of Virginia amendments to Rule 11 to (i) increase annual membership dues and remove or (ii) increase the required reserve fund balance required before making such requests.
- **October 2026:** Petition the Supreme Court of Virginia to approve the amendments to Rule 11 to (i) increase the annual membership dues and (ii) remove or increase the required reserve fund balance required before making such requests.

If the Supreme Court of Virginia approves the requested Rule changes, immediately thereafter, the VSB will notify members through all available communication modalities. The membership dues would increase for annual dues to be paid on or before July 31, 2027, for the VSB's 2028 Fiscal Year.

IV. STATUS OF ACTIONS RECOMMENDED TO THE SUPREME COURT OF VIRGINIA

The following is an update on the action items from the February Council meeting submitted to the Supreme Court of Virginia:

- **VSB Budget:** The VSB's 2027 Fiscal Year operating budget was approved as submitted.
- **Appointments.** The following recommended appointments and reappointments for Council-at-Large, the Disciplinary Board, and the Mandatory Continuing Legal Education Board, effective July 1, 2026, were approved:
 - i. *Council-at-Large:* Molly E. Newton was reappointed; Peter H. Davies and Jill K. Lawson were appointed.
 - ii. *The Disciplinary Board:*
 - Dawn E. Boyce, Mary Beth Nash, Theodore Smith (lay member), and Reis F. Wilks were reappointed.
 - Jason L. McCandless, Tamera D. Stephenson (lay member), and Robert M. Worster III were appointed.
 - Alison G.M. Martin, Adam D. Carroll, and Dawn E. Boyce were appointed Chair, First-Vice Chair, and Second-Vice Chair, respectively.
 - iii. *The Mandatory Continuing Legal Education Board:*
 - Thomas H. Armstrong, Kevin E. Martingayle, and Scott A. Stephenson were reappointed.
 - Christopher C. Leslie was appointed.
- **Rule of Professional Conduct 1.9 (c), Conflict of Interest: Former Client:** The Supreme Court of Virginia approved the Rule amendment which excepted from a lawyer's conflict of interest information gained through the representation of a former client if that information is limited to criminal history information that is available from public records in a law enforcement database or court records.
- **Unauthorized Practice Rule 3, Exceptions:** The Supreme Court of Virginia tabled the Rule amendment which would have permitted certain non-lawyers to answer questions about or otherwise assist with identifying, selecting, or completing a form prescribed by the Supreme

V. ACTIONS TAKEN AT THE APRIL 2026 EXECUTIVE COMMITTEE MEETING

Part Six, Section IV, Paragraph 7 of the Rules authorizes the Executive Committee, between meetings of Council, to perform the duties and functions of Council. The Executive Committee met virtually on Wednesday, April 29, 2026. At this meeting, the Executive Committee approved the following:

- **American Bar Association (ABA) Vacancy:** Tracy A. Giles was appointed to the at-large seat for the VSB ABA positions, effective July 1, 2026. A candidate was not previously recommended because no applications had been received.
- **Disciplinary Board Vacancy (contingent):** William H. (“Bill”) Atwill Jr. was recommended to fill an anticipated vacancy on the Disciplinary Board contingent upon Robin Kegley’s expected election by the 2026 General Assembly to be a general district court judge in the 27th Judicial District effective July 1, 2026.

VI. COUNCIL MEMBER UPDATES

Below are updates on vacancies and elections to Council:

- **9th Circuit Unexpired Term, Reelected:**
Andrew J. (“Andy”) Dean filled a seat vacated by President-Elect Susan B. (“Sue”) Tarley in 2025. This term expires on June 30, 2026. Mr. Dean was uncontested in his election for his first, full three-year term beginning July 1, 2026.
- **Incumbent Reelections:**
The following Council members were elected for their second three-year term beginning July 1, 2026:

<i>4th Circuit:</i>	Caswell W. (“Cas”) Richardson
<i>7th Circuit:</i>	Patrick C. Murphrey
<i>11th Circuit:</i>	Dale W. Pittman
<i>14th Circuit:</i>	William J. (“Will”) Egen Joel R. McClellan
<i>18th Circuit:</i>	Sebastian M. Norton
<i>19th Circuit:</i>	Chidinma U. Harley Paul H. Melnick
<i>20th Circuit:</i>	Marie E. Washington

- **New Council Members:**
The following individuals were uncontested in their Circuit elections. Their first three-year terms on Council will begin July 1, 2026:

<i>1st Circuit:</i>	Madeline Woodruff (succeeding Damian J. (“D.J.”) Hansen)
<i>2nd Circuit:</i>	Naveed Kalantar (succeeding Jeremiah A. (“Jake”) Denton IV) Vanessa Yearick (succeeding Bretta M. Z. Lewis)

10th Circuit: Allen Nash (succeeding E. M. Wright, Jr.)
13th Circuit: Brielle Hunt (succeeding Jonathan M. Petty)
15th Circuit: Sheila Holmes (succeeding Allen F. Bareford)
25th Circuit: Charlie Moore (succeeding D. Brian Richardson)
28th Circuit: Dove Goodpaster (succeeding Bruce H. Russell II)

▪ **Circuit Vacancies for 2026-27 Term:**

The following vacancies received no candidate submissions and will remain vacant, until a special election is called at a future date:

13th Circuit: 1 vacancy (to succeed Mark Dix)
17th Circuit: 1 vacancy (to succeed Carole Capsalis)
19th Circuit: 2 vacancies (to succeed Luis Perez and Gina Schaecher)

VII. PRESIDENT-ELECT DESIGNATE

Bruce H. Russell II, of Bruce H. Russell II, P.C., of Abingdon Virginia, will be the VSB 2026–2027 President-Elect. Mr. Russell has practiced law for over 25 years and, in that time, has served as a prosecutor, law professor, member of a small firm, and solo practitioner. He earned his undergraduate degree from the University of Virginia and his law degree from the University of Richmond School of Law.

He began his legal career in Charlottesville in 2000 with the boutique firm Thompson & Hagy, which focused on representing small high-tech companies. Mr. Russell soon returned to Southwest Virginia to join the Buchanan County Commonwealth’s Attorney’s Office as the only full-time assistant. While there, he prosecuted crimes such as murder and theft. He later joined the Appalachian School of Law as an adjunct faculty member. Returning to private practice in 2002, Russell joined the law firm of Bolling & Hearl (eventually Bolling Hearl Russell), working out of Abingdon and Richlands. He established his own firm in 2009 in Lebanon, where he remains to this day, providing legal services in traffic and criminal defense, personal injury, and family law throughout Southwest Virginia.

He is the longest-serving president of the Russell County Bar Association, serving from 2013 through 2025. Additionally, he is a former president of the Criminal Defense Bar Association of the 28th Circuit and the Virginia Mountain/Valley Lawyers’ Alliance. Mr. Russell is currently the chair of the VSB Bench-Bar Relations Committee and a member of several other VSB entities, including VSB Council, the Executive Committee, the Professionalism Course Faculty, and the Local and Specialty Bar Section. He has previously served on the Judicial Candidate Evaluation Committee, the 2004-2008 Strategic Planning Committee, and the Entry, Growth, and Distribution of Virginia Attorneys Study Committee.

Russell will succeed Susan Bradford Tarley, who will ascend to the role of VSB President on July 1. Following his year-long term as President-Elect, Mr. Russell will serve as President of the VSB for the 2027–2028 term.

VIII. STRATEGIC PLAN UPDATE

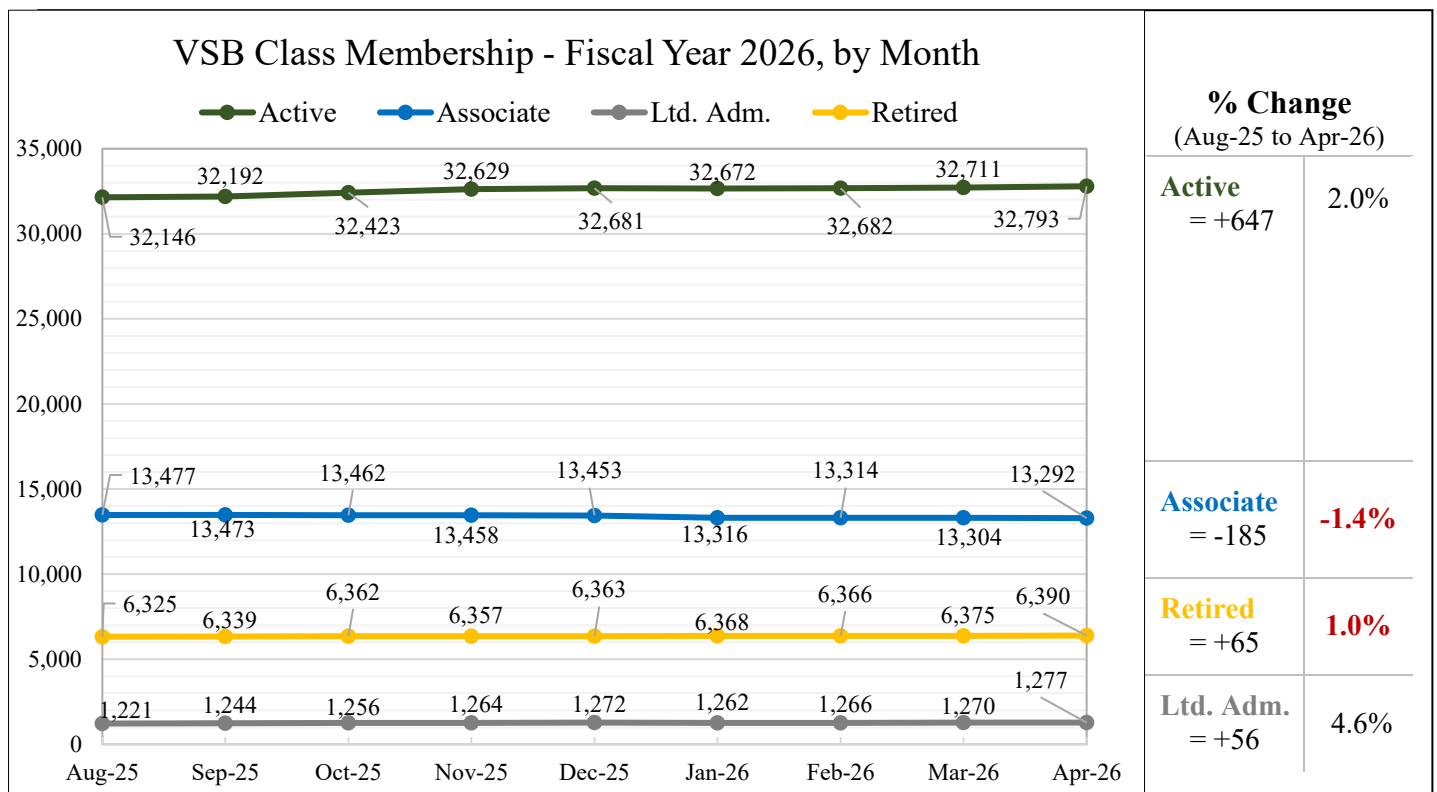
The VSB is at the midpoint of the 2024-2028 Strategic Plan, the four goals of which are:

- **Financial Health:** Operate from a position of financial health
- **Member Engagement/Cohesion and Pathways:** Strengthen cohesion among current and future members and advance pathways for service in VSB activities
- **Member Services/Changing Legal Landscape:** Serve members and advance solutions designed to navigate a changing legal landscape.
- **Access to Legal Services:** Advance access to legal services for all Virginians.

A detailed report of the steps taken in the past two years to achieve these goals is provided in a separate report in the Council materials.

IX. VSB MEMBERSHIP SNAPSHOT

Below please find the monthly trend data for Fiscal Year 2026, by month:



TAB 3



Virginia State Bar

1111 E. Main Street, Suite 700
Richmond, Virginia 23219-0026
Telephone: (804) 775-0500

To: Virginia State Bar Executive Committee and Council
From: Crystal T. Hendrick, Finance/Procurement Director
Date: May 8, 2026
Re: Financial Report as of April 30, 2026

The April 2026 financial report is attached for your review. The revenue detail is on page 3. As of April 30, 2026, we collected approximately \$13.8 million. The total collected for bar dues, the largest source of revenue, was approximately \$10.0 million.

The expenditure data is summarized in pages 5 and 6. As of April 30, 2026, total expenditures were approximately \$12.6 million.

The Administration and Finance Account is reflected on pages 7 and 8. This account manages the receipts and expenses for the annual meeting. The cash balance as of April 30, 2026, was approximately \$254,000.

The Clients' Protection Fund (CPF) is reflected on pages 9 and 10. The CPF board makes monetary awards to people who have suffered financial losses because of the dishonest conduct of Virginia lawyers. As of April 30, 2026, the fund balance was approximately \$10.1 million.

The long-range projections as of April 30, 2026, follow this memo. The report is used as a planning tool to project future revenue, expenditures, and cash balances.

Please contact me if you have questions concerning the financial data. I can be reached at (804) 775-0523 or hendrick@vsb.org.

Attached: Long-Range Projections
April 2026 Financial Report

**VIRGINIA STATE BAR
LONG RANGE PROJECTIONS
OPERATING PLAN SUMMARY
AS OF APRIL 30, 2026**

**FY 2026 3% Salary Increase and 2% Bonus - FY 2027, FY 2028 and FY 2029 2% Salary Increase
No Dues Increase**

As of the end of FY:	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 PROJECT. (5)	2027 PROJECT. (6)	2028 PROJECT. (7)	2029 PROJECT. (8)	2030 PROJECT.
Operating Revenue (1)	13,220,617	13,778,275	13,705,753	13,608,130	13,895,178	14,060,000	14,031,850	14,027,850	14,031,850	14,027,850
Less: Operating Expenditures (1)	12,265,449	12,846,137	14,512,629	14,456,486	14,558,258	15,145,000	15,547,000	15,815,000	16,065,000	16,086,000
Contributions To/(From) Operating Reserve	955,168	932,138	(806,876)	(848,356)	(663,080)	(1,085,000)	(1,515,150)	(1,787,150)	(2,033,150)	(2,058,150)
Add: Beginning Operating Reserve Balance	6,055,154	7,010,322	7,942,460	7,135,584	6,287,228	5,624,148	4,539,148	3,023,998	1,236,848	(796,302)
Ending Operating Reserve Balance (2)	7,010,322	7,942,460	7,135,584	6,287,228	5,624,148	4,539,148	3,023,998	1,236,848	(796,302)	(2,854,452)
Ending A&F Reserve Balance	214,174	269,318	268,054	252,563	250,139	250,000	250,000	250,000	250,000	250,000
Total Reserve Balance	7,224,496	8,211,778	7,403,638	6,539,791	5,874,287	4,789,148	3,273,998	1,486,848	(546,302)	(2,604,452)
Reserve as a % of the preceding year's Operating Expenditures (3)	58.90%	63.92%	51.02%	45.24%	40.35%	31.62%	21.06%	9.40%	-3.40%	-16.19%

NOTES:

- Note 1: The Clients' Protection Fund assessment collected pursuant to Paragraph 16 of the Rules of the Supreme Court regarding Organization & Government of the VSB has been deducted from both the Operating Revenue and Operating Expenditures. The net impact is \$0.
Attorney Wellness revenue is a revenue reduction when transferred to the Supreme Court of Virginia. The net impact is \$0.
The Operating Revenue and Operating Expenditures are based on anticipated actual results and may not agree with budgeted totals.
- Note 2: The total Operating Reserve balance as of 6/30/2025 includes the Professionalism Course Reserve of \$266,609.
- Note 3: Paragraph 11 of the Rules of the Supreme Court regarding Organization & Government of the VSB provides that "No increase in the annual dues above \$250 for active and \$125 for associate members will be authorized by the Court whenever the total combined cash balances of the State Bar Fund and the VSB A&F Account shall exceed 15% of the total annual operating expenditures of the bar for the year preceding the year in which the dues increase is sought."
- Note 4: FY 2025 revenue increase - MCLE fee increase \$205,337. FY 2025 expenditure increase - 3% staff salary increase, 1.5% bonus, rent decrease \$247,500, office renovation \$88,791.
- Note 5: FY 2026 expenditure increase - 3% staff salary increase and 2% bonus.
- Note 6: FY 2027 expenditure increase - 2% staff salary increase.
- Note 7: FY 2028 expenditure increase - 2% staff salary increase.
- Note 8: FY 2029 expenditure increase - 2% staff salary increase.



Report ID: VGLR001

Commonwealth of Virginia
CARDINAL TRIAL BALANCE REPORT

Run Date: 05/07/2026

Run Time: 10:11 00

Page No. 1 of 2

Business Unit	:	11700	Virginia State Bar	:	
Fiscal Year	:	2026	Accounting Period	:	10
Account Details	:	Summary	Ledger Selection	:	ACTUALS
ChartField Selection	:	By BU,Fund	Adj. Period	:	

<u>Business Unit</u>	<u>Fund Code</u>	<u>Account</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Net Activity</u>	<u>Ending Balance</u>
11700	09117					
		101010	Cash With The Treasurer Of VA	7,540,150.00	(576,554.97)	6,963,595.03
		131030	Petty Cash Advances	0.00	0.00	0.00
Asset Total :				<u>7,540,150.00</u>	<u>(576,554.97)</u>	<u>6,963,595.03</u>
		205025	Accts Payable-AP/EX Accruals	(183,614.89)	88,379.05	(95,235.84)
		22051401	Pay Susp-Garnishment	0.00	0.00	0.00
		22051402	Pay Susp-Garnishment Fee	0.00	0.00	0.00
		22051404	Pay Susp-DOA Admin Fee	0.00	0.00	0.00
		22051406	Pay Susp-CoVA Care	0.00	0.00	0.00
		22051407	Pay Susp-CoVA Health Aware	0.00	0.00	0.00
		22051408	Pay Susp-CoVA High Ded	0.00	0.00	0.00
		22051424	Pay Susp-VRS Contributions	0.00	0.00	0.00
		22051426	Pay Susp-HlthCare Prem Reward	0.00	0.00	0.00
		22051427	Pay Susp-Group Life-VRS	0.00	0.00	0.00
		22051428	Pay Susp-VSDP/LTD-VRS	0.00	0.00	0.00
		22051429	Pay Susp-RetireeHlthCred-VRS	0.00	0.00	0.00
		22051442	Pay Susp-CVC Deductions	0.00	118.91	118.91
		22051443	Pay Susp-Optional Group Life	0.00	916.55	916.55
		22051444	Pay Susp-3rd Party Admin	0.00	65.18	65.18
		22051446	Pay Susp-Deferred Comp	0.00	0.00	0.00
		22051447	Pay Susp-Hybrid Retirement	(16.79)	16.79	0.00
		22051448	Pay Susp-VRS Hybrid MDB Retire	0.00	0.00	0.00
		22051450	Pay Susp-Agy Parking	0.00	0.00	0.00
		22051454	Pay Susp-Flex Reimb Dependent	0.00	0.00	0.00
		22051455	Pay Susp-Flex Reimb Medical	0.00	0.00	0.00
		22051456	Pay Susp-Flex Reimb Admin	0.00	0.00	0.00
		22051461	Pay Susp-Deferred Comp EE	0.00	0.00	0.00
		22051462	Pay Susp-Hybrid Retire EE	0.00	0.00	0.00
		22055803	Pay Susp VA State Tax	0.00	0.00	0.00
		2402101	Def Rev-Businss/Professnal Lic	0.00	0.00	0.00
		2402433	Def Rev-Client Protectn Fd Fee	0.00	0.00	0.00
		2402440	Def Rev-Attorney Wellness Fund	0.00	0.00	0.00
		2402618	Def Rev-Atty Registration Fee	0.00	0.00	0.00
		255470	Susp Acct-Deposit Pend Distrib	(5,000.00)	(5,000.00)	(10,000.00)

<u>Business Unit Fund Code</u>	<u>Account</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Net Activity</u>	<u>Ending Balance</u>
Liability Total :			<u>(188,631.68)</u>	<u>84,496.48</u>	<u>(104,135.20)</u>
Equity Total :	308000	Fund Balance	<u>(5,624,147.57)</u>	<u>0.00</u>	<u>(5,624,147.57)</u>
Revenue Total :		Revenue Accounts	<u>(13,587,758.64)</u>	<u>(249,118.70)</u>	<u>(13,836,877.34)</u>
Expense Total :		Expense Accounts	<u>11,860,357.89</u>	<u>741,177.19</u>	<u>12,601,535.08</u>
Transfers Total :	609830	Cash Transfer Out - Non-GF	<u>30.00</u>	<u>0.00</u>	<u>30.00</u>
Total for Fund :	09117	Dedicated Special Revenue-VSB	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total for BU :	11700	Virginia State Bar	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



Report ID: RGL008

Commonwealth of Virginia
REVENUE STATUS REPORT

Run Date: 05/07/2026
Run Time: 12:32 00

Page No. 1 of 2

Business Unit: 11700 : Virginia State Bar
Revenue Budget Ledger: CC REVEST
Fiscal Year: 2026
Accounting Period To: 10

Bus Unit	Fund	Account	Description	Estimated Revenue	Year to Date Current Year	Year to Date Last Year	Month - 10 Current Year	Month - 10 Last Year
11700	02354	4008123	Legal Aid Filing Fees	0.00	6,166,229.60	5,499,554.19	656,497.60	624,760.00
Total for Fund 02354				\$ 0.00	\$ 6,166,229.60	\$ 5,499,554.19	\$ 656,497.60	\$ 624,760.00
09117	4002100		Licenses & Permits	0.00	31,915.00	25,500.00	3,150.00	3,150.00
	4002101		Business & Professnal Licenses	335,875.00	390,545.00	343,840.00	975.00	545.00
	4002199		Misc Licenses, Permits & Fees	43,000.00	44,466.50	49,501.61	3,507.00	2,065.00
	4002306		Corp Registered Name Fees	100,000.00	128,735.00	118,050.00	11,750.00	10,750.00
	4002404		Real Estate Sttlmt Agt Reg Fee	18,000.00	10,560.00	15,820.00	960.00	1,040.00
	4002433		Clients Protection Fund Fee	176,050.00	170,342.52	172,790.06	295.00	931.80
	4002440		Attorney Wellness Fund Fee	0.00	18,300.00	900.00	570.00	870.00
	4002452		Miscellaneous Regulatory Fees	0.00	2,325.00	1,520.00	(2,400.00)	0.00
	4002501		Admission Receipts	163,075.00	197,265.00	215,670.00	12,250.00	19,225.00
	4002618		Attorneys Registration Fees	10,001,800.00	9,999,967.50	9,942,535.00	4,750.00	5,500.00
	4005046		Other Business Fees	585,000.00	359,940.99	539,429.99	21,724.13	82,890.36
	4006103		Other Edu Gifts/Grants-Private	0.00	25,000.00	15,000.00	0.00	0.00
	4008000		Fine/Port/Court Fee/Cst/Penlty	100,000.00	96,521.93	62,552.47	28,046.57	4,030.11
	4008316		Pnlty/Past Dues-Attorneys Reg	550,000.00	665,136.00	373,436.50	4,100.00	7,495.00
	4009000		Other Revenue	1,825,000.00	1,526,830.00	1,571,007.00	115,044.00	158,961.00
	4009004		Reg Fees For Workshops/Classes	80,000.00	71,315.00	31,620.00	33,455.00	24,455.00
	4009060		Miscellaneous Revenues	133,550.00	97,861.90	97,038.47	10,942.00	10,377.50
	4009084		Refund-Exp/Misc Disburse Pr Yr	0.00	(150.00)	46,779.12	0.00	0.00
Total for Fund 09117				\$ 14,111,350.00	\$ 13,836,877.34	\$ 13,622,990.22	\$ 249,118.70	\$ 332,285.77
Total for Business Unit 11700				\$ 14,111,350.00	\$ 20,003,106.94	\$ 19,122,544.41	\$ 905,616.30	\$ 957,045.77

VIRGINIA STATE BAR

REVENUE CROSSWALK

Account	Cardinal Description	VSB Description
4002100	Licenses & Permits	Dues – Corporate Counsel Reg
4002101	Business & Professional Licenses	Sections
4002199	Misc Licenses, Permits & Fees	Virginia Lawyer Revenue
4002306	Corp Registered Name Fees	Professional Corporation
4002404	Real Estate Settlement Agt Reg Fee	CRESPA Registration Fees
4002433	Clients Protection Fund Fee	Clients Protection Fund Receipts
4002452	Miscellaneous Regulatory Fees	Dues - Over/Under Payments
4002501	Admission Receipts	Professionalism Course Fees
4002618	Attorney Registration Fees	Dues - Attorney Dues
4003002	State Publication Sales	Pamphlet Sales
4005046	Other Business Fees	Lawyer Referral Revenue
4006103	Other Edu Gifts/Grants-Private	Grants
4008000	Fines/Fort/Court Fee/Cst/Penlty	Cost Assessment
4008316	Pnlty/Past Dues-Attorney Reg	Past & Penalty Dues
4009000	Other Revenue	MCLE Fees
4009004	Reg Fees for Workshops/Classes	A&F Account Receipts
4009060	Miscellaneous Revenue	Seminar & Miscellaneous
4009084	Refund-Exp/Misc Disburse Pr Yr	Expenditure Refunds Prior Year



Commonwealth of Virginia April 2026 Expenditure Summary

Report ID: RGL035
Layout ID: VGLR0035
Period Ending: 2026-06-30

Run Date: May 7, 2026
Run Time: 12:43:04 PM

Business Unit: 11700 Virginia State Bar

Cost Center	Description	Budget	2026-10	Current Year Expenditures	(Over) Under Budget	% of Budget Remaining
6000	Salaries	11,238,115.00	449,846.96	9,058,046.65	2,180,068.35	19%
6020	Benefits	0.00	9,405.71	88,189.69	(88,189.69)	0%
6040	Wages & Professional Services	0.00	0.00	5,880.10	(5,880.10)	0%
6060	Receiverships	100,000.00	0.00	21,448.70	78,551.30	79%
6080	Dues, Subscriptions & Training	77,500.00	4,458.40	49,111.27	28,388.73	37%
6100	Rent: Office Space	756,475.00	63,424.61	629,625.41	126,849.59	17%
6103	Grants	0.00	0.00	15,000.00	(15,000.00)	0%
6120	Rent: Office Equipment	12,580.00	1,035.90	10,441.53	2,138.47	17%
6140	Office Supplies	31,875.00	7,217.13	15,683.35	16,191.65	51%
6160	Stationery & Forms	6,500.00	3,400.00	6,084.40	415.60	6%
6180	Office Furniture & Equipment	7,000.00	0.00	0.00	7,000.00	100%
6200	Staff Travel	119,800.00	5,922.88	45,192.08	74,607.92	62%
6220	Office Insurance	18,650.00	0.00	18,070.30	579.70	3%
6240	Repairs and Maintenance	68,600.00	5,749.34	41,795.40	26,804.60	39%
6260	Printing & Copying	242,650.00	23,137.26	138,774.06	103,875.94	43%
6280	Postage	209,400.00	25,084.36	151,732.77	57,667.23	28%
6300	Communication Technology	52,100.00	3,202.03	34,832.19	17,267.81	33%
6320	Advertising	18,000.00	972.20	7,132.07	10,867.93	60%
6340	Other Contractual Services	419,400.00	13,955.16	385,843.97	33,556.03	8%
6345	Special Projects	10,000.00	0.00	7,855.00	2,145.00	21%
6360	Computer Operating	642,025.00	140,769.65	461,939.07	180,085.93	28%
6380	Other Technology Projects	200,000.00	(97,819.42)	256,204.38	(56,204.38)	(28%)
6400	Professionalism Course-Trav	100,000.00	14,298.52	94,572.85	5,427.15	5%
6420	Professionalism Course-Misc	22,000.00	0.00	7,444.81	14,555.19	66%
6440	Council, Comm, Boards-Trav	453,970.00	13,321.67	298,529.15	155,440.85	34%
6460	Council, Comm, Boards-Misc	231,945.00	3,478.15	103,178.10	128,766.90	56%
6480	Sections-Trav	141,458.00	5,691.58	92,520.62	48,937.38	35%
6500	Sections-Print	16,143.00	0.00	10,298.32	5,844.68	36%
6520	Sections-Comm	11,975.00	35.53	7,727.97	4,247.03	35%
6540	Sections-Other	121,330.00	3,757.55	47,747.27	73,582.73	61%
6560	Senior Lawyers Conf-Trav	11,200.00	0.00	9,704.35	1,495.65	13%
6580	Senior Lawyers Conf-Print	15,100.00	0.00	15,905.00	(805.00)	(5%)

6600	Senior Lawyers Conf-Comm	8,900.00	29.55	3,694.63	5,205.37	58%
6620	Senior Lawyers Conf-Misc	12,500.00	0.00	2,905.50	9,594.50	77%
6640	Young Lawyers Conf-Program	64,000.00	75.00	39,557.54	24,442.46	38%
6660	Young Lawyers Conf-Print	3,500.00	31.59	692.78	2,807.22	80%
6680	Young Lawyers Conf-Travel	31,700.00	0.00	29,203.48	2,496.52	8%
6700	Young Lawyers Conf-Misc	300.00	0.00	0.00	300.00	100%
6702	Diversity Conference - Program	46,750.00	4,188.80	31,158.96	15,591.04	33%
6704	Diversity Conference - Print	1,500.00	0.00	34.50	1,465.50	98%
6706	Diversity Conference - Travel	9,400.00	0.00	2,559.81	6,840.19	73%
6708	Diversity Conference - Misc	2,400.00	0.00	375.00	2,025.00	84%
6710	CLSBA-Travel	15,760.00	2,905.04	8,475.13	7,284.87	46%
6715	CLSBA-Print	15,000.00	0.00	0.00	15,000.00	100%
6725	CLSBA-Communications	100.00	0.00	0.00	100.00	100%
6730	CLSBA-Other	4,675.00	327.04	568.71	4,106.29	88%
6760	Attorney General Costs	25,000.00	0.00	22,240.69	2,759.31	11%
6780	A&F Trans	80,000.00	32,955.00	68,630.00	11,370.00	14%
6800	Clients' Protection Fund Trans	176,050.00	320.00	170,327.52	5,722.48	3%
6820	Online Legal Research	85,000.00	0.00	84,600.00	400.00	0%
	All Cost Centers	\$15,938,326.00	\$741,177.19	\$12,601,535.08	\$3,336,790.92	21%

**VIRGINIA STATE BAR
ADMINISTRATION & FINANCE ACCOUNT
AS OF APRIL 30, 2026**

Cash Balance as of July 1, 2025	\$	250,139.12
Year-to-Date Revenue through April 30, 2026		68,642.60
Year-to-Date Expenses through April 30, 2026		(65,081.65)
Cash Balance as of April 30, 2026	\$	253,700.07

<u>LEDGER</u>		<u>BALANCE</u> <u>4/30/2026</u>
Annual Meeting	\$	212,415.59
Midyear Seminar		43,193.64
Council, Committees, etc.		(1,030.11)
Other		(879.05)
Total Ledger Balance	\$	253,700.07

**VIRGINIA STATE BAR
ADMINISTRATION & FINANCE ACCOUNT
MONTHLY STATEMENT OF REVENUE & EXPENSES
FOR APRIL 2026**

	BALANCE 4/1/2026	APRIL 2026 ACTIVITY	BALANCE 4/30/2026
Revenue:			
Annual Meeting	\$ 35,675.00	\$ 32,955.00	\$ 68,630.00
Money Market Account Interest	11.32	1.28	12.60
Total Revenue	35,686.32	32,956.28	68,642.60
 Expenses:			
Annual Meeting	63,159.89	0.00	63,159.89
National Meetings and Miscellaneous	1,030.11	0.00	1,030.11
Employee Recognition	474.60	0.00	474.60
Bank Service Charges	366.70	50.35	417.05
Expenses to be Reimbursed	0.00	0.00	0.00
Total Expenses	65,031.30	50.35	65,081.65
Total Revenue Over/(Under) Expenses	\$ (29,344.98)	\$ 32,905.93	\$ 3,560.95

**VIRGINIA STATE BAR
 CLIENTS' PROTECTION FUND
 CASH BALANCE
 AS OF APRIL 30, 2026**

Cash Balance as of July 1, 2025	\$	10,105,267.27
Year-to-Date Revenue through April 30, 2026		261,108.19
Year-to-Date Expenses through April 30, 2026		(261,094.23)
Cash Balance as of April 30, 2026	\$	10,105,281.23
Liability for claims approved but not paid:		2,000.00
Available Cash Balance as of April 30, 2026:	\$	10,103,281.23

Funds Invested/Maintained as Follows:

Truist Business Checking Account		678,399.21
United States Treasury Bill		0.00
United States Treasury Notes		610,215.36
Federal Home Loan Bank		5,016,666.66
Federal Home Loan Mortgage Corp.		1,000,000.00
Federal Farm Credit Bank		2,800,000.00
Total Cash and Investments	\$	10,105,281.23

**VIRGINIA STATE BAR
CLIENTS' PROTECTION FUND
MONTHLY STATEMENT OF REVENUE & EXPENSES
FOR APRIL 2026**

	BALANCE 4/1/2026	APR 2026 ACTIVITY	BALANCE 4/30/2026
REVENUE			
INTEREST:			
Investment Interest	\$ 82,732.61	\$ 8,486.06	\$ 91,218.67
REIMBURSEMENT FROM ATTORNEYS:			
AG's Collections	-	0.00	0.00
Debt Set-Off Receipts	-	0.00	0.00
Individual Restitution (a)	6,034.52	200.00	6,234.52
TRANSFERS:			
CPF Assessment	163,535.00	120.00	163,655.00
Total Revenue:	\$ 252,302.13	\$ 8,806.06	\$ 261,108.19
EXPENSES			
Bank Service Charges	70.00	0.00	70.00
Attorney General's Fees	-	0.00	0.00
CPF Board Expenses - Oper. Acct. Reim.	-	0.00	0.00
Receivership Reimbursement	63,303.41	0.00	63,303.41
Payments to Clients	197,720.82	0.00	197,720.82
Total Expenses:	\$ 261,094.23	\$ -	\$ 261,094.23
Total Revenue Over/(Under) Expenses	\$ (8,792.10)	\$ 8,806.06	\$ 13.96

(a) Erroneous restitution of \$438 recorded in FY 2025 was transferred to operating in July 2025.
\$438 should have been recorded in report as a decrease in revenue in July 2025.

TAB 4



Virginia State Bar

1111 East Main Street Suite 700
 Richmond, Virginia 23219-0026
 Telephone: (804) 775-0500

 Fax: (804) 775-0501 TDD: (804) 775-0502

To: Executive Committee and Council
 From: Renu M. Brennan, Bar Counsel
 Date: May 12, 2026

DISCIPLINARY SYSTEM REPORT

I. Public/Private Discipline (July 1, 2025 to May 8, 2026)¹

Public Discipline – 84, three cases are on appeal	Private Discipline – 37
Diligence/Competence/ Communication – 22	Diligence/Competence/ Communication – 18
Safekeeping Property – 15	Safekeeping Property – 9
Criminal or Deliberately Wrongful Conduct – 10	Conflict of Interest – 4
Reciprocal – 9	Declining or Terminating Representation – 2
Judicial Officials – 4	Fairness to Opposing Party and Counsel – 1
Fees – 4	Misconduct – 1
Terms Violations – 4	Communication with Persons Represented by Counsel – 1
UPL: Multijurisdictional Practice of Law – 3	UPL; Multijurisdictional Practice of Law – 1
13-29 – 2	
Misconduct – 2	
13-22 Criminal Show Cause – 2	
Conflict of Interest – 1	
Reporting Misconduct – 1	
Dishonesty – 1	
Scope of Representation – 1	
Confidentiality of Information – 1	
Meritorious Claims and Contentions – 1	
Fairness to Opposing Party and Counsel – 1	

¹ This chart represents each private or public sanction issued from July 1, 2025 to May 8, 2026 and each appeal of a public sanction issued on or after July 1, 2025.

II. Docket Statistics (April 30, 2026)

Total Open Cases/Cases at Preliminary Investigation and Subcommittee Level:

- **Total open cases are at 279.** The range for the prior 5 years was between 246 (2024) and 321 (2021).
- **There are 3 prior fiscal year cases.** The range for the prior 5 years was between 1 (2022, 2023, and 2024) and 7 (2021).
- **Cases over 365 days are at 6.** The range for the prior 5 years was between 6 (2024) and 34 (2021).
- **Preliminary Investigation and District Committee cases are at 175.** The range for the prior 5 years was between 129 (2025) and 234 (2021).
- **District Committee cases over 180 days are at 64.** The range for the prior 5 years was between 42 (2024) and 81 (2023).
- **Cases awaiting report by bar counsel are at 26.** The range for the prior 5 years was between 8 (2024) and 26 (2022).
- **Cases awaiting report by investigator are at 34.** The range for the prior 5 years was between 24 (2024) and 51 (2023).
- **There are 4 cases awaiting meeting by subcommittee.** The range for the previous 5 years was between 1 (2022) and 15 (2025).
- **Cases awaiting Certification and Charges of Misconduct are at 5 and 1 respectively.** The range for cases awaiting Certification for the past 5 years was between 3 (2022) and 12 (2023), and the range for Charges of Misconduct was between 0 (2022, 2023, and 2025) and 1 (2021 and 2024).

III. Trials, Sanctions, Agreed Dispositions, Consents to Revocation, and Impairments:

- **We have 24 cases to be tried.** (21 Disciplinary Board/Circuit Court and 3 District Committee). The range for the prior 5 years was between 28 (2022) and 50 (2025).
- **We have held 28 trials this year to date.** The range for the prior 5 years was between 23 (2023) and 40 (2025).
- **Subcommittees have issued 71 sanctions year to date.** The range for the prior 5 years was between 51 (2021) and 66 (2024).
- **We have reached 102 agreed dispositions year to date.** The range for the prior 5 years was between 54 (2023) and 77 (2021).
- **We have entered into 16 consents to revocation year to date.** The range for the prior 5 years was between 6 (2023) and 22 (2022).
- **We have closed 9 impairments year to date.** The range for the prior 5 years was between 6 (2021 and 2022) and 14 (2024 and 2025).

IV. Intake Report as of April 30, 2026 – James C. Bodie, Intake Counsel

The VSB received 2,821 bar complaints between July 1, 2025 and April 30, 2026. During the same period in FY 2025, the VSB received 2,737 complaints. FY 2026 to date has a 2.98% increase in complaints over FY 2025.

V. Overview of Cases Under Investigation as of May 6, 2026 – Michael Schuler, Chief Investigator

229 ROIS FY26 (7/1/2025-5/6/2026)

203 ROIs FY 25 in same period (7/1/2024-5/6/2025)
185 ROIs FY 24 in same period (7/1/2023-5/6/2024)

101 ROIs CY 26 (1/1/2026-5/6/2026)
90 ROIs CY 25 in same period (1/1/2025-5/6/2025)
76 ROIs CY 24 in same period (1/1/2024-5/6/2024)

121 Active Investigations, including 25 Family Law Matters, 25 Criminal Defense Matters, 13 Immigration Matters, 8 Estate Planning Matters, 4 Trust Account Overdrafts, 6 Personal Injury Matters, and 1 Bankruptcy matter

VI. Matters Before the Supreme Court of Virginia and Court of Appeals of Virginia

Supreme Court of Virginia

Appeals

James McMurray Johnson v. Virginia State Bar Ex Rel., Fifth District, Section II Committee

On May 7, 2026, James McMurray Johnson noted an appeal of a Memorandum Order of the Disciplinary Board suspending Johnson's license to practice law in the Commonwealth of Virginia for six months, effective April 24, 2026. The Board found that Johnson violated Rule 1.3(a) Diligence. Assistants Attorney General Stanley Hammer and Robert Claiborne represent the bar.

Taso Rashid Noel Saunders v. Virginia State Bar

On December 11, 2025, the U.S. District Court for the Eastern District of Virginia indefinitely suspended Taso Rashid Noel Saunders' license to practice in that court pending further order. Following a hearing and effective March 27, 2026, the Disciplinary Board reciprocally suspended Saunders' license to practice law in Virginia for six months. The Board entered a Reciprocal Memorandum Order on April 8, 2026. On April 13, 2026, Saunders noted an appeal of the Board's Reciprocal Memorandum Order.

Saunders also moved to stay the six-month suspension. By Order entered May 8, 2026, the Supreme Court of Virginia denied Saunders' motion to stay. Senior Assistant Attorney General John Gilbody and Assistant Attorney General Erin McNeill represent the bar.

Phillip Ben-Zion Leiser v. Virginia State Bar Ex Rel., Fifth District, Section I Committee

On October 17, 2025, Phillip Ben-Zion Leiser noted an appeal of a three-judge circuit court's order suspending his license to practice law in the Commonwealth of Virginia for three years, effective September 22, 2025. The three-judge circuit court found that Leiser violated Rules 8.2 Judicial Officials and 8.4(b) Misconduct. Senior Attorney General Pebbles Burgess and Assistant Attorney General Robert Claiborne represent the bar.

Oral argument was held on April 21, 2026.

Douglas Bell Wessel v. Virginia State Bar Ex Rel., Fifth District, Section II Committee

On September 5, 2025, Douglas Wessel noted an appeal of a three-judge circuit court's order suspending his license to practice law in the Commonwealth of Virginia for thirteen months, effective July 15, 2025. The three-judge circuit court found that Wessel violated Rules 1.3(b) Diligence, 1.16(a)(1) and (3) Declining or Terminating Representation, 8.4(a) Misconduct, and 1.15(b)(4) Safekeeping Property. Senior Attorney General Pebbles Burgess and Assistant Attorney General Erin McNeill represent the bar.

Oral argument was held on April 21, 2026.

Appeal before the Court of Appeals of Virginia

Justin Lee Criner v. Virginia State Bar
Record No. 0710252

On April 8, 2025, Justin Criner's license was revoked by consent. On April 11, 2025, upon the VSB's motion, the Chesterfield Circuit

Court entered an order appointing Drew Sarrett, Esq., as the receiver of Criner's former practice, the Beale Law Firm. Criner has appealed the order appointing a receiver to the Court of Appeals of Virginia. Assistants Attorney General Erin McNeill and Chris Bernhardt represent the bar.

VII. Federal Lawsuit

Phillip Leiser v. Renu M. Brennan

In late March 2025, Leiser filed a federal lawsuit in the U.S. District Court for the Eastern District of Alexandria (EDVA) against Chief Justice Goodwyn and me in our official capacities. Leiser sought both (1) a declaratory judgment that Virginia Rules of Professional Conduct 8.2 Judicial Officials is unconstitutional on its face, or as applied to Leiser and (2) decrees granting preliminary and permanent injunctive relief against the prosecution or enforcement of Rule 8.2 and costs.

On August 19, 2025, Leiser filed a motion for preliminary injunction with brief in support seeking an injunction barring the enforcement of Rule 8.2.

By Order entered September 17, 2025, the EDVA dismissed, without prejudice, Leiser's lawsuit and denied Leiser's motion for a preliminary injunction. The disciplinary hearing was held on September 18, 2025. As set forth above, Leiser's appeal is pending in the Supreme Court of Virginia.

On October 7, 2025, Leiser filed a Motion to Reconsider the EDVA's September 17, 2025 Order. By Order entered December 4, 2025, the EDVA denied Leiser's Motion to Reconsider.

Leiser noted an appeal of both the September 17 and December 4 Orders to the Fourth Circuit. The appeal is pending.

By Order entered February 24, 2026, the Fourth Circuit denied Leiser's motion for a preliminary injunction. Assistant Attorney General Robert Claiborne represents retired Chief Justice Goodwyn, the bar, and me.

Louis B. Antonacci v. The Virginia State Bar, et al.

On January 23, 2026, Antonacci filed suit in the United States District Court for the District of Columbia against several defendants including the bar and Assistant Bar Counsel Richard W. Johnson in his individual capacity. Deputy Solicitor General Ethan Fallon represents the bar.

VIII. Proposed Rules of Professional Conduct

On March 9, 2026, the VSB filed a petition with the Supreme Court of Virginia to approve [proposed amendments to Part 6, § II. Rule of Professional Conduct 1.9.](#)

IX. Unauthorized Practice of Law (UPL)

As of April 24, 2026, there are fourteen open cases; of those, eleven are in the preliminary stage and three are in the final stage.

X. Receiverships

As of April 27, 2026, there are 14 open receiverships:

Bell (02/07/23); **Shapiro** (03/09/23); **Rowan** (07/25/23) and 01/26/24); **Ward** (02/14/24); **McLaughlin, III** (06/24/24); **McCreehy** (12/12/24); **Park** (02/05/25); **Tyson** (02/07/25); **Criner** (04/11/25); **Smyrnos** (07/14/25); **Allen** (08/07/25); **Booberg** (11/14/25); **Muchow** (01/05/26); **Wright** (03/13/26)

The receivership budget for FY 2026 is \$100,000. As of April 27, 2026, the VSB paid \$81,252.11 in receivership costs and received \$63,303.41 for a net \$17,948.70 for FY 2026.

Attachments:

Statistics – Five Year Comparison and Six-Month Comparison

STATISTICS – FIVE-YEAR COMPARISON						
Docket Period Ending→	4/30/26	4/30/25	4/30/24	4/30/23	4/30/22	4/30/21
Total Open Cases	279	249	246	269	252	321
DISTRICT COMMITTEE CASES OVER 180 DAYS						
Cases Awaiting Report by Investigator	34	25	24	51	37	31
Cases Awaiting Report by Bar Counsel!	26	9	8	25	26	25
Cases Awaiting Meeting by Subcommittee*!	4	15	10	5	1	8
Total	64	49	42	81	64	64
PRELIMINARY INVESTIGATIONS & DC CASES						
Preliminary Investigation Cases	49	39	27	40	48	84
District Committee Cases	126	90	127	175	162	190
Total	175	129	154	215	210	234
SANCTIONS ISSUED BY DISTRICT COMMITTEE SUBCOMMITTEES Y-T-D						
Total	71	56	66	59	59	51
DC CASES AWAITING CERTIFICATION TO DB TO BE WRITTEN BY BAR COUNSEL						
Total	5	4	8	12	3	5
DC CASES AWAITING CHARGE OF MISCONDUCT TO BE WRITTEN BY BAR COUNSEL						
Total	1	0	1	0	0	1
CASES TO BE TRIED (DC:						
District Committee	3	5	8	2	1	2
Disciplinary Board / Circuit Court	21	45	31	41	27	40
Total	24	50	39	43	28	42
CONSENTS TO REVOCATION Y-T-D						
Total	16	8	11	6	22	11
TRIALS HELD Y-T-D						
District Committee	3	2	4	0	0	1
Disciplinary Board / Circuit Court	25	38	33	23	24	29
Total	28	40	37	23	24	30
AGREED DISPOSITIONS Y-T-D						
District Committee	51	49	52	34	37	37
Disciplinary Board / Circuit Court	51	17	14	20	22	40
Total	102	66	66	54	59	77
CLOSED IMPAIRMENTS Y-T-D						
Total	9	14	14	13	6	6

STATISTICS—SIX-MONTH COMPARISON

Docket Period Ending→	4/30/26	3/31/26	2/28/26	1/31/26	12/31/25	11/30/25
Total Open Cases	279	291	298	288	278	296
DISTRICT COMMITTEE CASES OVER 180 DAYS						
Cases Awaiting Report by Investigator	34	36	37	40	32	41
Cases Awaiting Report by Bar Counsel !	26	16	14	14	33	20
Cases Awaiting Meeting by Subcommittee *!	4	4	8	10	30	27
Total	64	56	59	64	95	88
PRELIMINARY INVESTIGATIONS & DC CASES						
Preliminary Investigation Cases	49	57	63	52	49	29
District Committee Cases	126	123	112	116	119	119
Total	175	180	175	168	168	148
SANCTIONS ISSUED BY DISTRICT COMMITTEE SUBCOMMITTEES Y-T-D						
Total	71	54	48	39	32	23
DCCASES AWAITING CERTIFICATION TO DB TO BE WRITTEN BY BAR COUNSEL						
Total	5	0	7	16	5	6
DCCASES AWAITING CHARGE OF MISCONDUCT TO BE WRITTEN BY BAR COUNSEL						
Total	1	1	0	1	2	0
CASES TO BE TRIED (DC:						
District Committee	3	4	3	5	3	1
Disciplinary Board/Circuit Court	21	40	39	38	36	35
Total	24	44	42	43	39	36
CONSENTS TO REVOCATION Y-T-D						
Total	16	15	15	15	15	15
TRIALS HELD Y-T-D						
District Committee	3	2	2	2	2	2
Disciplinary Board/Circuit Court	25	21	19	16	13	10
Total	28	23	21	18	15	12
AGREED DISPOSITIONS Y-T-D						
District Committee	51	43	30	25	22	13
Disciplinary Board/Circuit Court	51	38	35	30	27	16
Total	102	81	65	55	49	29
CLOSED IMPAIRMENTS Y-T-D	9	8	8	8	7	5



Virginia State Bar

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To: Executive Committee and Council
From: Renu M. Brennan, Bar Counsel
Date: May 22, 2026

ADDENDUM TO MAY 12, 2026, DISCIPLINARY SYSTEM REPORT

VI. Matters Before the Supreme Court of Virginia and Court of Appeals of Virginia

Supreme Court of Virginia

Appeals

Philip Loyd Bradfield v. Virginia State Bar Ex Rel., First District Committee

On May 19, 2026, Philip Loyd Bradfield noted an appeal of a three-judge circuit court's order suspending his license to practice law in the Commonwealth of Virginia for two years, effective May 16, 2026. The three-judge circuit court found that Bradfield violated Rules 1.1 Competence; 1.3(a) Diligence; 1.4(a) and 1.4(b) Communication; 1.15(a)(1), 1.15(c)(1), 1.15(c)(2), and 1.15(c)(4) Safekeeping Property; 8.1(a) Bar Admission and Disciplinary Matters; 8.4(c) and 8.4(f) Misconduct. Senior Assistant Attorney General Todd M. Shockley and Assistant Attorney General Erin McNeill represent the bar.

TAB 5

VIRGINIA STATE BAR
Report of the Local and Specialty Bar Section
Nicholas J. Gehrig, Chair
June 4, 2026

Officially, the LSBS has completed its first year in existence, although it previously existed as a Conference for decades. Despite the challenge of shifting from a Conference to a Section, the LSBS has remained committed to advancing its goals which, above all else, promote and foster the professional and well-being of attorneys practicing law in Virginia.

Throughout the year, the LSBS completed the following programs:

1. **Solo & Small-Firm Practitioner Forums.** These forums are held in conjunction with, and by direction of, the Supreme Court of Virginia. They are designed to offer free practice management CLE programming to attorneys who practice in legal deserts or outside of large, populated areas with reduced access to live, in-person, CLEs.

Forums were held on September 19, 2025, in Warsaw, Virginia, October 17, 2025, and Clifton Forge, each of which provided 6 hours of free CLE credit to attendees. A third forum will be held in Culpeper, Virginia on May 15, 2026, and will provide an additional 6 hours of free CLE credit to attendees.

The LSBS would like to thank the volunteers who have made these Forums successful throughout the year. A tremendous amount of time, effort, and travel is required to deliver these programs and they would not be possible without the support of these volunteers.

The LSBS has set dates for two forums for the next Bar year where we will deliver more free CLEs to attendees. Please mark your calendars for:

1. Martinsville on September 25, 2026; and,
2. Front Royal on February 5, 2027

Registration for these forums on the VSB website at vsb.org/clsba.

2. **Bar Leaders Institute.** The Bar Leaders Institute (“BLI”) is an annual one-day program of the LSBS designed to foster each facet of our

mission. At the BLI we highlight the outstanding work of the outstanding local and specialty bar associations by asking the associations that earned awards of merit to present on their successful programs. The concept is to recognize the work of these associations and facilitate the replication of these programs by other associations throughout the Commonwealth. The BLI also seeks to facilitate training of current and aspiring local and specialty bar association leaders by educating them on issues affecting the legal profession, encouraging cooperation between the VSB and bar associations, presenting high-quality educational programs for attendees and providing a forum for the exchange of information and ideas about programs and policies.

The BLI was presented on Friday, March 7, 2026, at the Museum of History & Culture in Richmond. The Honorable Stephen R. McCullough, Justice of the Supreme Court of Virginia, was the keynote speaker and attendees of the BLI received 2 CLE Hours.

3. **Awards.** It is important for bar associations throughout the Commonwealth to receive recognition for their efforts, both to celebrate the fruits of their labor and to promote successful programs so that other associations can replicate their success. The LSBS encourages all members of the Virginia State Bar to attend the Annual Meeting and Breakfast on Friday June 5, 2026, at 7:30 am in the Nautilus Ballroom of the Hilton Garden Inn, where we will present awards to the following:
 - a. The Specialty Bar Leader of the Year Award will be awarded to Molly E. Newton, President of the Greater Peninsula Women's Bar Association;
 - b. The Bar Association of the Year will be awarded to the Richmond Bar Association;
 - c. The Specialty Bar Association of the Year will be awarded to the Local Government Attorneys of Virginia, Inc.
 - d. Awards of Merit will be awarded to:
 - i. Allegheny-Bath Highlands Bar Association
 - ii. Charlottesville Albemarle Bar Association
 - iii. Greater Peninsula Women's Bar Association
 - iv. Old Dominion Bar Association
 - v. Richmond Bar Association
 - vi. Roanoke Bar Association

4. **So You're 18 Program.** The LSBS developed the *So You're 18* handbook which is designed to inform and educate young adults of their legal rights and responsibilities as they become adults. The LSBS updates and distributes this publication to schools, J&DR Courts, departments of social services, election registrars, juvenile detention centers, and other groups/organizations as requested. The publication is available on our website. Commencing next fiscal year, we will phase out print versions of this publication as a cost-saving measure. If you would like copies of the *So You're 18* for distribution, please contact Nancy Donner at 804-775-0519 or ndonner@vsb.org.

The LSBS will continue to support the local and specialty bar associations throughout the Commonwealth. Feel free to reach out to our Section with new ideas or for guidance for your local and specialty bar associations.

TAB 6



VIRGINIA STATE BAR
DIVERSITY SECTION

Debra Powers, Chair

The Diversity Section held or will hold the following activities, meetings, and events between July 1, 2025 and June 30, 2026:

UPCOMING - VSB Annual Meeting

1. **Welcome Reception** Thursday, June 4, 2026, 4:30 – 5:30 pm
Hilton Oceanfront, Peacock Ballroom A/Courtney Terrace

Sponsored by Ruttenberg Dickerson and Taylor Huguley Powers PLLC

We will once again host a welcome reception for all attendees. This is great opportunity for the Law School Mentees to socialize and meet members of the bar, judges, and VSB council members in attendance. Come join us!

(Because of budgetary constraints, it is unlikely we will host this reception next year.)

2. **Luncheon and Presentation of the Clarence M. Dunnville Jr. Achievement Award**
Friday, June 5, 2026, 11:45 am – 1:00 pm Hilton Oceanfront, Peacock Ballroom A

This year's recipient of the is Clarence M. Dunnville Jr. Achievement Award is the **Honorable Roger L. Gregory**, judge of the U.S. Court of Appeals for the Fourth Circuit. Judge Gregory exemplifies the section's goal of encouraging full and equal participation in the Commonwealth's legal profession. In 2000, Judge Gregory became the first African American appointed to the U.S. Court of Appeals for the Fourth Circuit. He later served as the court's chief judge from 2016 to 2023, becoming the first African American to hold that title as well.

At the luncheon, we will also conduct our annual meeting and approve the Board of Governors slate for 2026/2027.

3. **CLE** (1.0 hour CLE) Friday, June 5, 2026, 2:00 pm – 3:00 pm
Hilton Garden Inn, Nautilus Ballroom

THANKS FOR YOUR SERVICE, SHIPMATES - Veterans Treatment Courts in Virginia: How Do They Work? What Do They Need? How Can They Expand?

Jointly sponsored with the Military and Veterans Law Section

The panel will consist of Veterans Treatment Court Judges and personnel who describe their experiences with Veterans in their courts, and what is needed to make these courts



VIRGINIA STATE BAR DIVERSITY SECTION

Debra Powers, Chair

of even greater service to Veterans who have served our country and all of us in recent armed conflicts.

Moderator and Panelist: Brandy M. Disbennett-Albrecht

Panelists: Hon. Susan F. Earman, Hon. Lorrie A. Sinclair Taylor, and Jamie Hurd

Special thanks to Brian Buniva for spearheading this CLE!

4. **Law School Mentor/Mentee Initiative**

Students from all 8 of Virginia's law schools are invited by the Diversity Section to participate in the Mentor/Mentee Initiative. The students will meet with volunteer mentees, attend receptions, dinners, meetings, CLEs, law school alumni breakfasts, and the Diversity Section luncheon and Dunnville Award presentation, as well as other networking events. This program allows future VSB members to participate in our Annual Meeting and start making their mark in our legal community.

Special thanks to Brain Wesley for chairing the initiative this year!

UPCOMING – 2026 Oliver Hill/Samuel Tucker Pre-Law Institute

July 5 – July 10, 2026

University of Richmond

The Institute is a week-long program held in the summer for high school students and provides them with exposure to the law and the opportunity to explore the legal profession, all at no cost to the participants. Students learn how to put on a trial, meet local officials and judges, learn etiquette and social norms of attorney life, and apply their lessons through a mock trial and networking reception.

This program is a joint initiative with the Young Lawyers Conference. It would not happen without the dedication of the 2026 co-chairs Mikaela Phillips, Cleo Scott, and Alberto Wray. Thank you, thank you, thank you! And, congratulations to Mikaela Phillips for her well-deserved recognition as the 2026 Young Lawyer of the Year!

2026 Annual Forum

Friday, April 24, 2026, 8:45am – 3:15 pm, Lewis Ginter Botanical Garden, Richmond
5.0 CLE hours (1.5 Ethics)

At the Annual Forum, an amazing group of moderators and panelists presented the following topics and encouraged lively discussions from the attendees:

- Artificial Intelligence (AI): Promises and Pitfalls - How to Navigate AI in the Practice of Law



VIRGINIA STATE BAR
DIVERSITY SECTION

Debra Powers, Chair

- The Continuing Evolution of DEI in Legal Education
- Navigating the Delicate Dance Between Law Firm Management and DEI

The registration fee was \$25.00, and we had approximately 80 attendees.

We have discussed increasing the cost of registration for the Annual Forum next year, including a discounted price for section members.

Special thanks to Zaida Thompson, Doug Smith, Rex Flynn, Kathryn Dickerson, and Sara Tandy for their hard work on this program!

MEMBERSHIP AND MONEY MATTERS

As of March 2026, the Diversity Section had approximately \$15,110.53 or 25% of our budget remaining.

The VSB Budget & Finance Committee approved the following funding for Diversity Section programs for 2026/2027:

Program	Requested	Approved by B&F Committee
Annual Forum	\$12,500	\$12,500
Hill/Tucker Institute	\$35,000	\$10,000 This is an even split with the Young Lawyers Section. The DS will continue to seek grant funding for this program and is encouraged to request a higher grant amount.
Mentor/Mentee Initiative	\$6,500	\$5,000
Annual Meeting	\$3,000	\$1,500

The Diversity Section has approximately 400 members, and section dues are currently \$25.00.

In the coming year, in addition to planning our outreach programs, the Diversity Section Board of Governors will focus on membership recruitment.

Message from the Chair

I want to sincerely thank all Diversity Section Board members, speakers, and volunteers for their invaluable contributions, time, and unwavering commitment. The Diversity Section could not do the good work we do without you!

Good luck to incoming chair Brain Buniva! I know you courageously lead us in the coming year.



VIRGINIA STATE BAR
DIVERSITY SECTION

Debra Powers, Chair

And last, but far from least, thank you to our liaison Nancy Donner. It may be possible that we could do all we do without you, but I sure wouldn't want to try. THANK YOU!

TAB 7

**Virginia State Bar Senior Lawyers Section
Chair’s Report to Bar Council
June 4, 2026, Virginia Beach**

This final report of the Senior Lawyers Section (SLS) for FY2026 is submitted to the VSB Bar Council for its meeting on June 4, 2026, in Virginia Beach, Virginia.

From the 2025 Bylaws: The Section is organized “to uphold the honor of the profession of law, to apply the knowledge and experience of the profession to the promotion of the public good, to encourage cordial discourse and interaction among the members of the Virginia State Bar (VSB), and to pursue its Mission and Goals as follows:

The SLS shall serve the interests of senior lawyers and promote the welfare of seniors generally. In serving the interests of senior lawyers the SLS will plan and present programs and activities and produce publications of interest to senior lawyers, and coordinate activities for senior lawyers by, for, and with state and local bar associations. To promote the welfare of seniors generally, the SLS will study issues of concern to seniors, prepare and present programs and publications designed to explore and develop such issues, advocate appropriately on behalf of such issues and cooperate with other entities interested in such matters.”

Despite significant structural, membership and budgetary changes during the FY25-26 year, the Senior Lawyers *Section* continues to serve the lawyers of the Virginia State Bar, Virginia’s courts, and the residents of this Commonwealth as it has for many years. The Board of Governors has risen to the challenge of soliciting membership through increased communications about the work of the Section. Recognizing that dues alone cannot meet all the spending requirements of ongoing programs such as the Senior Virginians Handbook and the brunch celebration for lawyers who have practiced for 50 years, the Board is grateful that a portion of these expenses will be paid through VSB member dues for FY2027. The Board will come to the Executive Committee in the coming months for permission to solicit additional funds to meet the projected budget gap.

The Board of Governors met virtually by TEAMS for its final meeting of the year on April 16, 2026, to discuss and finalize several initiatives.

Budget and Funding:

The Board discussed several options to secure the goals and activities of the SLS for the remainder of FY2026 and FY2027.

- **FY2026 Budget Reallocation:** As approved by the Board and the Executive Director, the reallocation of budget line items for the remainder of the fiscal year will enable the Section to continue its public service initiatives while saving budget funds.

- **FY2027 Budget:** The proposed FY2027 budget was approved by the VSB Council in February. The proposed budget includes a funding gap of \$5,000, which the Board agreed to fill through donations for the 50-Year Brunch.
- **Fifty-Year Brunch Funding for FY2027:** A committee was formed to assess the current format of the Brunch celebration and develop a plan for solicitation of sponsorships for the event. The appropriate form to request permission to solicit funds will be prepared and submitted to the Executive Committee in time to complete the assessment and prepare a campaign to request appropriate donations.
- **Possible Section Dues Increase:** The Board discussed the possibility of increasing dues for the Section for FY2027. At the April meeting the Board voted NOT to increase member dues for the coming year, though all new members will pay dues for 1-year FY2027 only, as opposed to the FY2026 offer of a 2-year membership during the transition period. **All VSB members can join the Senior Lawyers Section, and we invite you to become involved!**

New Video CLE Programs:

Two CLE programs (the “3-Ds” and Succession Planning for Solo and Small Firms) have now been recorded, edited, and submitted to the MCLE Board for approval. This is an important part of the SLS mission of service to the Bar as an effort to reduce Receiverships and protect clients. Recording the two videos on February 20 should enable us to make the programs available on the VSB Senior Lawyers Section website for on demand viewing and CLE credit. Despite earlier discussions, the Board voted NOT to charge lawyers for viewing the two CLE videos and downloading the printed materials, so they will be free.

Carole Capsalis, Esq. and Senior Intake Counsel Mary Martelino prepared and presented the program that Frank O. Brown developed previously entitled *Protecting Your and Your Clients’ Interests in the Event of Your Disability, Death or Other Disaster*. Preparing for and having thoughtful planning documents in place is critical when disaster strikes,

The second video, *Succession Planning for Solo and Small Firm Practitioners*” is presented by John Johnson, Chair of the General Practice Section and Barbara S. Anderson, Chair of the Senior Lawyers Section. This program explores transitions in a law career that we choose over time in our careers including moving to a new firm, leaving a practice, finding new opportunities, and retirement.

Civility and Professionalism in a Successful Litigation Practice—Mentorship from the Bench and Bar:

This professionally produced CLE video is available for on demand viewing on the VSB website for free. The Board hopes to generate more widespread use of the video, perhaps through law schools and Courts. The Communications Department has been asked to continue to include advertisements for the program in The Virginia Lawyer and monthly email blasts. Council representatives are asked to both view the program and to highlight it to their constituents. To date more than 3800 have viewed the program for CLE credit!

Senior Virginians Handbook:

This book, along with *So You're 18*, the pamphlets produced by the CLSBA, are incredible vehicles for positive public relations with the residents of Virginia. Both are in great demand, and both provide significant legal information to protect residents. Lawyers can be supportive teachers, and these two publications make a huge difference in how lawyers are seen by the public!

The 5,000 books printed in July were distributed immediately, leaving additional demand for Spring Law Day and other presentations for senior Virginians. A second printing of 4,000 of the 2025 edition was received in March. The Board of Governors has approved a plan:

- including the need for reprinting additional supplies as needed, cost-effective ways to produce a translation to Spanish, possible transition to online formats, accessibility, and alternate distribution venues such as Virginia Voice for audio, and the need for future updates. The Local and Specialty Bar Section has been asked to promote Law Day programs, and we hope the Handbook will be available for those programs.
- The detailed plan for the Handbook includes dates for new editions, the possibility of publishing between-update addendums on the website, alternative formats for accessibility, and translations. The Board also discussed whether print copies of the Handbook is critical to its success considering the costs but decided that for the intended demographic printed copies are essential. This will help to guide the Board in preparing for budgeting and preparing new editions going forward.
- The Board is researching possible translation services now for the 2025 edition, and we hope to proceed with that as soon as possible.

The VSB owes a huge debt of gratitude to Marty Wegbreit for his tireless work to edit and finalize the 2025 edition of the *Senior Virginians Handbook!*

Senior Law Day Programs:

Several local bar associations and Courts are sponsoring a variety of programs for seniors this spring, including in Fairfax and Alexandria. Copies of the *Senior Virginians Handbook* are supplied for these events free of charge. Thank you to Bruce Robinson for developing a guide for organizations that wish to present a Law Day program. The guide is available via the SLS.

Annual Meeting Joint CLE Program:

Through Richard Gray's efforts the Senior Lawyers, Bankruptcy, and Military & Veterans Sections were approved to co-sponsor and present the following CLE program at the Annual Meeting of the VSB: "Helping Clients Maneuver Catastrophic Medical Events, Can Bankruptcy Be Avoided?"

No ethics or lawyer well-being credits, but the program will qualify for 1 hour of live CLE credit. **The program will take place Friday, June 5, 2026, 10:40 – 11:40 AM, Hilton Garden Inn, 3315 Atlantic Ave., Virginia Beach, VA 23451.**

Newsletter:

Council members will receive the Senior Lawyer Newsletter prior to the Council meeting, and we commend the articles to your reading. Many thanks to Jim McCauley and Geoge Shanks, as well as to each of the authors, for their efforts to prepare this issue.

Pro Bono and Mentoring:

The Board of Governors is coordinating with John Whitfield, a member of the Board, who reported on the launch of the Virginia *pro bono* website, along with the efforts to organize training and mentoring.

Closing Thoughts:

For this Board, and for me personally, this has been a challenging year as we work to continue our service to the profession and the public, while restructuring our budgetary needs and new membership base going forward. The Board members are experienced and committed to serving and are supportive and respectful of one another. We accomplish a lot at each remote meeting and the conversations are lively – and frequently fun! The Board has been amazingly strengthened by communications with VSB Officers and staff, especially our amazing liaison, Nancy Donner, who cannot be praised sufficiently!

I know that Richard Gray will continue to guide the SLS as the incoming Chair and will thoughtfully and gracefully face the challenges ahead with the support of the Board.

Respectfully submitted,

Barbara S. Anderson
SLS Governing Board Chair

TAB 8



Virginia State Bar Young Lawyers Section
Chair's Report, Simone Williams
June 2026

I. Board Nominations/Awards

The Board held an in-person meeting at the Hilton Main in Norfolk, VA. During the meeting, the Nominating Committee presented a slate of candidates for Executive Board and Board Representative positions to be approved at the Annual Meeting Awards Dinner on Thursday, June 4th at 7:00 PM. The committee nominated nine current members for re-election and three individuals for election as new board members.

Executive Board

Past Chair	Simone Williams
Chair	Christy Compagnone
Vice Chair	India Richardson
Secretary	Mary Margaret Hawkins

Re-Election Nominees:

Dante Wright	Xijia Yuan
Amanda Rudolph	Etahjayne Harris
Aaron Foster	Michala Black Lambert
Dylan Bishop	Brittany Johnson
Michael Maunder	

New Board Member Nominees:

Kylie L. Hobson	Mikaela Phillips
Austin Palmore	

Currently, the Board has three vacant seats.

Award Winners: Mikaela Phillips was selected as the 2026 Burnette Award recipient. Significant Service Awards will be presented to Noriya Shahadat, Chair of the Bench Bar Dinner; Danielle Stokes, Co-Chair of Rule of Law Day; and Nathan Moelker, Docket Call Contributor. The Oliver Hill/Samuel Tucker Pre-Law Institute was selected for the Best Program Award, and Judge Alston was selected as the Jurist of the Year.

II. Past Programs and Meetings

- a. Wills for Heroes: The Wills for Heroes event in Loudoun County was held on March 19–20. A total of 44 volunteers participated, including 23 attorneys and 12 notaries, to support the effort. The event served 92 clients, made up of 58 first responders



and 34 spouses. Over the course of the two-day event, 276 legal documents were prepared, demonstrating significant impact and efficient coordination.

- b. Rule of Law Day: Rule of Law Day was held on March 11–12 at the Virginia Supreme Court. The event was a success, bringing together 14 schools (10 middle schools and 4 high schools) and supported by approximately 15 judges serving as discussion leaders along with more than 50 attorney volunteers who assisted throughout the sessions.

III. Upcoming Programs and Meetings

- a. Young Lawyers Conference Board Meeting: The YLS Board will virtually on May 30th to plan the FY26-27 bar year and to revamp programs.
- b. Wills for Heroes: Two additional Wills for Heroes events will take place:
 - i. May 14-15 - Roanoke – volunteers needed!
 - ii. August 20-21 – Culpepper/Fauquier County – volunteers needed!
- c. Admission and Orientation Ceremony: June 9, 2026
- d. Oliver Hill/Samuel Tucker Institute: July 5-10, 2026
- e. Professional Development Conference CLE: Will be held virtually August 14th.

IV. **Current Needs:** None.

TAB 9



Virginia State Bar

Date: June 3-4, 2026
To: VSB Executive Committee and Bar Council
From: Mark Brennan, Chair, Lawyer Referral Committee
Re: Virginia Lawyer Referral Rule Change, Percentage Fee Remittance
Revised March 30, 2026, effective July 1, 2026

I. Purpose and Background

The Committee on Lawyer Referral (Committee) oversees the Virginia Lawyer Referral Service (VLRS) and establishes the policies and procedures for panelist membership, administrative fees, remittances, and budgetary planning. This year, the Committee conducted a comprehensive review of the VLRS Rules with the goal of improving panelist participation. The Committee made several amendments which included reducing the percentage fee remittance for panel members from 15 percent to 10 percent, with an effective date of July 1, 2026.

Authority

Paragraph II of the VLRS Rules gives the Committee general supervisory authority over the administration of the VLRS Rules, subject to oversight by Council and the Supreme Court of Virginia. Specifically relating to Paragraph V (B) pertaining to the percentage fee, the Committee has the authority to amend this subsection as follows:

The VLRS Committee has the power to revise this provision, following the advice and comment of Council... [and] The Council may reject any amendments adopted by the VLRS Committee by a majority vote of those members present and voting. Council's rejection of any amendments to this provision will have the effect of revoking the amendments effective on the date of Council's rejection.

As such, the Committee is submitting the VLRS Rule change to Council for advice and comment and understands that Council may reject the change by a majority vote.

Current VLRS Rules

The VLRS Rules require panelists to remit 15 percent of all net fees collected on a referred-client matter when the net fees reach \$500. The language of Paragraph V (B), in relevant part, of the VLRS Rules is:

Percentage Fee. *The panel member agrees to remit to the VLRS fifteen percent (15%) of all net fees collected by the panel member on any VLRS referral which generates net attorneys' fees of \$500 or more, except that the panel member keeps the extended consultation fee, if any. Net fees are defined as the total fees remaining after deduction of out-of-pocket costs.*

This provision was approved by Council in 2019, effective in 2020, as part of extensive revisions to the VLRS Rules. Part of these changes was to replace the fee members paid to become VLRS panelists with the fee remittance requirement. The impetus behind these changes was (i) for the VLRS to become financially stable and (ii) to bring VLRS into conformity with best practices and industry standards.

Since the 2020 adoption of the percentage fee remittance, VLRS revenue (the \$35 administrative fee and panelist remittances) has reliably surpassed expenses. However, attorney participation as VLRS panelists has declined sharply during this same period – a trend largely attributed to the required remittance – which many current and former VLRS panelists cite as a financial burden and a reason not to participate.

In response, the Committee has reviewed the VLRS finances, panel member participation, best practices and industry standards, and alternatives to the current requirements. The committee considered several alternatives to bolster panelist participation by decreasing the amount of net fees remittances. These included: (i) adopting an annual remittance fee cap, (ii) decreasing the percentage fee charged, (iii) increasing the threshold amount subject to remittance, and (iv) a combination of these options. The Committee evaluated the possible financial impact of each option and decided a 5 percent reduction in the required remittances would be financially feasible and could, most likely, result in improved VLRS panelist recruitment and retention. On March 30, 2026, the Committee unanimously approved amending Paragraph V (B) of the VLRS Rules to reduce the percentage fee remittance from 15 percent to 10 percent.

II. Amendments to Paragraph V (B)

On March 30, 2026, the Committee unanimously approved the following amendments to Paragraph V (B) of the VLRS Rules.

***Percentage Fee.** The panel member agrees to remit to the VLRS ~~fifteen~~ percent (15~~10~~%) of all net fees collected by the panel member on any VLRS referral which generates net attorneys' fees of \$500 or more, except that the panel member keeps the extended consultation fee, if any. Net fees are defined as the total fees remaining after deduction of out-of-pocket costs. ...*

A clean version of Paragraph V (B) as amended is below.

***Percentage Fee.** The panel member agrees to remit to the VLRS ten percent (10%) of all net fees collected by the panel member on any VLRS referral which generates net attorneys' fees of \$500 or more, except that the panel member keeps the extended consultation fee, if any. Net fees are defined as the total fees remaining after deduction of out-of-pocket costs. ...*

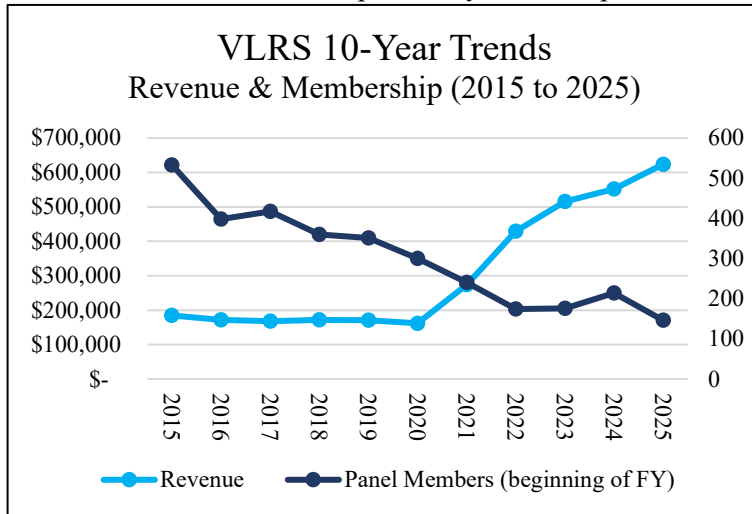
III. VLRS Revenue and Panel Membership Trends

As of November 14, 2025, the VLRS revenues for the fiscal year were: \$210,315.00 from administrative referral fees and \$318,526.94 from remittance fees, for a total of \$527,841.94. After deducting \$444,952.13 in expenses, VLRS's net revenue was \$82,889.81.¹ Revenue for this period was generated from 6,455 referrals across an active panel membership of 146 attorneys.

While total revenue has grown in the last five years, panel membership has significantly declined. In 2015, more than 530 Virginia attorneys were active VLRS panelists. Fewer than 120 are actively participating in

¹ These financial figures do not include pending remittance payments related to matters migrated from a third party platform to the VSB's centralized data collection system. As such, the 2025 remittance revenue will likely be higher than presently reported.

the program today – a 78% decrease in panel members within the last decade. The steepest membership decline has been within the past five years – the period in which the 15% remittance fee has been in place.



VLRS has implemented several incentive programs in response to these declines including eliminating the annual membership fee, providing free section membership to panelists, and offering free CLE webinars. Despite these efforts, membership is at a historic low.

As participation among Virginia lawyers in the VLRS declines, members of the public who seek low-cost consultations and/or referrals for legal services face losing an essential resource. The current panelists are handling more referrals to meet demand, but

limited availability of panelists to whom referrals may be made results in many individuals not being referred to an attorney. If these patterns continue, they could seriously impact future access to legal services and put the referral service's value and sustainability at risk.

TAB 10



Virginia State Bar

Date: June 3-4, 2026

To: The Virginia State Bar Executive Committee and Council

From: K. Brett Marston, President
DaVida M. Davis, Acting Deputy Executive Director

RE: Virginia State Bar Strategic Plan Progress Report

I. 2024-2028 STRATEGIC PLAN OVERVIEW

On May 29, 2024, Council approved the Virginia State Bar’s 2025–2028 Strategic Plan which centers on strengthening the VSB’s long-term sustainability, supporting our members, and improving access to legal services across the Commonwealth. The strategic plan seeks to promote creative, accountable, and collaborative governance emphasizing four core goals which are:

2025-2028 Strategic Plan

Financial Stability	Member Engagement	Member Services	Access to Legal Services
Operate from a position of financial health	Strengthen cohesion among current and future members and advance pathways for service in VSB activities	Serve members and advance solutions designed to navigate a changing legal landscape.	Advance access to legal services for all Virginians.
<ul style="list-style-type: none"> - Maximize revenue generation <i>(Increase bar dues, pursue alternative revenue streams, and improve future flexibility).</i> - Contain expenses. - Educate members on the need for and benefits from VSB financial stability. 	<ul style="list-style-type: none"> - Pursue an inclusive bar, recognizing diverse perspectives. - Prioritize leadership development. - Improve engagement highlights. 	<ul style="list-style-type: none"> - Implement proactive solutions to assist members with complying with the Rules of Professional Conduct. - Assist members navigating the intersection of artificial intelligence, technology, and the evolving practice of law. - Explore adding preferred vendor relationships or product recommendations to aid members. 	<ul style="list-style-type: none"> - Advance access to legal services for all Virginians.

II. TWO-YEAR PROGRESS REPORT: ACCOMPLISHMENTS TO DATE

A. Goal 1: Financial Stability/Financial Health

The VSB aims to ensure fiscal health by maximizing revenue and controlling costs. This includes evaluating potential fee adjustments and implementing cost-containment measures to maintain a balanced and sustainable budget.

The VSB has taken deliberate steps to strengthen its financial foundation and ensure long-term sustainability.

1. *Key Accomplishments:*

- Increased the statutory dues cap from \$250 to \$350, positioning the VSB for a planned dues adjustment in FY 2028.
- Increased Mandatory Continuing Legal Education (MCLE) sponsor fees.
- Restored delinquency fees to pre-pandemic levels.
- Reduced reliance on print publications and continued review of printing and mailing costs with a focus on leveraging technology for greatest accessibility of resources.
- Transitioned the four former conferences (Young Lawyers, Senior Lawyers, Diversity, and Local and Specialty Bar Associations) into self-funded sections.
- Did not replace the Information and Records Manager.
- For certain events, began charging a fee when attendance was confirmed and the participant had not canceled registration and did not attend.

2. *Impact:*

These actions collectively improve revenue flexibility while demonstrating disciplined cost management which is critical to maintaining fiscal health without compromising services.

B. Goal 2: Member Engagement/Cohesion and Pathways

The plan prioritizes building an inclusive and diverse legal community while fostering leadership development.

Efforts have focused on building stronger connections with members and expanding opportunities for participation and leadership.

1. *Key Accomplishments:*

- Hired a Deputy Director of Bar Programs & Engagement to lead engagement strategy.
- Launched a Lunch & Learn webinar series to increase accessible programming.

- Expanded communication through increased bulk emails to voluntary groups and greater use of social media and enhanced promotion of VSB-sponsored events.
- Introduced *Sidebar*, an online supplement to *Virginia Lawyer*, creating new publishing opportunities for members.
- Communicated organizational priorities and financial updates in the April 2025 *Virginia Lawyer*.
- Invited local attorneys to Council dinners.
- Highlighted volunteer achievements in the *Virginia Lawyer*.
- Increased visibility and promotion of volunteer opportunities.

2. *Impact:*

These initiatives strengthen member connection, improve transparency, and create more accessible pathways for involvement with the VSB for all our members.

C. Goal 3: Member Services/Changing Legal Landscape

The VSB seeks to expand and modernize services for attorneys. Key initiatives include supporting the integration of artificial intelligence (AI) tools into legal practice, developing new vendor partnerships, and offering guidance on ethical issues related to emerging technologies.

The VSB has prioritized equipping attorneys with tools, guidance, and resources to navigate rapid changes in the legal profession, especially in technology and AI.

1. *Key Accomplishments:*

- Established the Entry, Growth, and Distribution of Virginia Attorneys (EGAD-VA) Study Committee, driving research and insights on technology and the legal profession – the report of its findings and recommendations was published in December 2025.
- Conducted statewide surveys of attorneys and court personnel to inform decision-making.
- Released the “Technology and the Future Practice of Law 2025 Report,” addressing technology’s impact on legal practice and access to justice.
- Published ongoing AI-focused columns in the *Virginia Lawyer*.
- Proposed Unauthorized Practice of Law rule amendment to expand assistance for self-represented litigants.
- Legal Ethics Opinion 1901 was approved by the Supreme Court of Virginia and provides guidance on legal fees in a technology-driven environment.
- Revised MCLE rules to allow CLE credit for pro bono service.
- Collaborated with ALPS to modernize the Malpractice Avoidance Hotline.
- Offered Smokeball trust accounting and billing software, free to all VSB members, and educational webinars to support its adoption.

- Provided alerts on email scams and cybersecurity risks.
- Delivered ongoing CLE programming on AI and regulatory developments, including the VSB Techshow which provided members with 7 hours of CLE focused on legal technology.

2. *Impact:*

These efforts position the VSB as a forward-looking, resource-rich organization that actively supports attorneys in adapting to technological and professional change.

D. Goal 4: Access to Legal Services/Advance Access

Addressing gaps in legal access remains a central focus. The VSB plans to confront legal deserts and respond to the decline in the number of practicing attorneys in Virginia, with the goal of ensuring broader access to legal representation.

The VSB has expanded infrastructure and partnerships to improve access to justice across Virginia.

1. *Key Accomplishments:*

- Conducted a Virginia Lawyer Referral Service (VLRS) mission analysis with a June 2026 recommendation to Council to change the VLRS Rules to assist with panelist recruitment and retention.
- Transitioned the VLRS software platform to improve control and efficiency
- Launched Paladin, a Commonwealth-wide pro bono portal that enhances pro bono engagement by facilitating connections between volunteer lawyers and Qualified Legal Service Providers to provide legal assistance
- Leveraged EGAD-VA research to better understand how technology can expand access to justice – the report of its findings and recommendations was published in December 2025.

2. *Impact:*

These initiatives strengthen the delivery of legal services, increase pro bono participation, and address gaps in access—particularly in underserved areas.

Across all four strategic pillars, the Virginia State Bar has moved from planning to execution. We have implemented structural, financial, and programmatic changes that position the VSB for long-term success. The work to date reflects a clear trajectory to (i) stabilize the VSB’s finances, (ii) deepen member engagement, (iii) modernize services provided to our members, and (iv) expand access to legal services throughout the Commonwealth.

TAB 11



Virginia State Bar

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Richmond, Virginia 24219-0026
Telephone: (804) 775-0500

MINUTES OF THE VIRGINIA STATE BAR EXECUTIVE COMMITTEE MEETING

Date: April 29, 2026, 12 noon
Virtual: Microsoft Teams Meeting ID: 283 347 648 583 31

The VSB Executive Committee met on Wednesday, April 29, 2026. At 12 noon, President K. Brett Marston called the meeting to order. Twelve (12) committee members attended the virtual meeting satisfying the quorum requirement in Part I, Art. V, Sec. 2 of the Bylaws of the Virginia State Bar (VSB).

Committee members in attendance:

President K. Brett Marston
President-Elect Susan B. Tarley
Immediate Past President Michael M. York
Member Derek A. Davis
Member Chidinma U. Harley
Member Ann Marie Park
Member Bruce H. Russell II
Member E. M. Wright, Jr.
Diversity Section Chair Debra L. Powers
Local and Specialty Bar Associations Section Chair Nicholas J. Gehrig
Senior Lawyers Section Chair Barbara S. Anderson
Young Lawyers Section Chair Simone T. Williams

Absent:

Member Craig E. Ellis

Also attending:

Janet P. Van Cuyk	VSB	Deputy Executive Director
Renu M. Brennan	VSB	Bar Counsel
Megan R. Connor	VSB	Deputy Director of Bar Programs & Engagement
DaVida M. Davis	VSB	Director of Regulatory Compliance
Crystal T. Hendrick	VSB	Director of Finance
Shawne D. Moore	VSB	Assistant to the Executive Director
Caryn B. Persinger	VSB	Director of Communications
Mallory J Ralston	VSB	Director of Bar Programs & Engagement

Attendance and Quorum Confirmation: Shawne Moore, Brett Marston, Janet Van Cuyk, and other participants confirmed the presence of all required members, discussed the status of absent members, and established that a quorum was present for the meeting, with Janet Van Cuyk clarifying the requirements for video presence during voting.

Quorum Status: Shawne Moore and Brett Marston discussed the attendance of members, noting the absence of Deborah Powers and Craig Ellis, and confirmed that a quorum was present once Chidinma Harley joined the meeting.

Roll Call Requirements: Brett Marston asked Janet Van Cuyk whether a roll call was necessary for the remote meeting, and Janet Van Cuyk explained that there is no requirement for roll call in an all-virtual meeting, but members must have their video on during action items to be counted as present.

Voting Protocol: Janet Van Cuyk clarified that votes will not count if a member's video is not on at the time of voting, emphasizing the importance of video presence for official actions.

Initiation of Meeting Recording: Shawne Moore announced the start of recording, and Brett Marston called the meeting to order, requesting a roll call for clarity on attendance.

Recognition of Awards and Event Recap: Brett Marston, Janet Van Cuyk, and others discussed a recent dinner event, mentioning Edward L. Weiner and Martha J. P. McQuade as award recipients, and shared updates and impressions about the event's atmosphere and location.

MEETING NOTES:

- **Executive Director Cameron M. Rountree Deployment and Leadership Transition:** Brett Marston, Janet Van Cuyk, and others discussed Cameron M. Rountree upcoming nine-month military deployment, the impact on the Virginia State Bar's leadership, and the interim structure, with Janet Van Cuyk assuming the role of interim executive director and DaVida Davis as interim deputy executive director, supported by senior staff and officers.
 - **Deployment Details and Support:** Cameron M. Rountree will be deployed for nine months with the Navy, with his last day in the office being Friday before his departure. Janet Van Cuyk reported Cameron M. Rountree is in good spirits and appreciates the support from colleagues, and Shawne Moore has Cameron M. Rountree's mailing address for those wishing to send notes.
 - **Interim Leadership Structure:** Effective May 4, 2026, Janet Van Cuyk will serve as interim executive director, DaVida Davis as interim deputy executive director, and Emily Hedrick will assume some legal roles. The team will ensure continuity, with senior management and officers volunteering additional support as needed.
 - **Leadership Continuity and Responsibilities:** Janet Van Cuyk emphasized that the senior management team has extensive experience

and is prepared to maintain operations during Cameron M. Rountree absence. Officers, including Brett Marston, Susan Tarley, Michael York York, and Bruce Russell, offered to assist with leadership tasks and Susan Tarley reviews.

- **Virginia State Bar Dues Cap Increase and Legislative Process:** Janet Van Cuyk, Brett Marston, Susan Tarley, and others reviewed the legislative process that resulted in raising the Virginia State Bar annual dues cap from \$250 to \$350, detailing the challenges faced in the General Assembly and the importance of ongoing relationships with legislators.
 - **Legislative Journey and Outcome:** The bill to increase the dues cap was introduced by Delegate Terry G. Kilgore and co-patroned by Delegate Richard C. “Rip” Sullivan, Jr., passing unanimously in the House but facing resistance in the Senate, ultimately resulting in a \$350 cap signed by the governor and effective July 1, 2026.
 - **Challenges and Lessons Learned:** Brett Marston and Janet Van Cuyk described the fluctuating support in the Senate, the importance of maintaining strong relationships with the General Assembly, and the need for future leaders to be mindful of the bar’s perception among legislators.
 - **Opposition and Committee Dynamics:** Chidinma Harley asked about the nature of opposition to the increase, and Janet Van Cuyk clarified that attorney members of the Senate committee were the most vocal, with the committees being majority attorneys, influencing the outcome.
 - **Next Steps for Dues Increase:** The Budget and Finance Committee will meet in June 3, 2026, in Virginia Beach to recommend the amount for the first dues increase, considering state employee salary increases and inflation. Public comment will be solicited for both the dues increase and rule changes regarding reserve requirements.
- **Leadership Development and Succession Planning:** Brett Marston, Susan Tarley, Bruce Russell, Simone Williams, and others discussed the need for improved leadership development within the Virginia State Bar, the absence of a candidate for president-elect after Bruce Russell, and plans to coordinate and expand leadership programming across sections and committees.
 - **Succession Planning:** Brett Marston noted the lack of a petition for president-elect after Bruce Russell, encouraging qualified members to consider running or recommend candidates, and highlighted ongoing discussions among officers to identify and encourage future leaders.
 - **Leadership Program Coordination:** The group discussed existing leadership programs for young lawyers and local/specialty bar leaders, proposing a more comprehensive and coordinated approach to leadership development, including training for committee and section chairs.
 - **Ideas and Feedback:** Bruce Russell and Simone Williams shared suggestions for broadening participation, such as making leadership programs opt-out rather than opt-in and including more members. Barbara Anderson and Mallory Ralston discussed inviting incoming chairs to Executive committee and Bar Council meetings to foster engagement.
 - **Budget and Travel Considerations:** Mallory Ralston reported that incoming chairs are invited to events, but their travel expenses are not

reimbursed, which may deter participation. Brett Marston suggested reviewing this policy, acknowledging budget constraints.

- **Financial Report and Budget Planning:** Crystal Hendricks presented the financial report, including revenue and expenditure projections, reserve balances, and anticipated increases in health care costs, with Janet Van Cuyk and Crystal addressing questions about section funding, fiscal year transitions, and reserve management.
 - **Revenue and Expenditure Overview:** Crystal reported that as of February 2026, revenue was approximately \$13 million, expenditures were \$10.6 million, and projections indicate revenue will meet expectations while expenditures will come in slightly under budget.
 - **Long-Range Projections and Reserve Policy:** Crystal Hendricks highlighted the need to update future projections based on pending state employee salary increases and rising health care costs, noting that salaries constitute about 70% of the budget. The group discussed the rule requiring reserves to be below 15% before requesting a dues increase.
 - **Section Funding and Fiscal Year Susan Tarleys:** Barbara Anderson raised concerns about timing of expenses for section events around fiscal year-end, and Crystal explained that earlier annual meeting dates may help, and sections will not be penalized if expenses carry over to the next fiscal year.
 - **Section Fundraising and Reserve Management:** Deborah Powers asked about retaining section-raised funds across fiscal years, and Crystal Hendricks clarified that unspent section funds roll into the general reserve, as managing reserves for all sections would be impractical. Derek Davis cautioned against large section reserves, as it may affect future funding decisions.
 - **Local and Specialty Bar Section Funding:** Ann Marie Park and Nicholas Gehrig discussed the unique funding challenges for the local and specialty bar section, with Janet Van Cuyk reporting that supplemental funds from the insurance provider ALPS were secured to cover budget deficits.
- **Disciplinary System Report and Case Updates:** Renu Brennan provided a comprehensive update on disciplinary actions, case statistics, appeals, and receiverships detailing recent hearings, sanctions, and the process for complaint reviews, with Derek Davis and others asking about procedural aspects.
 - **Sanctions and Hearings:** Renu Brennan reported 117 sanctions year-to-date, including 80 public and 37 private, with several recent hearings resulting in suspensions and revocations, such as the case of Jennifer Smirnos, who abandoned her immigration practice.
 - **Case Statistics and Docket Management:** The disciplinary office is effectively managing case dockets, with only eight prior fiscal year cases and an increase in complaints, particularly in family law, criminal defense, and immigration. Investigators have submitted more reports this year compared to previous years.
 - **Appeals and Supreme Court Decisions:** Recent appeals include the Phil Leeser and Douglas Wessel cases, with the Supreme Court affirming a two-

year suspension in the Joseph Lee prosecutor Brady violation case. Renu Brennan encouraged members to review these cases for insights.

- **Complaint Review Process:** Derek Davis inquired about the process for reconsideration of dismissed complaints. Renu Brennan explained that complainants receive at least three staff reviews, and if dissatisfied, the Committee on Lawyer Discipline reviews the process to ensure proper procedures were followed.
- **Receiverships and Financial Impact:** Renu Brennan reported a net expenditure of \$17,000 for receiverships, with \$81,000 paid and \$63,000 recovered from the client protection fund. Most receiverships are for attorneys suspended or revoked, and new receiverships are being opened.
- **Approval of Minutes and Nominating Committee Actions:** The committee, led by Brett Marston, Michael York, Janet Van Cuyk, and others, approved the minutes from the previous meeting and addressed nominations for the ABA House of Delegate Terry G.s and the disciplinary board, including contingent recommendations based on pending appointments.
 - **Minutes Approval:** The minutes from the February 28, 2026 Executive Committee meeting were reviewed and approved by motion, with members confirming their video presence for valid votes.
 - **ABA House of Delegate Terry G.s Nomination:** Tracy A. Giles was nominated and approved to fill the ABA House of Delegate Terry G.s position, with Janet Van Cuyk noting future policy considerations for ABA appointments.
 - **Disciplinary Board Nomination:** William H. “Bill” Atwill, Jr., was recommended for the disciplinary board, contingent upon Robin J. Kegley’s appointment to the General District Court and her resignation from the board. The recommendation will be sent to the Supreme Court once the vacancy is confirmed.
- **Solicitation Requests and Grant Approvals:** Janet Van Cuyk, Mallory Ralston, and others presented and secured approval for grant and donation solicitation requests, including a grant-funded pro bono position and fundraising for the real property section’s annual meeting reception.
 - **Pro Bono Grant Solicitation:** Janet Van Cuyk requested approval to apply for a grant from the Greater Richmond Bar Foundation to fund a full-time position supporting the Pro Bono Virginia campaign, with the grant covering salary, benefits, and related expenses. The position would be grant-funded for one year, with future funding contingent on budget amendments.
 - **Real Property Section Reception Fundraising:** Mallory Ralston sought approval for the real property section to solicit up to \$1,000 from local firms to cover alcohol and reception expenses at the annual meeting, with contributions paid directly to the vendor and non-members encouraged to join the section during the complimentary membership period.
- **Professionalism Course Extension Requests:** Megan Connor presented three professionalism course extension requests, with the committee approving extensions for Cody S. Barnett and Imogen A. M. Francis due to travel and after discussion, granting a nine-day extension for Yunus M. Paisner despite initial staff recommendation to deny.

- **Cody S. Barnett Extension:** Cody S. Barnett requested an extension to attend the professionalism course in Virginia Beach due to flight delays from Nebraska. The committee approved the extension as recommended by staff.
- **Imogen A. M. Francis Extension:** Imogen A. M. Francis requested an extension due to her return to New Zealand and pending visa approval. The committee approved the extension, acknowledging the uncertainty of her return.
- **Yunus M. Paisner Extension:** Yunus M. Paisner requested a nine-day extension due to trial and family obligations. After debate about the minimal impact and precedent, the committee voted to grant the extension, with roll call confirming votes.
- **Annual Meeting Planning and Programming:** Mallory Ralston, Susan Tarley, Brett Marston, and others discussed logistics, registration, and programming for the upcoming annual meeting in Virginia Beach, including new event formats, awards, and special programs such as the Ted Lasso Ethics Program and Presidential Cup speed quizzing.
 - **Logistics and Registration:** Mallory Ralston clarified venue details, encouraged early hotel reservations due to competing events, and reported strong registration numbers, with early bird deadlines and ongoing opportunities for mentorship.
 - **Programming and Event Changes:** Susan Tarley described changes to the annual meeting format, including two swearing-in ceremonies by Chief Justice Cleo M. Powell, expanded recognition of award recipients and outgoing chairs, and new post-banquet events such as a dessert and espresso bar.
 - **Special Programs:** Brett Marston announced the Ted Lasso Ethics Program, presented by a past president from the State Bar of Texas, and Susan Tarley introduced the Presidential Cup speed quizzing event to encourage participation and engagement.

FOLLOW-UP TASKS:

- **Leadership Development Program:** Submit ideas and suggestions for improving and coordinating leadership development programs within the Virginia State Bar to Brett Marston for consideration in the upcoming strategic plan. (All leadership group members)
- **Future Presidential Candidates:** Reach out to Brett Marston, Susan Tarley, Bruce Russell, Cameron M. Rountree, or Janet Van Cuyk if interested in serving as president or to recommend potential candidates for the next president after Bruce Russell. (All non-staff members)
- **Annual Meeting Attendance:** Ensure attendance at the annual meeting, including executive committee meeting, bar council meeting, banquet, and general business meeting, and encourage participation from leadership group members. (All leadership group members)
- **Incoming Section Chairs Participation:** Invite incoming section chairs to attend the executive committee meeting, council meeting, and council dinner during the

annual meeting in Virginia Beach, and review reimbursement policy for their travel expenses. (Mallory Ralston)

- **Council Vacancies Recruitment:** Identify and recommend candidates in Richmond and Fairfax circuits to fill council vacancies and assist with special election outreach if needed. (All leadership group members)
- **Section Fund Management:** Discuss with Crystal Hendricks to clarify and optimize handling of section-raised funds to ensure they are used for section programs and not lost to the general reserve at fiscal year-end. (Debra Powers, Crystal Hendricks)

Local and Specialty Bar Section Funding: Continue discussions with Janet Van Cuyk and Nicholas Gehrig to explore creative solutions for funding the Local and Specialty Bar Section, including communication with the Supreme Court if necessary. (Janet Van Cuyk, Nicholas Gehrig)

There being no other business for the Committee, at 2:05 p.m., the meeting was adjourned.



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MINUTES OF THE VIRGINIA STATE BAR COUNCIL MEETING

Date: February 28, 2026, 9:00 a.m.
Location: The Omni Hotel, 100 S. 12th Street, Richmond

The VSB Council met on Saturday, February 28, 2026. At 9:00 a.m., President K. Brett Marston called the meeting to order. Sixty-seven (67) committee members attended in-person, satisfying the meeting quorum requirement in Part 6, Sec. IV, Para. 7 of the Rules of the Supreme Court of Virginia. Member attendance was taken using the Poll Everywhere voting tool. The electronic attendance report is appended to these minutes. There was no remote participation.

Committee members in attendance:

President K. Brett Marston

President-Elect Susan B. Tarley

Immediate Past President Michael M. York

Circuit 1	D.J. Hansen	Circuit 17	G. L. "Rex" Flynn, Jr.
Circuit 2	Bretta Zimmer Lewis	Circuit 18	David C. Hagan
Circuit 2	Steven G. Owen	Circuit 18	Sebastian M. Norton
Circuit 7	Patrick C. Murphrey	Circuit 19	Gabrielle A. Best Husband
Circuit 4	Kristan B. Burch	Circuit 19	Kyung N. "Kathryn" Dickerson
Circuit 4	Charlene A. Morring	Circuit 19	John E. Foster
Circuit 4	W. Caswell Richardson	Circuit 19	Gifford R. Hampshire
Circuit 5	Sean P. Dolan	Circuit 19	Chidinma U. Harley
Circuit 6	Derek A. Davis	Circuit 19	Paul H. Melnick
Circuit 8	Veronica E. Meade	Circuit 19	Alison R. Mullins
Circuit 9	Andrew J. Dean	Circuit 19	Luis A. Perez
Circuit 10	E. M. Wright, Jr.	Circuit 19	Juli M. Porto
Circuit 12	Adrienne George-Eliades	Circuit 19	Debra L. Powers
Circuit 12	Anne L. Roddy	Circuit 19	Gobind S. Sethi
Circuit 13	Carson A. Cox	Circuit 19	Robert B. "Bob" Walker
Circuit 13	Kyle R. Elliott	Circuit 19	Brianna B. Weiner
Circuit 13	Alicia R. Johnson	Circuit 20	Leslie Y. Barnes
Circuit 13	Jonathan M. Petty	Circuit 21	O. Randolph Rollins
Circuit 13	Karissa T. Kaseorg	Circuit 22	Michael A. Nicholas
Circuit 14	William J. Egen	Circuit 23	Kevin W. Holt
Circuit 14	Stephanie E. Grana	Circuit 24	Hope R. Townes
Circuit 14	Joel R. McClellan	Circuit 25	David B. "Brian" Richardson
Circuit 15	Mackenzie K. Babichenko	Circuit 26	Peter K. McDermott II
Circuit 15	Allen F. Bareford	Circuit 28	Bruce H. Russell II

Circuit 16	Ann Marie Park	Circuit 30	D. Susie Baker
Circuit 17	Carole H. Capsalis	Circuit 31	Seema D. Ruchandani
Circuit 17	Adam D. Elfenbein		

Member at Large	Craig E. Ellis	Member at Large	Nicole E. Upshur
Member at Large	Jacob R. Lambert	Member at Large	Lisa A. Wilson
Member at Large	Douglas B. Marshall	Diversity Section Chair	Debra L. Powers
Member at Large	Molly E. Newton	Senior Lawyers Section Chair	Barbara S. Anderson
Member at Large	Joanna L. Suyes	Young Lawyers Section Chair	Simone T. Williams
Member at Large	Lonnie D. "Chip" Nunley III		

Absent:

Circuit 2	Jeremiah A. "Jake" Denton IV	Circuit 20	Marie E. Washington
Circuit 3	Matthew R. Foster	Circuit 23	Daniel P. Frankl
Circuit 13	Mark D. Dix	Circuit 27	W. Grant Back
Circuit 13	Shameka L. Harris	Circuit 29	Bradley D. Fleming
Circuit 16	Richard H. Howard-Smith	Member at Large	James W. Hundley
Circuit 17	David E. Sher	Circuit 19 and Local and	Nicholas J. Gehrig
Circuit 19	Gina L. Schaecher	Specialty Bars Section Chair	

Council Invitees and Guests:

Aaron L. Cook	Virginia Association of Criminal Defense Lawyer
G.L. "Rex" Flynn, Jr.	Old Dominion Bar Association
David J. Gogal	Virginia Law Foundation
Alison G. M. Martin	Virginia Law Foundation
Kevin E. Martingayle	Chair, VSB Mandatory Continuing Legal Education Board
David B. Neumeyer	Past Chair, former VSB EGAD Study Committee
Valerie O'Brien	Virginia Trial Lawyers Association
K. Danielle Payne	Virginia Association of Criminal Defense Lawyers
John M. Robb III	Energy Bar Association, Southern Chapter
Amy V. Sales	Local Government Attorneys Association
Reid F. Trautz	Chair, VSB Technology and the Future Practice of Law Committee
Michael W. Robinson	Chair, VSB Legal Ethics Committee

Also attending:

Cameron M. Rountree	VSB	Executive Director and Chief Operating Officer
Janet P. Van Cuyk	VSB	Deputy Executive Director
Renu M. Brennan	VSB	Bar Counsel
DaVida M. "Dee" Davis	VSB	Director of Regulatory Compliance
Nancy L. Donner	VSB	Meetings Coordinator
Jordan A. Harris	VSB	Meetings Coordinator
Emily F. Hedrick	VSB	Ethics Counsel
Crystal T. Hendrick	VSB	Director of Finance and Procurement
Lauren P. Langley	VSB	Deputy Director of Regulatory Compliance
Shawne D. Moore	VSB	Assistant to the Executive Director
Caryn B. Persinger	VSB	Director of Communications
Mallory J. Ralston	VSB	Director of Bar Programs & Engagement

I. Reports

A. President's Report

Brett Marston reported on his activities. The President's Report for February 2026 was included in the meeting materials provided to Council.

B. President-Elect's Report

Susan Tarley reported on the activities of the National Council of Bar Presidents Midyear Meeting, and the American Bar Association's House of Delegates meeting, held in San Antonio, Texas, February 5-7, 2026.

C. Executive Director's Report and Legislative Activity Report

Cameron Rountree reported on matters relating to the VSB and staff. A copy of the Executive Director's Report for February 2026 was included in the materials provided to Council.

During this time Janet Van Cuyk presented the report on legislative activity to increase compensation for Guardians ad Litem pursuant to Section IV, Part 6, Paragraph 9(j) of the Rules of the Supreme Court of Virginia. The Report on 2026 Legislative Activity to Increase Compensation for Guardian ad Litem (GALs), dated February 27, 2026, was included in the meeting materials provided to Council.

D. Financial Report

Crystal Hendrick presented the VSB Financial Report as of December 31, 2025. The December 2025 report was included in the meeting materials provided to Council.

E. Bar Counsel Report

Renu Brennan reported on the activities in the Office of Bar Counsel. The Disciplinary System report, dated January 30, 2026, was included in the materials provided to Council.

F. Local and Specialty Bar Section Report

Bruce Russell reported on the activities of the Local and Specialty Bars Section (LSBS). A copy of the Report of the LSBS, submitted by chair Nicholas J. Gehrig and dated February 28, 2025, was included in the meeting materials provided to Council.

G. Diversity Section Report

Debra Powers presented the report on the activities of the Diversity Section. The Report of the Diversity Section Chair, dated February 3, 2026, was included in the meeting materials provided to Council.

H. Senior Lawyers Section Report

Barbara Anderson reported on the activities of the Senior Lawyers Section (SLS). The SLS Chair's Report to Bar Council, dated February 28, 2026, was included in the meeting materials provided to Council.

I. Young Lawyers Section Report

Simone Williams presented the report on the activities of the Young Lawyers Section (YLS). The YLS Chair's Report, dated February 2026, was included in the meeting materials provided to Council.

J. Technology and the Future Practice of Law Committee Report (TFPL)

Reid Trautz reported on the education initiatives of the TFPL Committee to "educate Virginia lawyers on ethical and best practices for incorporating AI into their practices." A copy of the memo Report on AI Education Initiatives, dated February 28, 2026, was included in the materials provided to Council.

K. Entry, Growth, and Distribution of Virginia Attorneys Report (EGAD)

David Neumeyer reported on the 2025 EGAD Report. A copy of the memo Report on the Entry, Growth, and Distribution of Virginia Attorneys Report, dated February 2, 2026, was included in the materials provided to Council.

L. Mandatory Continuing Legal Education Board (MCLE) Report

Kevin Martingayle and DaVida Davis reported on Amendments to MCLE Regulations 102, 103 and 104. The memo dated February 27-28, 2026, Mandatory Continuing Legal Education Board Regulations and Opinions Revised December 15, 2025, was included in the meeting materials provided to Council.

II. Action Items

A. Approval of the Minutes of the October 24, 2025 Meeting

Brett Marston presented a draft of the minutes of the October 24, 2025 meeting in Roanoke. A draft copy of the minutes was included in the meeting materials provided to Council.

A motion was made by Michael York, and seconded by Alison Mullins, to approve the minutes of the October 24, 2025 meeting in Roanoke.

Council votes to approve the minutes of the October 24, 2025 meeting in Roanoke, and the motion passed. The electronic voting results are appended to these minutes.

B. Approval of the FY 2027 Proposed Budget

Lonnie "Chip" Nunley presented the request for approval of the FY 2027 Proposed Budget as approved by the Budget and Finance Committee. A copy of the FY 2027 Proposed Budget, dated February 2, 2026, was included in the meeting materials provided to Council.

After a discussion, a motion was made by John Foster, and seconded by Bruce Russell, to vote to approve the FY 2027 Proposed Budget and to petition the Supreme Court to adopt the proposed budget.

Council voted to approve the FY 2027 Proposed Budget and to petition the Supreme Court to adopt the proposed budget, and the motion passed. The electronic voting results are appended to these minutes.

C. Approval of Nominating Committee Recommendations for Appointments

Michael York presented the request for approval of the Nominating Committee Recommendations for 2026-2027. A copy of the Nominating Committee Report dated February 27-28, 2026, was included in the materials provided to the Executive Committee.

- American Bar Association
 - Nominating Committee Recommendation for Appointment:
 - Weiner, Brianna B.

A motion was made by Alison Mullins, and seconded by Gregory Hunter, to approve the Nominating Committee recommendation for appointment to the American Bar Association House of Delegates.

Council voted to approve the Nominating Committee recommendation for appointment, and the motion passed. The electronic voting results are appended to these minutes.

- Clients' Protection Fund Board
 - Nominating Committee Recommendations for Appointment:
 - Tarley, Jr., John
 - Nominating Committee Recommendations for Reappointment
 - Bentley, Lori J.
 - Gibney, Yvonne S.
 - Simmons, Liza S.

A motion was made by John E. Foster, and seconded by Gregory Hunter, to approve the recommendations of the Nominating Committee for appointments to the Clients' Protection Fund Board.

Council voted to approve the Nominating Committee's recommendations for appointment to the Clients' Protection Fund Board, and the motion passed. The electronic voting results are appended to these minutes.

- Council Members at Large
 - Nominating Committee Recommendations for Appointment:
 - Davies, Peter H.
 - Lawson, Jill K.
 - Nominating Committee Recommendation for Reappointment:
 - Newton, Molly E.

A motion was made by Patrick Murphrey, and seconded by Gregory Hunter, to approve the Nominating Committee recommendations for Council Members-at-Large and to petition the Supreme Court for member appointments to Council.

Council voted to approve the Nominating Committee's recommendations for Council, and the motion passed. The electronic voting results are appended to these minutes.

- Disciplinary Board
 - Nominating Committee Recommendations for Appointment
 - McCandless, Jason L.
 - Stephenson, Tambera D., lay member
 - Worster III, Robert M.
 - Nominating Committee Recommendations for Reappointment
 - Boyce, Dawn E.
 - Nash, Mary Beth
 - Smith, Theodore, lay member
 - Wilks, Reiss F.

A motion was made by Alison Mullins, and seconded by Gregory Hunter, to approve the recommendations of the Nominating Committee and to petition the Supreme Court for member appointments to the Disciplinary Board.

Council voted to approve the Nominating Committee's recommendations, and the motion passed. The electronic voting results are appended to these minutes.

- Mandatory Continuing Legal Education Board
 - Nominating Committee Recommendations for Appointment
 - Leslie, Christopher C.
 - Nominating Committee Recommendations for Reappointment
 - Armstrong, Thomas H.
 - Martingayle, Kevin E.
 - Stephenson, Scott A.

A motion was made by Ann Marie Park, and seconded by Gregory Hunter, to approve the recommendations of the Nominating Committee and to petition the Supreme Court for member appointments to the Mandatory Continuing Legal Education Board.

Council voted to approve the Nominating Committee's recommendations and to petition the Supreme Court for appointments to the Mandatory Continuing Legal Education Board, and the motion passed. The electronic voting results are appended to these minutes.

D. Approval of Disciplinary District Committee Nomination

Cameron Rountree presented the recommendation for a disciplinary district committee appointment to the Fifth District Disciplinary Committee, Section III. A copy of the memo Request for Approval of Appointment to Disciplinary District Committee, dated February 27-28, 2026, was included in the meeting materials provided to Council.

A motion was made by Ann Marie Park, and seconded by Gregory Hunter, to vote to approve attorney nominee Matthew A. Crist, for appointment to the Fifth District Disciplinary Committee, Section III.

Council voted to approve the attorney nominee Matthew A. Crist, and the motion passed. The electronic voting results are appended to these minutes.

E. Approval of Amendments to VSB Section Bylaws and Solicitation or Receipt of Grants and Other Funds.

Mallory Ralston presented a request for approval to repeal the existing governing section bylaws, and to adopt proposed changes, effective February 28, 2026. A memorandum dated February 27-28, 2026, VSB Section and Former Conference Bylaws Amendments, was included in the meeting materials provided to Council.

A motion was made by John Foster, and seconded by Alison Mullins, to vote to approve the request to repeal the existing governing bylaws, and adopt the proposed changes, effective February 28, 2026, for the sections listed below:

- Administrative Law Section (last amended in 2004).
- Antitrust, Franchise and Trade Regulation Section (“Antitrust Law”) (last amended in 1991).
- Antitrust Law Section to change its name to the “Antitrust and Consumer Protection Section,” effective immediately (February 28, 2026).
- Business Law Section (last amended in 2015).
- Construction Law & Public Contracts Section (last amended in 2009).
- Corporate Counsel Section (last amended in 2009).
- Criminal Law Section (last amended in 2019).
- International Practice (last amended in 2012).
- Real Property Section (last amended in 2010).
- Taxation Section (last amended in 2001).
- Taxation Section to change its name to the “Taxation Law Section”, effective immediately (February 28, 2026).
- Trusts & Estates Section (last amended in 2011).
- Young Lawyers Section (last amended October 2025).

Council voted to approve the request to repeal the existing governing bylaws, and adopt the proposed changes, and the motion passed. The electronic voting results are appended to these minutes. And the motion passed.

F. Approval of Amendments to Rule of Professional Conduct 1.9(c)

Michael Robinson presented a request for approval of an amendment to Rule of Professional Conduct 1.9(c) as approved by the Legal Ethics Committee. A copy of the memo, Proposed Rule of Professional Conduct 1.9(c) – Conflict of Interest-Former Client, dated February 28, 2026, was included in the meeting materials provided to Council.

After a discussion, a motion was made by John Foster, and seconded by Chidinma Harley, to approve the request to amend Rule of Professional Conduct 1.9(c) and petition the Supreme Court to approve the proposed changes.

Council voted forty-six (46) yes, sixteen (16) opposed, with Brett Marston abstaining, approving the request to amend Rule of Professional Conduct 1.9(c), and the motion passed. The electronic voting results are appended to these minutes.

G. Approval of Amendments to Part 6, § I, Paragraph 3(O) of the Rules of Court, Unauthorized Practice Rules

Michael Robinson presented a request for approval of proposed amendments to Part 6, § I, Paragraph 3(O) of the Rules of Court, Unauthorized Practice Rules, as approved by the Legal Ethics Committee. A copy of the memo, Proposed UPL Rules, dated February 28, 2026, was included in the meeting materials provided to the Executive Committee.

After a discussion, a motion was made by Michael Nicholas and seconded by Bruce Russell, to table the matter.

Council voted twenty-six (26) yes, thirty-five (35) opposed, with Brett Marston abstaining, to table the matter, and the motion failed. The electronic voting results are appended to these minutes.

After more discussion, a motion was made by Ann Marie Park, and seconded by Chidinma Harley, to amend the proposed amendments to Part 6, § I, Paragraph 3(O) of the Rules of Court, Unauthorized Practice Rules, as follows:

- i. Unstrike and move the following language
Court clerks shall not engage in providing legal advice, recommendations or opinions as part of the court clerk's assistance.—
 - ii. Insert "*court-approved*" before "*self-help center staff*"
2. A friendly motion was made by Debra Powers, and seconded by Chidinma Harley, to amend the proposed amendment, adding the following changes:
- i. Insert in the reinserted sentence, after "*Court clerks*"
, law librarians, court-approved navigators, or court-approved self-help center staff
 - ii. Deleted the reference to "*court clerk's*" in the last part of the reinserted sentence, after "part of the"

Council voted fifty-five (55) yes, six (6) opposed, with Brett Marston abstaining, to make the amendments 1 and 2, noted above, to the proposed amendments to Part 6, § I, Paragraph 3(O) of the Rules of Court, Unauthorized Practice Rules, and the motion passed. The electronic voting results are appended to these minutes.

After a final discussion, a motion was made by Gifford Hampshire, and seconded by Stephanie Grana, to approve the following amendments to Part 6, § I, Paragraph 3(O) of the Rules of Court, Unauthorized Practice Rules, and petition the Supreme Court for adoption:

EXCEPTIONS: Non-lawyers and/or Foreign Lawyers (as defined by Part 6, § II, Rule 5.5, Rules of Supreme Court of Virginia) may engage in any of the following actions, even though they may constitute the practice of law:

~~O. Providing assistance as a court clerk to litigants in completing for filing, forms prescribed by the Supreme Court of Virginia or other tribunal; information shall be limited to description of forms, instructions for use, and required sections to complete. Court clerks shall not engage in providing legal advice, recommendations or opinions as part of the court clerk's assistance.~~ Assisting a person as a court clerk, law librarian, court-approved navigator, or court-approved self-help center staff by answering questions or otherwise assisting to identify, select, or complete any form prescribed by the Supreme Court of Virginia or other tribunal, including explaining the meaning of any terms or language used in the form; assisting a person to understand the information needed to complete the form; reviewing the finished form to determine whether the form contains all required information; and by providing assistance to complete the form if the court clerk, law librarian, court-approved navigator, or court-approved self-help center staff believes the person is unable to do so because of disability, literacy, or language barriers. For purposes of this exception, "navigator" is defined as an individual who is not court staff, does not act within an attorney-client relationship, and provides direct assistance to a person with civil legal problems as part of a formal program. Court clerks, law librarians, court-approved navigators, or court-approved self-help center staff shall not otherwise engage in providing legal advice, recommendations, or opinions as part of the assistance.

Council voted forty-six (46) yes, thirteen (13) opposed, with Brett Marston abstaining, to approve the vote on the proposed amendments to Part 6, § I, Paragraph 3(O) of the Rules of Court, and to petition the Supreme Court, and the motion passed. The electronic voting results are appended to these minutes.

H. Adjournment

There being no other business for Council, at 12:37 p.m. the meeting was adjourned.

TAB 12



Virginia State Bar

1111 E. Main Street, Suite 700
Richmond, Virginia 24219-0026
Telephone: (804) 775-0500

To: Executive Committee
Council

From: Janet P. Van Cuyk
Acting Executive Director

Dates: June 3-4, 2026

Re: Request for Approval of Appointments to Disciplinary District Committees

1. Action Requested:

The Virginia State Bar (VSB) respectfully requests the Executive Committee to recommend, and Council appoint or reappoint the attorneys and lay members, detailed herein, to fill the vacancies on the VSB's local disciplinary district committees (District Committees), effective July 1, 2026.

The VSB solicited volunteers for the anticipated vacancies beginning on October 28, 2025. The applications for appointments and requests for reappointments were reviewed by the Council members representing the judicial circuits in each of the District Committee's geographical areas. The recommendations of the Council members are provided below.

2. Authority:

Part Six, Section IV, Paragraph 13-4 of the Rules of the Supreme Court of Virginia invests in Council the authority to appoint District Committees to carry out the purposes of the procedures for disciplining, suspending, and disbaring attorneys in the Commonwealth. Council created 10 District Committees, to which it must appoint a minimum of 10 members, three of whom must be nonlawyers.

3. Nominees for District Committees for Appointments Effective July 1, 2026

A. First District Committee

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Nancy G. Parr	Chesapeake	2026-1
Benjamin M. Mason	Newport News	2026-U
Arthur C. Bredemeyer	Suffolk	2027-2
VACANCY	Portsmouth	2027-U
Jeannette M. Dodson-O'Connell	Newport News	2028-2
Jordan C. Heath	Newport News	2028-1
VACANCY		2028-U

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Ann W. Templeman	Hampton	2026-2
Phil Johnson	Chesapeake	2026-1
Ronald K. Ritter	Chesapeake	2027-2

2. Vacancies/Reappointments:

Two (2) attorney vacancies:

Aaron Kass was appointed to the bench in April.
Patrick Macaluso is unable to continue to serve.

Two (2) attorney reappointment* to serve a term of three (3) years:

Nancy Parr
Benjamin Mason

Two (2) lay member vacancies:

Ann Templeman is completing her second term.
Phil Johnson does not wish to serve a second term.

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Benjamin M. Mason*	Newport News	2029-1
Nora M. Misenti	Hampton	2027-U
Nancy G. Parr*	Chesapeake	2029-2
Ashley E. Strandjord	Chesapeake	2028-U

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Michael Coker	Portsmouth	2029-1
David H. Williams	Suffolk	2029-1

B. *Second District Committee, Section I*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Gordon C. Ufkes	Norfolk	2026-2
Tammy McClenney	Virginia Beach	2027-1
Constance J. Vandervelde	Virginia Beach	2027-2
Ann B. Brogan	Norfolk	2028-2
Jonathan V. Gallo	Norfolk	2028-2
Tammy Gershoni	Virginia Beach	2028-1
Matthew J. Weinberg	Virginia Beach	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Lloyd Petersen	Virginia Beach	2026-1
Zoah Scheneman	Norfolk	2026-1
Lewis J. Georges	Norfolk	2026-1

2. Vacancies/Reappointments:

One (1) attorney vacancy:

Gordon Ufkes is completing his second term.

Three (3) lay member reappointments* to serve a term of three (3) years each:

Lloyd Petersen
Zoah Scheneman
Lewis Georges

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Brandon Fellers	Virginia Beach	2029-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Lloyd Petersen*	Virginia Beach	2029-2
Zoah Scheneman*	Norfolk	2029-2
Lewis J. Georges*	Norfolk	2029-2

D. *Second District Committee, Section II*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Patrick L. Maurer	Virginia Beach	2026-2
Jessica H. Dixon	Virginia Beach	2026-1
Shannon M. Twohig	Virginia Beach	2026-1
Elizabeth K. Ufkes	Norfolk	2026-U
Edwin S. Booth	Virginia Beach	2027-1
Gregory W. Klein	Virginia Beach	2028-2
John F. Sawyer	Virginia Beach	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Sarah B. Stedfast	Norfolk	2026-2
Ann R. Caudle	Virginia Beach	2028-2
Andrew Kellam	Virginia Beach	2028-2

2. Vacancies/Reappointments:

One (1) attorney vacancy:

Patrick Maurer is completing his second term

Three (3) attorney reappointments* to serve a term of three (3) years each:

Jessica Dixon
Shannon Twohig
Elizabeth Ufkes

One (1) lay member vacancy:

Sarah Stedfast is completing her second term.

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Stephanie Himel-Nelson	Norfolk	2029-1
Jessica H. Dixon*	Virginia Beach	2029-2
Shannon M. Twohig*	Virginia Beach	2029-2
Elizabeth K. Ufkes*	Norfolk	2026-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Caitlin Stein	Virginia Beach	2029-1

E. *Third District Committee, Section I*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Mary K. Martin	Hopewell	2026-1
James H. Ritchie, Jr.	Dinwiddie	2027-2
Wyatt J. Taylor	Midlothian	2027-2
Christopher L. Spinelli	Richmond	2027-1
Lee Ann Anderson	Henrico	2028-2
Alexandra M. Griffin	Richmond	2028-2
Erin L. T. Ranney	Chesterfield	2028-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Gordon R. Hickey	Midlothian	2026-2
Garrison M. Hickman	Richmond	2026-1
R. Douglas Robbins	Chester	2026-1

2. Vacancies/Reappointments:

One (1) attorney reappointment* to serve a term of three years:
Mary K. Martin

Two (2) lay member vacancies:
Gordon Hickey is completing his second term.
Douglas Robbins is unable to serve a second term.

One (1) lay member reappointment to serve a term of three years:
Garrison Hickman

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Mary K. Martin*	Hopewell	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Nikolas Dore	Richmond	2029-1
E. Nicole McAllister	Chesterfield	2029-1
Garrison M. Hickman*	Richmond	2029-2

F. *Third District Committee, Section II*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Julie E. McConnell	Richmond	2026-1
Emilee M. Hasbrouck	Richmond	2026-U
David A. Stock	Henrico	2027-2
Brian L. Buniva	Midlothian	2027-1
Robert D. Bauer	Richmond	2028-1
Jackson D. Littlejohn	Richmond	2028-1
Erika E. MacCormac	Chesterfield	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Vanessa Griggs	Henrico	2026-1
Karen McCarthy	Richmond	2027-1
David Q. Robinson	Henrico	2028-2

2. Vacancies/Reappointments:

Two (2) attorney reappointments* to serve a term of three (3) years each:
Julie McConnell
Emilee Hasbrouck

One (1) lay member reappointment* to serve a term of three (3) years:
Vanessa Griggs

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Julie E. McConnell*	Richmond	2029-2
Emilee M. Hasbrouck*	Richmond	2029-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Vanessa Griggs*	Henrico	2029-2

G. *Third District Committee, Section III*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Dennis R. Kiker	Chester	2026-1
Tracy E. Paner	Richmond	2026-1
Brewster S. Rawls	Richmond	2026-1
Jason W. Konvicka	Richmond	2027-2
Bobbi R. Graves	Richmond	2027-2
Adam E. Strauchler	Richmond	2027-1
John A. Stanwix, Jr.	Henrico	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Barbara S. Lanier	Henrico	2026-2
Elizabeth Chancy	Henrico	2026-1
Cody Anderson	Henrico	2027-1

2. Vacancies/Reappointments:

Three (3) attorney reappointments* to serve a term of three (3) years each:

Dennis Kiker
Tracy Paner
Brewster Rawls

One (1) lay member vacancy:

Barbara Lanier is completing her second term.

One (1) lay member reappointment* to serve a term of three (3) years:

Elizabeth Chancy

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Dennis R. Kiker*	Chester	2029-2
Tracy E. Paner*	Richmond	2029-2
Brewster S. Rawls*	Richmond	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Diane M. Nees	Midlothian	2029-1
Elizabeth Chancy*	Henrico	2029-2

H. *Fourth District Committee, Section I*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Gregory J. Golden	Arlington	2026-2
Allison H. Carpenter	Arlington	2026-2
Robert T. Hicks	Arlington	2026-1
Colleen M. Haddow	Alexandria	2027-1
Edward Y. Szeto	Arlington	2027-1
Joseph D. Wilson	Arlington	2028-1
Maxanne R. Witkin	Alexandria	2028-1
Jessica B. Smith	Alexandria	2027-U

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Roxana L. Ordal	Annandale	2026-1
Tracy Figueroa	Arlington	2027-U
Lindsay Rose	Arlington	2028-2

2. Vacancies/Reappointments:

Two (2) attorney vacancies:

Gregory Golden is completing his second term.

Allison Carpenter is completing her second term.

One (1) attorney reappointment* to serve a term of three (3) years:

Robert Hicks

One (1) lay member reappointment* to serve a term of three (3) years:

Roxana Ordal

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Ronald K. Jaicks	Alexandria	2029-1
Matthew C. Monahan	Alexandria	2029-1
Robert T. Hicks*	Arlington	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Roxana L. Ordal*	Annandale	2029-2

I. ***Fourth District Committee, Section II***

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Michelle Bartoli-Cain	Alexandria	2026-1
Samuel C. Moore	Alexandria	2026-1
Karen E. Kelly	Alexandria	2026-U
Sean P. Schmergel	Arlington	2027-1
Foster S. B. Friedman	Alexandria	2028-2
M. Jarrad Wright	Alexandria	2028-2
Joanna M. Foard	Alexandria	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Jennifer J. Krischer	Arlington	2026-1
Amy-Leah Joaquim	Alexandria	2027-1
William E. Campbell	Alexandria	2028-2

2. Vacancies/Reappointments:

Three (3) attorney reappointments* to serve a term of (3) years each:

Michelle Bartoli-Cain
Samuel Moore
Karen Kelly

One (1) lay member reappointment* to serve a term of three (3) years:

Jennifer Krischer

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Michelle Bartoli-Cain*	Alexandria	2029-2
Samuel C. Moore*	Alexandria	2029-2
Karen E. Kelly*	Alexandria	2029-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Jennifer J. Krischer*	Arlington	2029-2

J. *Fifth District Committee, Section I*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
David E. Bateman	Fairfax	2026-1
Andrea C. Weiss-Bryk	Fairfax	2026-1
Staci H. Figueroa	Fairfax	2027-2
Darrin J. M. Behr	Fairfax	2027-1
Priti Khanna	Fairfax	2027-1
Craig A. Guthery	Tysons	2028-2
Tara J. Mooney	Fairfax	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Joseph C. Fleig	Woodbridge	2027-1
Jennifer Neel	Springfield	2028-2
Tayyaba Malik	Fairfax	2028-1

2. Vacancies/Reappointments:

One (1) attorney vacancy:

Craig Guthery is unable to continue to serve.

Two (2) attorney reappointments* to serve a term of three (3) years each:

David Bateman
Andrea Weiss-Bryk

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Kiara S. Swinton	Fairfax	2028-U
David E. Bateman*	Fairfax	2029-2
Andrea C. Weiss-Bryk*	Fairfax	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
n/a		

K. *Fifth District Committee, Section II*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Lauren A. D’Agostino	Fairfax	2026-2
Richard B. Orsino	Fairfax	2026-1
Brandon R. Sloane	Fairfax	2026-1
Nicholas J. Lawrence	Fairfax	2027-1
Michelle M. Kaminsky	Fairfax	2027-1
Brendan D. Harold	Fairfax	2027-U
Micah E. Ticatch	Vienna	2028-2
Marisa L. Santana	Fairfax	2028-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Jeffrey A. Skigen	Vienna	2026-2
Edward B. Wright, Jr.	Manassas	2026-U
Brenda E. Ramirez	Fairfax	2028-1

2. Vacancies/Reappointments:

One (1) attorney vacancy:

Lauren D’Agostino is completing her second term.

Two (2) attorney reappointments* to serve a term of three (3) years each:

Richard Orsino
Brandon Sloane

One (1) lay member vacancy:

Jeffery Skigen is completing his second term.

One (1) lay member reappointment* to serve a term of three (3) years:

Edward Wright

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Whitney M. Melton	Manassas	2029-1
Richard B. Orsino*	Fairfax	2029-2
Brandon R. Sloane*	Fairfax	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
R. Michael Massey, II	Manassas	2029-1
Edward B. Wright, Jr.*	Manassas	2029-1

L. Fifth District Committee, Section III

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Matthew P. Tsun	Annandale	2026-1
Kristen L. Kugel	Fairfax	2026-1
Timothy Purnell	Manassas	2027-1
Matthew A. Crist	Manassa	2027-U
Mark C. Franco	Fairfax	2028-1
Alisa Chunephisal	Fairfax	2028-1
Elizabeth M. Bookwalter	Fairfax	2028-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Barbara W. Hutto	Clifton	2026-1
Charles R. Markham	Gainesville	2027-1
Arzoo Pervaiz	Clifton	2028-1

2. Vacancies/Reappointments:

Two (2) attorney reappointment* to serve a term of three (3) years each:
Matthew Tsun
Kristen Kugel

One (1) lay member reappointment* to serve a term of three (3) years:
Barbara Hutto

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Matthew P. Tsun*	Annandale	2029-2
Kristen L. Kugel*	Fairfax	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Barbara W. Hutto*	Clifton	2029-2

2026 - 2027
NOMINEES FOR DISTRICT COMMITTEES
June 2026

SIXTH DISTRICT COMMITTEE

Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
John Tarley, Jr.	Williamsburg	2026-2
Gary D. Godman	Fredericksburg	2026-1
Jane S. Chambers	Williamsburg	2026-1
S. David Schiller	Mechanicsville	2027-2
Adam R. Kinsman	Williamsburg	2027-1
Shelia H. B. Holmes	Mechanicsville	2028-2
Daniel C. Yates	Yorktown	2028-2
<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
David Fagiano	Spotsylvania	2026-1
Ti'Juana A. Gholson	Williamsburg	2027-1
Roy H. Smith	Spotsylvania	2028-2

Vacancies/Reappointments:

Three (3) attorney vacancies to fill:

- John Tarley is completing his second term
- Jane Chambers is unable to serve a second term
- Sheila Holmes has been elected to VSB Council

One (1) attorney reappointment to serve a term of three years:

Gary Godman

One (1) lay member reappointment to serve a term of three (3) years:

David Fagiano

Nominees are:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Joseph A. Budny	Hanover	2029-1
Nathan Green	Williamsburg	2028-U
VACANCY		2091-1
Gary D. Godman	Fredericksburg	2029-2
<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
David Fagiano	Spotsylvania	2029-2

N. *Seventh District Committee*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Ryan D. Ruzic	Warrenton	2026-2
Bret M. Reed	Charlottesville	2026-1
Dillina W. Stickley	Harrisonburg	2027-2
Lisa S. Brook	Charlottesville	2028-2
Michele L. Burton	Leesburg	2028-1
Benjamin B. Fitzgerald	Leesburg	2028-1
Samantha E. Freed	Charlottesville	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Kimberly Gregg	Earlysville	2026-2
Matt Caesar	Charlottesville	2026-1
Michael Z. Blumberg	Goochland	2027-1

2. Vacancies/Reappointments:

One (1) attorney vacancy:

Ryan Ruzic is completing his second term.

One (1) attorney reappointment* to serve a term of three (3) years:

Bret Reed

One (1) lay member vacancy:

Kimberly Gregg is completing her second term.

One (1) lay member reappointment* to serve a term of three (3) years:

Matt Caesar

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Daniel L. Swanwick	Warrenton	2029-1
Bret M. Reed*	Charlottesville	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Ursula L. Edghill	South Riding	2029-1
Matt Caesar*	Charlottesville	2029-2

O. *Eight District Committee*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
James W. Curd	Fishersville	2026-2
Vicki L. Francois	Roanoke	2026-2
Lauren M. Ellerman	Roanoke	2027-2
Bryson J. Hunter	Roanoke	2027-2
John C. Blair	Staunton	2027-1
John C. Johnson	Roanoke	2027-1
Todd G. Patrick	Waynesboro	2028-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Eric W. Bond	Waynesboro	2026-2
Charles S. Coulter	Roanoke	2026-1
Todd Putney	Roanoke	2028-1

2. Vacancies/Reappointments:

Two (2) attorney vacancies:

James Curd is completing his second term.

Vicki Francois is completing her second term.

One (1) lay member vacancy:

Eric Bond is completing his second term

One (1) lay member reappointment* to serve a term of three (3) years:

Charles Coulter

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Melanie D. Edge	Roanoke	2029-1
Mark D. Loftis	Roanoke	2029-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Susan Wirt	Catawba	2029-1
Charles Coulter*	Roanoke	2029-2

P. *Ninth District Committee*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Michael C. Keenan	Lynchburg	2026-2
Kemper M. Beasley, III	Farmville	2026-1
Kimble Reynolds, Jr.	Martinsville	2027-2
P. Scott De Bruin	Lynchburg	2027-1
Lisa C. Francisco	Halifax	2027-1
Megan L. Clark	Farmville	2027-1
Richard T. Gilman	Forest	2027-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Sharlene Howell	Dillwyn	2026-1
William S. Warren	Henry	2026-U
Sharon Y. Carter	Lynchburg	2028-1

2. Vacancies/Reappointments:

Two (2) attorney vacancies:

Michael Keenan is completing his second term.

Lisa Francisco has been appointed to serve as a member of the judiciary.

One (1) attorney reappointment* to serve a term of three (3) years:

Kemper Beasley

Two (2) lay member reappointments* to serve a term of three (3) years each:

Sharlene Howell

Willam Warren

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Kayla A. Johnson	Amherst	2029-1
Scott E. Thompson	Lynchburg	2029-1
Kemper M. Beasley, III*	Farmville	2029-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Sharlene Howell*	Dillwyn	2029-2
William S. Warren*	Henry	2029-1

Q. *Tenth District Committee, Section I*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Anthony D. Covington	Radford	2026-2
Alexandra D. Goodpaster	Abingdon	2026-1
Phillip L. Blevins	Marion	2026-1
Patrick R. Jensen	Christiansburg	2027-1
Sheri H. Kelly	Abingdon	2027-1
Bethany M. Long-Hampsten	Wytheville	2028-2
Zachary B. Smith	Pearisburg	2028-2

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Jeffrey N. Hurst	Richlands	2027-1
Kevin Wright	Bristol	2027-1
Brian J. Craig	Willis	2028-2

2. Vacancies/Reappointments:

Two (2) attorney vacancies:

Anthony Covington is completing his second term.

Alexandra Goodpaster has been elected to VSB Council.

One (1) attorney reappointment* to serve a term of three (3) years:

Phillip Blevins

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Laurann B. Brown	Tazewell	2029-1
Aaron L. Foster	Pulaski	2029-1
Phillip L. Blevins*	Marion	2026-1

<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
n/a		

R. *Tenth District Committee, Section II*

1. Current Composition:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Chase D. Collins	Tazewell	2026-1
Aaron M. Gillespie	Tazewell	2026-1
Michael A. Thomas	Tazewell	2026-U
Michael F. M. Carrico	Gate City	2027-2
Hugh Shannon Cooke	Cedar Bluff	2027-1
William C. Wampler, III	Abingdon	2027-1
Timothy A. Boyer	Bristol	2028-2
<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Jenny Nichols	Bristol	2026-1
Connie Comer	Lebanon	2026-1
Amber D. Stevens	Bristol	2028-1

2. Vacancies/Reappointments:

Three (3) attorney reappointments* to serve a term of three (3) years each:

Chase Collins
Aaron Gillespie
Michael Thomas

Two (2) lay member reappointments* to serve a term of three (3) years each:

Jenny Nichols
Connie Comer

3. Council Member Recommendations:

<u>Attorneys</u>	<u>Address</u>	<u>Term Expires</u>
Chase D. Collins*	Tazewell	2029-2
Aaron M. Gillespie*	Tazewell	2029-2
Michael A. Thomas*	Tazewell	2029-1
<u>Lay Members</u>	<u>Address</u>	<u>Term Expires</u>
Jenny Nichols*	Bristol	2029-2
Connie Comer*	Lebanon	2029-2

TAB 13



Virginia State Bar

1111 E. Main Street, Suite 700
Richmond, Virginia 23219-0026
Telephone: (804) 775-0500

To: VSB Executive Committee and Council

From: Mallory J. Ralston, Director, Bar Programs & Engagement

Date: June 3-4, 2026

Re: VSB Section and former Conference Bylaws Amendments

I. Action Requested

The following VSB Sections and former VSB Conference respectfully request the VSB Executive Committee to recommend and Council to (1) repeal the existing governing bylaws and (2) adopt the proposed changes, effective July 1, 2026:

- Health Law Section (last amended in 2002)
- Local and Specialty Bar Section (last amended in 2023)

II. Authority

The Bylaws of the Virginia State Bar and Council, Part II, Article XI invests in Council the power to “create and abolish sections as it may consider necessary to accomplish the purposes and serve the interest of the Virginia State Bar and of the sections and shall prescribe the powers and duties of the sections.” Additionally, this Article requires Council to “approve” the bylaws of any section.

Approval of the proposed bylaws amendments would repeal current versions of the respective sections’ bylaws and adopt the revised version effective July 1, 2026.

III. Background Information for VSB Section Bylaws Amendments

The 20 sections of the VSB were established between 1955 and 1996. At the time of creation, each section developed independent bylaws. Many of the current bylaws contain outdated references, inconsistent language, and anomalous provisions.

In late 2024, each section’s Board of Governors received a bylaws template for guidance and instructions for updating and standardizing their bylaws, to the fullest extent possible, while allowing section-specific provisions when needed for volunteer positions, subcommittees, or

other elements that support the specific operations of the section. The bylaws template is provided for your consideration as **Attachment A**.

The following updates were included in the template and recommended in the instructions to each Board of Governors:

- 1) **Change:** Remove the office of Treasurer.
Rationale: Most sections do not have an active treasurer but utilize their VSB staff liaison to collect and report financial information and data.
- 2) **Change:** Limit board members' service to two, three-year terms, for a total of six consecutive years on the board. – with the following caveats:
 - a. If a board member serves in an officer position (secretary, chair-elect, or chair) and continues a hierarchical progression through these positions, the board member may continue as a board member for the duration of their service in the leadership positions. Any such individual could serve an additional three years for a total of nine consecutive years on the Board of Governors.
 - b. Once board members complete their maximum number of consecutive years on the board, they may be elected to the board again after one full term (three years) has lapsed.**Rationale:** These provisions were recommended to encourage broader board participation and leadership development.

The Boards were also encouraged to review and update language in their bylaws (e.g., one of the section's bylaws still included the word "telegram").

IV. Background Information for former VSB Conferences Bylaws Amendments

In April 2025, the Supreme Court of Virginia issued an Order to convert the four VSB conferences (the Conference of Local and Specialty Bar Associations, the Diversity Conference, the Senior Lawyers Conference, and the Young Lawyers Conference) to sections by June 30, 2025. In June 2025, the VSB Council established these four former conferences as sections. The four conferences were tasked with updating their bylaws to reflect the name change, removal of membership restrictions, and other conference-specific elements.

V. Proposed Amendments

Each section is in the process of reviewing their current bylaws. In their review, they are either (i) making line amendments to their current bylaws or (ii) using the bylaws template and modifying as necessary to meet their section's needs. Once the respective Boards of Governors adopt proposed revisions the full section membership votes to approve the changes prior to presenting for approval to Council.

The table below contains a summary of the substantive changes to the Health Law and Local and Specialty Bar Sections' bylaws for review and approval by the Executive Committee and Council.

Action Requested

It is respectfully requested that Council approve the following actions:

1. Repeal the current bylaws of the Health Law Section and the former Conference of Local and Specialty Bar Associations, and
2. Adopt the proposed bylaws, effective July 1, 2026, for the Health Law Section and the Local and Specialty Bar Section.

Attachment A: Template bylaws provided to all sections' Boards of Governors for consideration.

Attachment B: Former and proposed (draft) bylaws, as a redline document, for the Health Law Section.

Attachment C: Former and proposed (draft) bylaws for the Local and Specialty Bar Section.

Section	Health Law Section	Local and Specialty Bar Section
ARTICLE I. Name and Purpose		
Name	None.	Change the name from “Conference of Local & Specialty Bar Associations” to “Local and Specialty Bar Section”
Purpose	None.	None.
ARTICLE II. Membership and Dues		
Eligibility	<p>Removes four categories of membership (changes to voting and non-voting member statuses).</p> <p>Removes the specific reference to judicial membership (<i>already eligible as a VSB member</i>).</p> <p>Removes the requirement to enroll with the secretary (<i>managed through dues renewal process</i>).</p>	None.
Dues	<p>Removes reference to specific dues amount.</p> <p>Adds dues waiver for Emeritus members of the VSB and law students.</p>	The Section maintains that it will not charge dues to its constituent bar association members.
ARTICLE III. Board of Governors		
Number and Eligibility	<p>Allows officers to remain on the Board after two consecutive terms if they serve as an officer.</p> <p>Added that the Board may appoint additional non-voting, non-member representatives to participate in Board discussions. Such non-members must be reviewed and reappointed each year.</p>	<p>Executive Committee becomes Board of Governors.</p> <p>Decreased number of Board members from 14 to 13, inclusive of the officers.</p> <p>Allows officers to remain on the Board after two consecutive terms if they serve as an officer.</p> <p>Added that the Board may appoint additional non-voting, non-member representatives to participate in Board discussions. Such non-members must be reviewed and reappointed each year.</p>

Section	Health Law Section	Local and Specialty Bar Section
Term	<p>Added term limits of two consecutive three-year terms (it was previously a single four-year term) with the extension for officers.</p> <p>Added eligibility for election after the consecutive-terms maximum, so long as a three-year period lapses.</p>	<p>Added extension for officers and eligibility for election after the consecutive-terms maximum, so long as a three-year period lapses.</p>
Nomination and Election	<p>Adopted template recommendation for composition of Nominating Committee and timeline of duties.</p>	<p>Adopted template recommendation for composition of Nominating Committee and timeline of duties.</p>
Declaration of Vacancy	<p>Added this section.</p>	<p>Added this section.</p>
Vacancies	<p>None.</p>	<p>Removed specification that the Chair position could not be filled by a Conference Representative.</p> <p>The Board may fill board member or officer vacancies as necessary.</p>
Ex Officio Members	<p>Removed ex officio positions from bylaws.</p>	<p>Removed ex officio position for the VSB staff liaison.</p>
Committees	<p>All sections added the requirement that committees be appointed/reappointed annually.</p>	
Duties and Powers	<p>Added that only VSB staff may authorize financial commitments or enter into contracts on behalf of the VSB.</p>	<p>Added the general supervision authority of the Board and the restrictions relating to contracting and making binding financial commitments.</p> <p>Added that only VSB staff may authorize financial commitments or enter into contracts on behalf of the VSB.</p>
Special Appointments	<p>All sections added the allowance for the Chair to designate special appointments which are reviewed annually.</p>	
<p>ARTICLE IV. Officers</p>		
Officers	<p>Election of officers will take place at the annual meeting of the Section <i>(formerly immediately following the annual meeting of the Section)</i></p>	<p>Removed Treasurer as an Officer position.</p>

Section	Health Law Section	Local and Specialty Bar Section
	Added Immediate Past Chair as an Officer position.	
Chair	None.	None.
Vice-Chair	None.	None.
Secretary	All sections added the provision that VSB staff are the custodians of section records.	
Presiding Member	All sections added the allowance for another member of the Board or section may be selected to preside over a meeting in the Chair's and Vice-Chair's absence.	
ARTICLE V. Meetings of the Section		
	All sections added that meetings may be conducted in-person, virtual or hybrid as designated by the Chair and communicated to the membership.	
Annual Meeting of Section	None.	Removed requirement for annual meeting of the Section to be held during the annual meeting of the VSB.
Special Meetings of Section	None.	Removed 20-day notice requirement for Special Meetings.
Quorum and Voting of Section	Added that the meetings are open unless closed by a motion passed by a majority of the members present and voting.	Adopted template quorum recommendation; changed from 1/3 of bar associations or 20 representatives. Added that the meetings are open unless closed by a motion passed by a majority of the members present and voting.
ARTICLE VI. Meetings of the Board of Governors		
	All sections added that meetings may be conducted in-person, virtual or hybrid as designated by the Chair.	
Regular Meetings of the Board	Added requirement to hold at least three meetings per fiscal year.	Increased required number of Board meetings from two to three per fiscal year.

Section	Health Law Section	Local and Specialty Bar Section
Special Meetings of the Board	None.	May be called by the Chair or the majority of the Board (previously the Chair or two members of the Board).
Quorum and Voting of the Board	All Sections added that any individual receiving compensation in any form for the work of the section is prohibited from voting on Board business.	
	All Sections added that all voting at meetings of the Board are open unless closed by a motion passed by a majority of the members present.	
	None.	Changed quorum from 3 Board Members to a majority of the Board.
Absentee Voting	Added this section according to template.	Added this section according to template.
Submitted Propositions	Added this section according to template.	Added this section according to template.
ARTICLE VII. Miscellaneous		
Fiscal Year	None.	None.
Bills	All sections adopted the requirement that requests for payments must be approved by the Chair and/or the VSB section liaison prior to forwarding the VSB Finance Department.	
Compensation	All sections added the requirement that the Board incorporate a process to review and approve any compensation to non-Board members for work annually and that individual must invoice for payment and provide an annual report on costs and duties at the end of the fiscal year.	
Action of Section	Updated the review and approval process for new programs and resolution adoption to include “VSB Executive Director” in place of “Council”	Updated the review and approval process for new programs and resolution adoption to include the VSB Executive Director.
Other		Removed Funds, Impact Statement, and Liability sections from current bylaws.
ARTICLE VIII. Rules of Procedure		
Rules of Procedure	None.	None.

Section	Health Law Section	Local and Specialty Bar Section
ARTICLE IX. Effectiveness and Amendment of Bylaws		
Amendment	Removed VSB Executive Committee approval from this process and retained only VSB Council.	Removed VSB Executive Committee approval from this process and retained only VSB Council. Also removed 20-day notice requirement.
Bylaws Effective	All sections removed VSB Executive Committee approval from this process and retained only VSB Council.	

BYLAWS OF THE
SECTION
OF THE VIRGINIA STATE BAR

Approved by Council **DATE**

ARTICLE I

Name and Purpose

1. **Name** - The name of this section is be the **SECTION** Section (Section) of the Virginia State Bar (VSB).
2. **Purpose** - This Section was established in **XXXX** to **Fill in from previous bylaws.**

ARTICLE II

Membership and Dues

1. **Eligibility** - Any member of the VSB is eligible for membership; any lawyer eligible to practice before the highest court of any state of the United States or the District of Columbia who is not a member of the VSB is eligible for non-voting membership; and any full-time law student enrolled in a law school in any state of the United States or the District of Columbia is eligible for non-voting membership. Members of each category continue to be eligible for membership if they retain their membership criteria and pay the annual dues as specified in Section 2 of this Article.

2. **Dues** - To further the work of this Section and except as provided herein, all members must annually pay dues to the VSB. Individuals who are Emeritus or Judicial class members of the VSB or are full-time law students are exempt from the requirement to pay dues. New members defined as individuals who join the Section during the last quarter of the fiscal year (April 1-June 30) do not have to pay dues until the start of the next fiscal year. Dues amounts will be set by the Section's Board of Governors (Board) by March 1 preceding the assessed fiscal year.

ARTICLE III

Board of Governors

1. **Number and Eligibility** - There will be a Board of no more than **XX Section members**, inclusive of the officers as provided for in Article IV.

Officers whose terms have expired, may continue on the Board until their term as an officer expires. Any such officer must be counted in the total Board members. In no instance will an officer remain on the Board more than three years after the expiration of the final three-year term. Members of the Board must be nominated and elected as provided in Section 3 of this Article. Section members are ineligible for Board membership if the member completed a prior three-year term and three years have not elapsed since completion of that term. The Board may appoint additional non-voting, non-member representatives to participate in Board discussions. Such non-members must be reviewed and re-appointed each year.

2. **Term** - Members of the Board must be elected at this Section's Annual Meeting which must be held before or during the VSB Annual Meeting, for a term of three years, beginning July 1 following the Annual Meeting at which they have been elected and ending June 30 three years later. Board members may serve no more than two consecutive three-year terms except for officers as stated in Article II, Section 1. A member is eligible for reappointment to the Board after the lapse of at least one three-year

term following the expiration of the previous term. At the expiration of the initial term of any member appointed for less than a three-year term, such member is eligible for immediate reappointment to the Board for two additional consecutive three-year terms.

3. Nomination and Election - At least sixty days before the Section's Annual Meeting, the Chair must appoint a nominating committee of at least five Section members, with no more than two members of the Board. The nominating committee must meet at least thirty days before the Section's Annual Meeting (i) to review any vacancies on the Board resulting from resignations or expiring terms and (ii) to recommend a slate for appointment to the Board and for election as officers including Secretary, Vice-Chair, and Chair. Three members of the nominating committee constitutes a quorum. If less than a quorum is present, the Chair of this Section must appoint additional members to the nominating committee sufficient to constitute a quorum. The Nominating Committee must submit a report to the Board with its proposed slate prior to the Section's Annual Meeting. The proposed slate must be voted upon by the Section membership at the Section's Annual Meeting. Additional nominations may be made from the floor of the Section's Annual Meeting by any voting member. Quorum is a majority of Section members present at the Section's Annual Meeting.

4. Declaration of Vacancy - If any member of the Board (i) fails to attend two successive meetings of the Board, without notice or sufficient cause reported to the Secretary or the VSB staff; (ii) resigns from the Board; or (iii) is not-in-good-standing with the VSB due to disciplinary reasons, the membership of said person on the Board and any office held by such person must be declared vacant by the Chair of the Section and filled as provided for in Section 5 of this Article.

5. Vacancies - The Board, during the interim between the Section's Annual Meetings, may fill board member or officer vacancies on the Board. Members of the Board so selected will serve the full unexpired term and officers appointed to fill a vacancy will serve until the next succeeding June 30.

6. Committees - The Chair of the Board may appoint committees or subcommittees from Section members to perform such duties and exercise such powers as the Board directs, subject to the limitations of these bylaws and the bylaws of the VSB. Such subcommittees should be reaffirmed and reappointed each year.

7. Duties and Powers - The Board has general supervision and control of the affairs of this Section, subject to the provisions of the Rules of the Supreme Court of Virginia and the bylaws of the VSB. The Board may not authorize commitments or contracts which entail the payment of more money during any fiscal year than the amount which had previously been appropriated to this Section for the fiscal year. Only VSB staff may authorize financial commitments or enter into contracts on behalf of the VSB.

8. Special Appointments – The Chair may designate volunteers for specific functions that support the work of the Section. Appointments must be reviewed annually.

ARTICLE IV

Officers

1. Officers - The officers of this Section are: (i) the Chair, (ii) the Vice-Chair, (iii) the Immediate Past Chair, and (iv) the Secretary. All officers must be elected according to Article III, Section 3 for the term beginning July 1 after such election and ending on June 30 of the next succeeding year.

2. Chair - The Chair presides at all meetings of this Section and of the Board. At the conclusion of the year, the Chair must prepare a summary of the Section's proceedings and work during the immediate past year for publication in the Annual Report of the VSB. The Chair must perform such other duties and

acts as pertain to this office.

3. Vice-Chair - The Vice-Chair must further perform all duties assigned him by the Chair of the Board. Upon the death, resignation, or during the absence of the Chair, the Vice-Chair must perform the duties of the Chair. The Vice-Chair must perform the duties of the Chair only until the Chair is able to fulfill the duties of the office.

4. Secretary – In cooperation with VSB staff, the Secretary must keep an accurate record of the proceedings thereof, and perform such duties assigned him by the Chair of the Board. The VSB staff section liaison is the custodian of all reports, minutes, documents, and other property of this Section. Any original documents subject to FOIA requirements shall reside with the VSB.

5. Presiding Member - In the absence of the Chair or the Vice-Chair at any regular or special meeting of this Section or the Board, any member of the Board chosen by a majority of the Board members present and voting may preside at such meeting.

ARTICLE V **Meetings of the Section**

1. Annual Meeting of Section - The Section's Annual Meeting must be held before or during the VSB Annual Meeting. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated by the Secretary in advance of the meeting.

2. Special Meetings of Section - Special meetings of this Section may be called by the Chair, upon approval by a majority of the Board. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated to the membership in advance of the meeting.

3. Quorum and Voting of Section - Such members of this Section as may be present at any meeting constitutes a quorum for the transaction of business. All binding actions of the Section must be approved by a majority vote of the members present. All meetings of this Section will be open, unless specifically changed by a motion passed by a majority of those present.

ARTICLE VI **Meetings of the Board of Governors**

1. Regular Meetings of Board - Regular meetings of the Section's Board must be held at least three times each fiscal year as scheduled by the Chair. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated in advance of the meeting.

2. Special Meetings of Board - Special meetings may be held at the request of the majority of the Board or at the call of the Chair. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated in advance of the meeting,

3. Quorum and Voting of Board - A majority of the Board constitutes a quorum, and all binding action of the Board must be approved by a majority vote of the Board members present either physically or virtually or voting by proxy. Any individual receiving compensation in any form for the work of the Section is prohibited from voting on Board business. All voting at meetings of the Board will be open, unless specifically changed by a motion passed by a majority of those present.

4. Absentee Voting - Members of the Board, when present at a meeting of the Board, in person or virtually, must be permitted to vote. Absent members may vote by proxy if (i) their absence is for sufficient cause and (ii) their vote is communicated to the Secretary, in writing, in advance of the meeting where the

vote will be taken. Any proxy vote will have the same effect as if cast by the member in person.

5. Submitted Propositions - The Chair of this Section sets the agenda for all meetings. Any member of the Section or the Board may submit an agenda item or proposition to the Chair for inclusion on the agenda.

ARTICLE VII **Miscellaneous**

1. Fiscal Year - The fiscal year of this Section is the same as that of the VSB.

2. Bills - All costs incurred by this Section, before being forwarded to the VSB finance office for payment, must be approved by the Chair and/or the VSB staff section liaison.

3. Compensation – At no point will any Board member receive compensation from the VSB for duties affiliated with the activities of the Section. The Board must annually approve requests for compensation based on a submitted proposal for scope of work and cost of said work if necessary to perform the duties of the Section. Any individual receiving such compensation may not be a member of the Board. The individual receiving compensation is required to provide an invoice for payment which includes an accounting of duties and hours worked and an annual report by the end of the fiscal year totaling cost and duties. Any person receiving compensation who fails to submit the annual report will be ineligible to serve in that role in the subsequent fiscal year.

4. Action of Section - Before any new program of this Section becomes the action of the VSB, it must be approved by the VSB Executive Director. Any resolution adopted by this Section must be reported by the Chair to the VSB Executive Director for the VSB's action thereon prior to distribution.

ARTICLE VIII **Rules of Procedure**

Except as otherwise provided in these bylaws, Robert's Rules of Order govern the procedure at meetings of this Section and its Board.

ARTICLE IX **Effectiveness and Amendment of Bylaws**

1. Amendment - Any bylaw amendments must be approved by a majority of the Board, the Section members, and the VSB Council.

2. Bylaws Effective - These bylaws, and any amendments, become effective upon approval by the VSB Council.

BYLAWS OF THE
HEALTH LAW SECTION
OF THE VIRGINIA STATE BAR
Approved by Council ~~October 1984~~ DATE

~~Amended by Council October 1987~~

~~Amended and Restated by Council October 1992~~

~~Amended by Council June 1996~~

~~Amended and Restated by Council October 1997~~

~~Amended and Restated by Council June 2002~~

ARTICLE I

Name and Purpose

~~Section 1.~~ Name - The name of this Section ~~shall be~~ is the Health Law Section of the Virginia State Bar (VSB).

~~Section 2.~~ Purpose ~~-The purposes of this-~~ This Section ~~shall be~~ was established in 1984 to promote pro publico bono objectives of the Virginia State Bar within the field of health law; ; to foster interest, activity, ; and research in health law and affairs; ; to furnish the public with an understanding of its rights and obligations; ; to enhance friendship and understanding among lawyers having interest in health law; ; and to cooperate with other bar organizations in such areas of law. Additionally, the purposes of this Section are to sponsor programs and seminars on health law; develop and provide to members bibliographies of materials on health law, lists of experts and consultants; to provide a forum where Section members can share in research; and to publish a health law newsletter.

ARTICLE II

Membership and Dues

~~Section 1. Categories - There shall be four categories of Section membership: (1) Active, (2) Judicial, (3) Associate, and (4) Law Student. Only Active members of the Section may vote or~~

hold office.

~~Section 21. Eligibility -- Any active or associate member in good standing of the Virginia State Bar shall be~~ member of the VSB is eligible for ~~Active membership in the Section;~~ any lawyer eligible to practice before the highest court of any state of the United States or the District of Columbia ~~and~~ who is not a member of the ~~Virginia State Bar shall be~~ VSB is eligible for ~~Associate~~ non-voting membership ~~in the Section;~~ and any ~~full-time~~ full-time law student ~~not eligible for Active or Associate membership and~~ enrolled in a law school in any state of the United States or the District of Columbia ~~shall be~~ is eligible for ~~Law Student~~ non-voting membership ~~in the Section. Judicial membership shall be open to any active or retired judge of the United States or the Commonwealth of Virginia. Upon request to the Secretary, members.~~ Members of each category ~~shall be enrolled and shall continue as members so long as to~~ be eligible for membership if they retain their ~~eligibility as aforesaid~~ membership criteria and pay the annual dues as specified in Section ~~32~~ of this Article.

~~Section 32. Dues -- To further the work of this Section each Active and Associate member shall pay to the Virginia State Bar annual dues of Twenty Dollars (\$20.00) as approved by the Board of Governors of the Section, the general Section membership, and the Council of the Virginia State Bar, pursuant to Article VIII, Section 2 of these bylaws. There shall be no dues or other assessments required of Judicial members. Law Student members dues shall be one-half (1/2) the dues payable by an Active or Associate member. The Section may raise its dues up to the limit set by the Virginia State Bar Council without further Council approval, pursuant to Article VII, Section 2 of these bylaws. New members enrolled~~ and except as provided herein, all members must annually pay dues to the VSB. Individuals who are Emeritus or Judicial class members of the VSB or are full-time law students are exempt from the requirement to pay dues. New members defined as individuals who join the Section during the last quarter of the fiscal year shall (April 1-June 30) do not have to pay dues waived until the start of the next fiscal year. Dues amounts will be set by the Section's Board of Governors (Board) by March 1 preceding the assessed fiscal year.

ARTICLE III
Board of Governors

~~Section 1. Number and Eligibility— There shall be a Board of Governors of this Section, which shall consist of twelve (12) members. No person shall be eligible for election to the Board of Governors if such person previously has been elected to a full four (4) year term on the Board of Governors, unless person is elected as an Officer of the Section, or unless at least one (1) year has elapsed since that person has served on the Board of Governors.~~

~~Section 2. Term— The term of newly elected members of the Board of Governors shall be for four (4) years; provided, however, that the Board of Governors may set shorter terms where necessary to maintain a staggering of terms such that one fourth (1/4) of the members of the Board of Governors will be elected each year. “Year” designates a term beginning July 1 after the Annual Meeting of the Virginia State Bar and ending June 30 of the succeeding year. Members of the Board of Governors shall be nominated and elected at a Section Annual Meeting at the Annual Legislative Update program or at the Annual Meeting of the Virginia State Bar, as determined each year by the Board of Governors, for terms beginning July 1 following the Annual Meeting of the Virginia State Bar following their election and ending June 30 four (4) years later, or at such earlier June 30th as set by the Board of Governors in order to maintain staggered terms.~~

~~Section 3. Ex Officio Members— The Board of Governors shall be empowered to appoint to the Board persons annually to serve as Ex Officio members without voting privileges. Persons eligible to serve as Ex Officio members may include, but not be limited to, circuit court judges, (active or retired), assistant attorneys general for health, Medicaid, health regulatory boards and mental health and substance abuse, the Chief Medical Examiner and professors of health law at Virginia universities.~~

1. Number and Eligibility - There will be a Board of no more than 12 Section members, inclusive of the officers as provided for in Article IV.

Officers whose terms have expired, may continue on the Board until their term as an officer expires. Any such officer must be counted in the total Board members. In no

instance will an officer remain on the Board more than three years after the expiration of the final three-year term. Members of the Board must be nominated and elected as provided in Section 3 of this Article. Section members are ineligible for Board membership if the member completed a prior three-year term, and three years have not elapsed since completion of that term. The Board may appoint additional non-voting, non-member representatives to participate in Board discussions. Such non-members must be reviewed and re-appointed each year.

2. Term - Members of the Board must be elected at this Section's Annual Meeting which must be held before or during the VSB Annual Meeting, for a term of three years, beginning July 1 following the Annual Meeting at which they have been elected and ending June 30 three years later. Board members may serve no more than two consecutive three-year terms except for officers as stated in Article II, Section 1. A member is eligible for reappointment to the Board after the lapse of at least one three-year term following the expiration of the previous term. At the expiration of the initial term of any member appointed for less than a three-year term, such member is eligible for immediate reappointment to the Board for two additional consecutive three-year terms.

~~Section 43. Nomination and Election - Prior to the meeting at which Board of Governors are to be elected, the Chair shall~~At least sixty days before the Section's Annual Meeting, the Chair must appoint a nominating committee of at least ~~three (3)~~five Section members, with no more than two members of the Board ~~of Governors. The Nominating Committee may meet before, but if they have not previously met, shall meet at the place of the election at the time designated by the Chair of the Section and shall make and report to this Section nominations for.~~ The nominating committee must meet at least thirty days before the Section's Annual Meeting (i) to review any vacancies on the Board ~~of Governors~~ resulting from resignations or ~~otherwise, and for those members of the Board of Governors whose terms expire on the 30th day of June following the Annual Meeting of the Virginia State~~

~~Bar. Two (2) members of the Nominating Committee shall constitute~~ expiring terms and (ii) to recommend a slate for appointment to the Board and for election as officers including Secretary, Vice-Chair, and Chair. Three members of the nominating committee constitutes a quorum. If less than a quorum is present, the Chair of this Section ~~shall~~ must appoint additional members to the nominating committee sufficient to constitute a quorum. The Nominating Committee must submit a report to the Board with its proposed slate prior to the Section's Annual Meeting. The proposed slate must be voted upon by the Section membership at the Section's Annual Meeting. Additional nominations may be made from the floor ~~by any Active member. All elections shall be made viva voce unless otherwise ordered by resolution adopted by the~~ of the Section's Annual Meeting by any voting member. Quorum is a majority of Section members present ~~and voting by written ballot at the meeting at which the election is held~~ at the Section's Annual Meeting.

4. Declaration of Vacancy - If any member of the Board (i) fails to attend two successive meetings of the Board, without notice or sufficient cause reported to the Secretary or the VSB staff; (ii) resigns from the Board; or (iii) is not-in-good-standing with the VSB due to disciplinary reasons, the membership of said person on the Board and any office held by such person must be declared vacant by the Chair of the Section and filled as provided for in Section 5 of this Article.

5. Vacancies - The Board, during the interim between the Section's Annual Meetings, may fill board member or officer vacancies on the Board. Members of the Board so selected will serve the full unexpired term and officers appointed to fill a vacancy will serve until the next succeeding June 30.

6. Committees - The Chair of the Board may appoint committees or subcommittees from Section members to perform such duties and exercise such powers as the Board directs, subject to the limitations of these bylaws and the bylaws of

the VSB. Such subcommittees should be reaffirmed and reappointed each year.

~~Section 57. Duties and Powers - The Board of Governors shall have~~has general supervision and control of the affairs of this Section, subject to the provisions of the ~~rules for Integration~~Rules of the Supreme Court of Virginia State Bar and the Bylaws of same. ~~It shall~~and the bylaws of the VSB. The Board may not authorize commitments or contracts which ~~shall~~ entail the payment of more money during any fiscal year than the amount which ~~shall have been~~had previously been appropriated to this Section for ~~such~~the fiscal year. Only VSB staff may authorize financial commitments or enter into contracts on behalf of the VSB.

~~Section 6. Board of Governors Meetings - Regular meetings of the Board of Governors of this Section shall be held upon the call of the Chair at least once in each half of the fiscal year of this Section, exact time and place of each meeting to be designated by the Chair. Special meetings of the Board of Governors shall be held at the request of the majority of the Board of Governors or at the call of the Chair, and the Secretary shall give notice to the members of the Board. A majority of the Board shall constitute a quorum, and all binding actions of the Board shall be by majority vote. Members of the Board may practice in a regular meeting by, or conduct a meeting through, the use of any means of communication by which all Board members participating may simultaneously hear each other during the meeting. A Board member participating in a meeting by this means is deemed to be present in person at the meeting.~~

~~Section 7. Vacancies - The Board of Governors, during the interim between Annual Meetings of this Section, may fill vacancies in its membership. Members of the Board of Governors and officers so selected shall complete the unexpired term created by the vacancy or shall serve until their successors have been elected and qualified.~~

~~Section 8. Executive Committee - The Board of Governors may authorize the establishment of an Executive Committee of the Board of Governors not to exceed five (5) in number. The Chair and Vice Chair of the Board shall be members of any such Executive Committee. [as amended October 1987]~~

~~Section 9. Committees - The Board of Governors may designate committees and appoint the membership from Section members, to perform such duties and exercise such powers as~~

~~the Board of Governors shall direct, subject to limitations of these Bylaws and the Bylaws of the Virginia State Bar.~~

8. Special Appointments – The Chair may designate volunteers for specific functions that support the work of the Section. Appointments must be reviewed annually.

ARTICLE IV

Officers

~~Section 1. Nomination and Election – The Board of Governors shall meet at or as soon as practical following the annual Section meeting and shall elect from among their number a Chair, a Vice-Chair, and Secretary, to hold office for a term beginning July 1 of each year and ending on June 30 of the next succeeding year, or until their successors have been elected and qualified.~~

1. Officers - The officers of this Section are: (i) the Chair, (ii) the Vice-Chair, (iii) the Immediate Past Chair, and (iv) the Secretary. All officers must be elected according to Article III, Section 3 for the term beginning July 1 after such election and ending on June 30 of the next succeeding year.

~~Section 2. Chair - The Chair shall preside~~presides at all meetings of this Section and of the Board of Governors. ~~The Chair shall formulate and present to the Virginia State Bar a report of the work of this Section for.~~ At the conclusion of the year, the Chair must prepare a summary of the Section's proceedings and work during the immediate past year for publication in the Annual Report of the VSB. The Chair ~~shall~~must perform such other duties and acts as ~~usually~~ usually pertain to ~~the~~this office.

~~Section 3. Vice-Chair - The Vice-Chair must further perform all duties assigned him by the Chair of the Board. Upon the death, resignation, or during the absence ~~or disability~~ of the Chair, ~~or upon a refusal to act,~~ the Vice-Chair ~~shall~~must perform the duties of the Chair ~~for the remainder of the Chair's term except in case of the Chair's disability, in which event the Vice-Chair shall.~~ The Vice-Chair must perform the duties of the Chair only~~

~~so long as the disability continues~~until the Chair is able to fulfill the duties of the office.

~~Section 4. Secretary —The Secretary shall serve as Editor of the Section’s newsletter and shall be—~~In cooperation with VSB staff, the Secretary must keep an accurate record of the proceedings thereof, and perform such duties assigned him by the Chair of the Board. The VSB staff section liaison is the custodian of all books, papers, reports, minutes, documents, and other property of the section, except money. The Secretary shall give notice of meetings of the Section and of the Board of Governors and keep a true record of proceedings.—The Secretary shall assist the Chair in preparing a summary or digest of the proceedings of the Section at its Annual Meeting for publication in the Annual Report of the Virginia State Bar, after approval by the Executive Committee or the Council of the Virginia State Bar, or a committee designated by either.this Section. Any original documents subject to FOIA requirements shall reside with the VSB.

~~Section 5. Vacancies —The Board of Governors shall fill any vacancy that may occur in the office of Chair, Vice Chair and Secretary. [as amended October 1987]~~

5. Presiding Member - In the absence of the Chair or the Vice-Chair at any regular or special meetings of this Section or the Board, any member of the Board chosen by a majority of the Board members present and voting may preside at such meeting.

ARTICLE V

~~Section~~Meetings of the Section

~~Section 1. Annual Meeting of the Section - The Section’s Annual Meeting of this Section shall be held at the Annual Legislative Update Program or at the Annual Meeting of the Virginia State Bar, as determined each year by the Board of Governors, with such program and order of business as may be arranged by the Board of Governors.~~must be held before or during the VSB Annual Meeting. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated by the Secretary in advance of the meeting.

~~Section~~ 2. Special Meetings of the Section - Special meetings of this Section may be called by the Chair, upon approval ~~of~~by a majority of the Board ~~of Governors, at such time and place as the Chair may determine.~~ Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated to the membership in advance of the meeting.

~~Section~~ 3. Quorum and Voting of Section - ~~The~~Such members of this Section as may be present at any meeting ~~shall constitute~~constitutes a quorum for the transaction of business. All binding actions of ~~this~~the Section ~~shall~~must be approved by a majority vote of the members present. All meetings of this Section will be open, unless specifically changed by a motion passed by a majority of those present.

ARTICLE VI

Meetings of the Board of Governors

1. Regular Meetings of Board - Regular meetings of the Section's Board must be held at least three times each fiscal year as scheduled by the Chair. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated in advance of the meeting.

2. Special Meetings of Board - Special meetings may be held at the request of the majority of the Board or at the call of the Chair. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated in advance of the meeting.

3. Quorum and Voting of Board - A majority of the Board constitutes a quorum, and all binding action of the Board must be approved by a majority vote of the Board members present either physically or virtually or voting by proxy. Any individual receiving compensation in any form for the work of the Section is prohibited from voting

on Board business. All voting at meetings of the Board will be open, unless specifically changed by a motion passed by a majority of those present.

4. Absentee Voting - Members of the Board, when present at a meeting of the Board, in person, or virtually, must be permitted to vote. Absent members may vote by proxy if (i) their absence is for sufficient cause and (ii) their vote is communicated to the Secretary, in writing, in advance of the meeting where the vote will be taken. Any proxy vote will have the same effect as if cast by the member in person.

5. Submitted Propositions - The Chair of this Section sets the agenda for all meetings. Any member of the Section or the Board may submit an agenda item or proposition to the Chair for inclusion on the agenda.

ARTICLE VII

Miscellaneous

~~Section-1. Fiscal Year - The fiscal year of this Section shall be~~ is the same ~~of~~ as that of the ~~Virginia State Bar~~ VSB.

~~Section-2. Expenses~~ Bills - All ~~expenses~~ costs incurred by this Section, before being forwarded to the ~~Treasurer of the Virginia State Bar~~ VSB finance office for payment, ~~shall~~ must be approved by the Chair ~~or Secretary, or, if the Board of Governors shall so direct, by both of them.~~ and/or the VSB staff section liaison.

~~Section-3. Compensation - No salary or compensation shall be paid to any member of this Section or to any officer or member of the Board of Governors.~~ - At no point will any Board member receive compensation from the VSB for duties affiliated with the activities of the Section. The Board must annually approve requests for compensation based on a submitted proposal for scope of work and cost of said work if necessary to perform the duties of the Section. Any individual receiving such compensation may not be a member of the Board. The individual receiving compensation is required to provide

an invoice for payment which includes an accounting of duties and hours worked and an annual report by the end of the fiscal year totaling cost and duties. Any person receiving compensation who fails to submit the annual report will be ineligible to serve in that role in the subsequent fiscal year.

~~Section 4.~~ Action of Section - Before any ~~action~~new program of this Section becomes the action of the ~~Virginia State Bar~~VSB, it must be approved by the ~~Council of the Virginia State Bar~~VSB Executive Director. Any resolution adopted ~~or action taken~~ by this Section ~~may, on request of this Section,~~must be reported by the Chair ~~of this Section to any meeting of Council of the Virginia State Bar for the Bar's~~to the VSB Executive Director for the VSB's action thereon prior to distribution.

~~Section 5. Printing—All printing for this Section or the Board of Governors or by committees of this Section shall be done under the supervision of the headquarters office of the Virginia State Bar.~~

ARTICLE ~~VII~~VIII

Rules of Procedure

~~Section I.~~ Except as otherwise provided in these bylaws, Robert's Rules of Order ~~shall~~ govern the procedure at meetings of this Section and its Board ~~of Governors~~.

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ARTICLE ~~VIII~~X

Effectiveness and Amendment of Bylaws

1. Amendment - Any bylaw amendments must be approved by a majority of the Board, the Section members, and the VSB Council.

~~Section 1~~2. Bylaws Effective - These ~~Bylaws shall~~bylaws, and any amendments, become effective ~~after~~upon approval by the VSB Council ~~upon recommendation of the Executive Committee of the Virginia State Bar and by this Section.~~

~~Section 2. Amendment - These Bylaws may be amended at any Annual Meeting of this Section by a vote of a majority of the members of this Section present and voting, provided such amendment shall first have been approved by a majority of the Board of Governors and provided, further, that no amendment so adopted shall become effective until approved by the Council upon recommendation of the Executive Committee of the Virginia State Bar.~~

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THE VIRGINIA STATE BAR
CONFERENCE OF LOCAL & SPECIALTY BAR ASSOCIATIONS

BYLAWS

ARTICLE I

Name and Purposes

Section 1. Name.

The name of this organization shall be “The Virginia State Bar Conference of Local & Specialty Bar Associations” (hereinafter “the Conference”).

Section 2. Purposes.

The Conference shall have as its purposes:

1. Establishment and maintenance of a mutually beneficial working relationship between the Virginia State Bar ("VSB") and local and specialty bar associations in Virginia.
2. Establishment and maintenance of lines of communication to provide for transmission of the input of local and specialty bar associations to the VSB on issues affecting the legal profession, as well as information from the VSB about its activities and policies to such associations in Virginia.
3. Coordination and cooperation between the VSB and local and specialty bar associations in improving the practice of law in Virginia and in enhancing the public understanding and appreciation of law and the legal profession.
4. Presentation of high-quality educational programs for leaders of local and specialty bar associations designed to facilitate the management of those associations and to provide a forum for the exchange of information and ideas about programs and policies.

ARTICLE II

Membership

Section 1. Eligibility.

Any local or specialty bar association in the Commonwealth of Virginia may be a member of the Conference.

Section 2. Joining.

Any local or specialty bar association may join the Conference, upon request, in writing, to the Executive Committee of the Conference or through the Executive Director of the VSB by supplying the names and addresses of its president and any other officers or staff.

Section 3. Termination of Membership.

Membership will be terminated upon the request of a local or specialty bar association or if the Executive Committee of the Conference determines that a local or specialty bar association has dissolved.

Section 4. Membership Records.

The official lists of member bar associations, the Conference officers, and the Conference representatives shall be maintained by the VSB.

ARTICLE III

Officers

The officers of the Conference shall be a Chair, Chair-elect, Immediate-Past Chair, Secretary, and Treasurer, all of whom shall be chosen from among the Conference Representatives as described in Article V.

Section 1. Terms of Office.

The Chair-elect shall be elected for a one (1)-year term at the Annual Meeting in the manner prescribed herein. The Chair-elect shall automatically succeed the Chair for a one (1)-year term.

All other officers shall be elected for one (1)-year terms, and they are eligible for re-election to three (3) successive terms.

Section 2. Vacancies.

If the office of Chair becomes vacant, the Chair-elect shall become Chair for the unexpired term. Such service shall not affect such person's becoming Chair of the Conference at the next Annual Meeting. If the Office of Chair-elect becomes vacant, that office shall be filled by the Executive Committee of the Conference.

ARTICLE IV

Executive Committee

Section 1. Members.

The Conference shall have an Executive Committee consisting of the Chair, Chair-elect, Immediate Past Chair, Secretary, Treasurer, and up to nine (9) at-large Conference Representatives from geographically diverse local or specialty bar associations of varying size not otherwise represented on the Executive Committee. The VSB Coordinator of Local and Specialty Bar Relations shall serve as an *ex officio* member of the Executive Committee. The Executive Committee shall plan the Conference's activities, represent the Conference, and manage the affairs of the Conference during intervals between meetings.

Section 2. Terms.

The members of the Executive Committee shall serve three (3)-year terms, and they are eligible for re-election to two (2) successive terms.

Section 3. Selection.

The nine (9) at-large representatives shall be selected for the following year by the membership of the Conference at the Annual Meeting. At-large representatives shall be chosen from among the Conference Representatives as described in Article V, and may serve on the Executive

Committee for a maximum of two (2) consecutive three (3)-year terms.

Section 4. Vacancies.

The Executive Committee shall have the authority to fill, from among the Conference representatives, any vacancies, except that of Chair. Such appointees shall hold office for the balance of any unexpired term.

Section 5. Executive Committee Meetings.

The Executive Committee shall meet at least twice a year, in conjunction with the Conference's Annual Meeting and Educational Program. Additional meetings may be called by the Chair or upon written request of any two members of the Executive Committee.

Section 6. Executive Committee Quorum.

At each meeting of the Executive Committee, three (3) voting members of the Executive Committee shall constitute a quorum for the transaction of business. The vote of a majority of voting members present, either physically or by electronic participation, shall be the act of the Executive Committee.

ARTICLE V

Conference Representatives

Each member bar association shall choose, at its discretion either by election by its membership or by selection by its governing body, one of its members to represent it in the Conference. If no such representative is elected by a member association, the current President of such an organization shall be deemed the representative. Those representatives shall be called "Conference Representatives" and shall serve three (3)-year terms. In addition, Executive Directors of local and specialty bar associations and current local and specialty bar association presidents are encouraged to attend Conference meetings. Nothing in this section is intended to discourage other local or specialty bar officers or interested persons from attending Conference functions.

ARTICLE VI

Committees

The Chair shall have the power to appoint the chairs and members of such standing or special committees as the Chair or the Executive Committee may establish. To the extent funds are available, committee expenses shall be paid from the budget of the Conference. All committee appointments shall be for a term of three (3) years, commencing with the Annual Meeting.

Section 1. Committee Quorum.

At any meeting of any organizational structure or committee established by the Executive Committee or Chair pursuant to the powers set forth in this Article of these Bylaws, one (1) member shall constitute a quorum of said organizational structure or committee for the transaction or business. Any business by a committee under this Article requiring action or endorsement shall be submitted for review and approval to the Executive Committee as constituted pursuant to Article IV of these Bylaws.

ARTICLE VII

Meetings

Section 1. Annual Meeting.

The Annual Meeting of the Conference shall be held during the Annual Meeting of the VSB. At the meeting, annual reports of all officers and committees shall be delivered and officers shall be elected.

Section 2. Special Meetings.

Special meetings of the Conference may be called by the Chair, by a majority of the Executive Committee, or by the written request of any ten (10) Conference Representatives. Local and specialty bar associations shall have at least twenty (20) days written notice of the time, place, and object of a Special Meeting.

Section 3. Quorum.

At all meetings Conference Representatives from one-third of the local and specialty bar associations, or twenty (20) Conference Representatives, whichever is fewer, shall constitute a quorum for the transaction of business. The latest edition of Robert's Rules of Order shall govern the proceedings.

Section 4. Order of Business.

At the Annual Meeting the order of business shall be as follows:

1. Report of the Chair
2. Report of the Chair-elect
3. Report of the Immediate Past Chair
4. Report of the Secretary
5. Report of the Treasurer
6. Reports of the Committees
7. Old Business
8. New Business
9. Election of Officers

Section 5. Educational Program.

The Conference will sponsor an annual educational program which will focus on the education and training of local and specialty bar leaders. The Executive Committee shall consider geographic diversity in choosing locations. The Conference will request from the VSB MCLE Board that all attendees receive Virginia MCLE credit for the actual hours spent in educational sessions which meet the criteria for approval established by the MCLE Board.

ARTICLE VIII

Officers

Section 1. Chair.

The Chair shall preside at all meetings of the Conference and meetings of the Executive Committee. The Chair shall perform all duties ordinarily incident to the office, and pursuant to Part 6, Section IV, Paragraph 5 of *the Rules of the Supreme Court of Virginia*, shall serve as an *ex officio*

member of the Virginia State Bar Council.

Section 2. Chair-elect.

The Chair-elect shall act as Chair in the absence of the Chair and shall perform such other duties as may be assigned by the Chair.

Section 3. Immediate Past Chair.

The Immediate Past Chair shall be a voting *ex-officio* member of the Executive Committee and shall perform such duties as may be assigned by the Chair or the Executive Committee.

Section 4. Secretary.

The Secretary shall keep minutes of meetings, send out notices, shall be custodian of correspondence files, and shall perform such other duties as may be assigned by the Chair or the Executive Committee. The Secretary may be assisted in performing these duties by the VSB's Coordinator of Local & Specialty Bar Relations.

Section 5. Treasurer.

The Treasurer shall annually submit a budget request approved by the Executive Committee to the VSB, shall report at the Annual Meeting of the Conference on budgetary matters, and shall perform such other duties as may be assigned by the Chair or the Executive Committee. The Treasurer may be assisted in performing these duties by the VSB's Coordinator of Local and Specialty Bar Relations.

ARTICLE IX

Nominations and Elections

Section 1. Nominations.

The Chair, Chair-elect, and Immediate Past Chair shall assemble not less than one month before the next Annual Meeting of the Conference to constitute the Nominating Committee. This committee will select candidates for the offices of Chair-elect, Secretary, and Treasurer, and up to

nine (9) at-large representatives on the Executive Committee and will report those names to the Secretary. The Secretary will circulate the nominating committee report to all Conference Representatives at least twenty (20) days before the Annual Meeting. Additional nominations may be made from the floor by any Conference Representative during the Annual Meeting.

Section 2. Elections.

The Chair-elect, Secretary, Treasurer, and at-large representatives on the Executive Committee shall be elected at the Annual Meeting by a majority of the Conference Representatives present at the meeting.

ARTICLE X

Appropriations and Expenses

Section 1. Fiscal Year.

The fiscal year of the Conference shall be the same as that of the VSB.

Section 2. Funds.

Funds for the Conference shall come from contributions from the VSB and from any other appropriate source. The Conference, through its Treasurer, must submit a budget request for the following fiscal year to the VSB by March 1. That budget may be as detailed as necessary but must include at least line items for travel, lodging, printing, mailings, and each separate Conference project. All bills incurred by the Conference shall be approved by the Chair or by the designated representative of the Chair prior to being forwarded to the fiscal officer of the VSB for payment.

Section 3. Impact Statement.

The Chair shall file an impact statement form with the VSB Coordinator of Local & Specialty Bar Relations before undertaking any new project requiring VSB staff support or other resources.

Section 4. Compensation.

No salary or compensation shall be paid to any officer or member of the Conference for their services, except for such necessary travel or other expenses as are allowed by the VSB from Conference funds.

Section 5. Liability.

Any liability incurred by a Conference officer or committee in excess of the appropriation authorized in the annual budget shall be the personal liability of the person or persons responsible for incurring or authorizing the expenditure.

ARTICLE XI

Amendments to Bylaws

Bylaws may be adopted, amended, or rescinded by a majority vote of the Conference Representatives present and voting at a Conference Meeting provided that written notice of such proposed action shall have been given in writing to all local and specialty bar associations twenty (20) days in advance of the meeting at which time the vote is to be taken. Any proposed amendment(s) shall first have been approved by a majority of the Executive Committee of the Conference of Local & Specialty Bar Associations and provided, further, that no amendment so adopted shall become effective until approved by the Council upon recommendation of the Executive Committee of the Virginia State Bar.

BYLAWS OF THE LOCAL AND SPECIALTY BAR SECTION OF THE VIRGINIA STATE BAR

Approved by Local and Specialty Bar Associations [DATE]

Approved by Council [DATE]

ARTICLE I

Name and Purpose

1. Name – The name of this Section is the Local and Specialty Bar Section (Section) of the Virginia State Bar (VSB).

2. Purpose – This Section was established in 2025 to establish and maintain a mutually beneficial working relationship between the Virginia State Bar ("VSB") and local and specialty bar associations in Virginia; establish and maintain lines of communication to provide for transmission of the input of local and specialty bar associations to the VSB on issues affecting the legal profession, as well as information from the VSB about its activities and policies to such associations in Virginia; coordinate and cooperate between the VSB and local and specialty bar associations in improving the practice of law in Virginia and in enhancing the public understanding and appreciation of law and the legal profession; and present high-quality educational programs for leaders of local and specialty bar associations designed to facilitate the management of those associations and to provide a forum for the exchange of information and ideas about programs and policies. Formerly, this Section operated as a Conference of the VSB until Order of the Supreme Court of Virginia dated April 16, 2025.

ARTICLE II

Membership and Dues

1. Eligibility – Membership in this Section is open to any local and specialty bar association formed and operating in the Commonwealth of Virginia. Any local or specialty bar association may join the Section, upon request, in writing, to the Section's Board of Governors or through the Executive Director of the VSB by supplying the names and addresses of its president and any other officers or staff. Membership will be terminated upon the request of a local or specialty bar association or if the Section's Board of Governors determines that a local or specialty bar association has dissolved. The official lists of member bar associations and the Section's Board of Governors shall be maintained by the VSB.

2. No Membership Dues – The Section shall not charge dues to its constituent bar association members.

ARTICLE III

Board of Governors

1. Number and Eligibility - There will be a Board of no more than 13 Section members, inclusive of the officers as provided for in Article IV.

Officers whose terms have expired, may continue on the Board until their term as an officer expires. Any such officer must be counted in the total Board members. In no instance will an officer remain on the Board more than three years after the expiration of the final three-year term. Members of the Board must be nominated and elected as provided in Section 3 of this Article. Section members are ineligible for Board membership if the member completed a prior three-year term and three years have not elapsed since completion of that term. The Board may appoint additional non-voting, non-member representatives to participate in Board discussions. Such non-members must be reviewed and re-appointed each year.

2. Term – Members of the Board must be elected at this Section's Annual Meeting which must be held before or during the VSB Annual Meeting, for a term of three years, beginning July 1 following the Annual Meeting at which they have been elected and ending June 30 three years later. Board members may serve no more than two consecutive three-year terms except for officers as stated in Article II, Section 1. A member is eligible for reappointment to the Board after the lapse of at least one three-year term following the expiration of the previous term. At the expiration of the initial term of any member appointed for less than a three-year term, such member is eligible for immediate reappointment to the Board for two additional consecutive three-year terms.

3. Nomination and Election – At least sixty days before the Section's Annual Meeting, the Chair must appoint a nominating committee of at least five Section members, with no more than two members of the Board. The nominating committee must meet at least thirty days before the Section's Annual Meeting (i) to review any vacancies on the Board resulting from resignations or expiring terms and (ii) to recommend a slate for appointment to the Board and for election as officers including Secretary, Vice-Chair, and Chair. Three members of the nominating committee constitutes a quorum. If less than a quorum is present, the Chair of this Section must appoint additional members to the nominating committee sufficient to constitute a quorum. The Nominating Committee must submit a report to the Board with its proposed slate prior to the Section's Annual Meeting. The proposed slate must be voted upon by the Section membership at the Section's Annual Meeting. Additional nominations may be made from the floor of the Section's Annual Meeting by any voting member. Quorum is a majority of Section members present at the Section's Annual Meeting.

4. Declaration of Vacancy – If any member of the Board (i) fails to attend two successive meetings of the Board, without notice or sufficient cause reported to the Secretary or the VSB staff; (ii) resigns from the Board; or (iii) is not-in-good-standing with the VSB due to

disciplinary reasons, the membership of said person on the Board and any office held by such person may be declared vacant by the Chair of the Section and filled as provided for in Section 5 of this Article.

5. Vacancies – The Board, during the interim between the Section's Annual Meetings, may fill board member or officer vacancies on the Board. Members of the Board so selected will serve the full unexpired term and officers appointed to fill a vacancy will serve until the next succeeding June 30.

6. Committees – The Chair of the Board may appoint committees or subcommittees from Section members to perform such duties and exercise such powers as the Board directs, subject to the limitations of these bylaws and the bylaws of the VSB. Such subcommittees should be reaffirmed and reappointed each year.

7. Duties and Powers – The Board has general supervision and control of the affairs of this Section, subject to the provisions of the Rules of the Supreme Court of Virginia and the bylaws of the VSB. The Board may not authorize commitments or contracts which entail the payment of more money during any fiscal year than the amount which had previously been appropriated to this Section for the fiscal year. Only VSB staff may authorize financial commitments or enter into contracts on behalf of the VSB.

8. Special Appointments -- The Chair may designate volunteers for specific functions that support the work of the Section. Appointments must be reviewed annually.

ARTICLE IV

Officers

1. Officers – The officers of this Section are: (i) the Chair, (ii) the Vice-Chair, (iii) the Immediate Past Chair, and (iv) the Secretary. All officers must be elected according to Article III, Section 3 for the term beginning July 1 after such election and ending on June 30 of the next succeeding year.

2. Chair – The Chair presides at all meetings of this Section and of the Board. At the conclusion of the year, the Chair must prepare a summary of the Section's proceedings and work during the immediate past year for publication in the Annual Report of the VSB. The Chair serves as an ex officio member of the VSB Council pursuant to Part 6, Section IV, Paragraph 5 of the Rules of the Supreme Court of Virginia. The Chair must perform such other duties and acts as pertain to this office.

3. Vice-Chair – The Vice-Chair must further perform all duties assigned him by the Chair of the Board. Upon the death, resignation, or during the absence of the Chair, the Vice-Chair must perform the duties of the Chair. The Vice-Chair must perform the duties of the Chair only until the Chair is able to fulfill the duties of the office.

4. Secretary -- In cooperation with VSB staff, the Secretary must keep an accurate record of the proceedings thereof, and perform such duties assigned him by the Chair of the Board. The VSB staff section liaison is the custodian of all reports, minutes, documents, and other property of this Section. Any original documents subject to FOIA requirements shall reside with the VSB.

5. Presiding Member – In the absence of the Chair or the Vice-Chair at any regular or special meeting of this Section or the Board, any member of the Board chosen by a majority of the Board members present and voting may preside at such meeting.

ARTICLE V

Meetings of the Section

1. Annual Meeting of Section – The Section's Annual Meeting must be held before or during the VSB Annual Meeting. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated by the Secretary in advance of the meeting.

2. Special Meetings of Section – Special meetings of this Section may be called by the Chair, upon approval by a majority of the Board. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated to the membership in advance of the meeting.

3. Quorum and Voting of Section – Such members of this Section as may be present at any meeting constitutes a quorum for the transaction of business. All binding actions of the Section must be approved by a majority vote of the members present. All meetings of this Section will be open, unless specifically changed by a motion passed by a majority of those present.

ARTICLE VI

Meetings of the Board of Governors

1. Regular Meetings of Board – Regular meetings of the Section's Board must be held at least three times each fiscal year as scheduled by the Chair. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated in advance of the meeting.

2. Special Meetings of Board – Special meetings may be held at the request of the majority of the Board or at the call of the Chair. Meetings may be conducted in-person, virtual, or hybrid as designated by the Chair and communicated in advance of the meeting,

3. Quorum and Voting of Board – A majority of the Board constitutes a quorum, and all binding action of the Board must be approved by a majority vote of the Board members present either physically or virtually or voting by proxy. Any individual receiving compensation in any form for the work of the Section is prohibited from voting on Board business. All voting at meetings of the Board will be open, unless specifically changed by a motion passed by a majority of those present.

4. Absentee Voting – Members of the Board, when present at a meeting of the Board, in person or virtually, must be permitted to vote. Absent members may vote by proxy if (i) their absence is for sufficient cause and (ii) their vote is communicated to the Secretary, in writing, in advance of the meeting where the vote will be taken. Any proxy vote will have the same effect as if cast by the member in person.

5. Submitted Propositions – The Chair of this Section sets the agenda for all meetings. Any member of the Section or the Board may submit an agenda item or proposition to the Chair for inclusion on the agenda.

ARTICLE VII

Miscellaneous

1. Fiscal Year – The fiscal year of this Section is the same as that of the VSB.

2. Bills – All costs incurred by this Section, before being forwarded to the VSB finance office for payment, must be approved by the Chair and/or the VSB staff section liaison.

3. Compensation -- At no point will any Board member receive compensation from the VSB for duties affiliated with the activities of the Section. The Board must annually approve requests for compensation based on a submitted proposal for scope of work and cost of said work if necessary to perform the duties of the Section. Any individual receiving such compensation may not be a member of the Board. The individual receiving compensation is required to provide an invoice for payment which includes an accounting of duties and hours worked and an annual report by the end of the fiscal year totaling cost and duties. Any person receiving compensation who fails to submit the annual report will be ineligible to serve in that role in the subsequent fiscal year.

4. Action of Section – Before any new program of this Section becomes the action of the VSB, it must be approved by the VSB Executive Director. Any resolution adopted by this Section must be reported by the Chair to the VSB Executive Director for the VSB's action thereon prior to distribution.

ARTICLE VIII

Rules of Procedure

Except as otherwise provided in these bylaws, Robert's Rules of Order govern the procedure at meetings of this Section and its Board.

ARTICLE IX

Effectiveness and Amendment of Bylaws

1. Amendment – Any bylaw amendments must be approved by a majority of the Board, the Section members, and the VSB Council.

2. Bylaws Effective – These bylaws, and any amendments, become effective upon approval by the VSB Council.

DRAFT

TAB 14



Virginia State Bar

1111 E. Main Street, Suite 700
Richmond, Virginia 23219-0026
Telephone: (804) 775-0500

To: VSB Executive Committee

From: Megan Connor, Deputy Director, Bar Programs & Engagement

Date: May 19, 2026

Re: VSB Harry L. Carrico Professionalism Course Extension Requests

I. Action Requested

Pursuant to Rule 13.1 Suspension for Failure to Complete Professionalism Course—

Each person admitted to the Virginia State Bar on or after July 1, 1988, as an active member shall complete the course of study prescribed by the Executive Committee of the Virginia State Bar and approved by the Supreme Court of Virginia on the Rules of Professional Conduct and the lawyer's broader professional obligations, and any active member who fails to complete the course shall be suspended unless an extension is obtained for good cause shown. Such course of study shall be funded by attendance fees paid by those attending the course.

Any active member licensed after June 30, 1988, and any other member who changes his or her membership to active status shall complete the required course within twenty-four months of becoming an active member. Failure to comply with this Rule shall subject the active member to the penalties set forth in Paragraph 19 herein.

“Good cause shown” as used herein shall include illness, hospitalization or such other cause as may be determined by the Executive Committee, whose determination shall be final. The Executive Director of the Virginia State Bar is authorized to grant extensions for compliance with this paragraph until the next Executive Committee meeting. Any determination by the Executive Committee or the Executive Director may be reviewed by the Supreme Court on request of the member seeking an extension.

the VSB Executive Committee is charged with evaluating requests for extensions of time to complete the course.

The following **extension** has been requested:

Mi Sun Lee

7071 Darbey Knoll Drive, Gainesville, VA 20155

Bar ID 100280

Bar Register Date: 9/17/2024

Course Due Date: 9/16/2026

Ms. Lee is requesting an extension through **January 22, 2027**. She will be undergoing cancer treatment this summer and is seeking additional time to allow for her recovery.

This request falls into Executive Committee Professionalism Course Extension Guideline #3:

Illness Excuse: These requests usually arise when an attorney cannot attend the last course within the two-year period because of an unexpected illness. Depending on the situation, the EC may grant extra time to take the course without penalty or may instruct the member to take the course within the delinquency period and pay the fee. Maternity leave and caring for newborns does NOT fall into this category.

Staff recommend granting the extension.

Mi Sun Lee

7071 Darbey Knoll Drive, Gainesville, VA 20155

Bar ID 100280

In April, I was unexpectedly diagnosed with a cancerous mass at Inova Cancer Center through various and multiple daily tests and meetings, and I am scheduled to undergo surgery in South Korea on June 15, 2026, for its removal. Due to the potential open surgery possibility and given the timing of the diagnosis and the anticipated recovery period following surgery, I would greatly appreciate an extension.

I will be traveling to Korea around May 27, 2026, in preparation for the procedures and expect to get post-surgery treatment at least 6 months in South Korea. I would like to request an extension until 1/22/2027, where I can potentially drive to the site as the class is located in Northern Virginia where I reside.

It is my honor to be a Virginia lawyer, and I would like to keep all in good standing with my pride, dignity and honesty. I wish you could understand my special and unexpected difficulties, and grant me the extension. Thank you very much for your understanding and consideration. I look forward to your response.

TAB 15



RESOLUTION

WHEREAS, K. Brett Marston, managing partner at Gentry Locke, has diligently and generously served as the president of the Virginia State Bar during the 2025–26 Bar year; and

WHEREAS, K. Brett Marston has enhanced the legal profession as a member of the Virginia Transportation Construction Alliance; the Roanoke Bar Association; Roanoke Division of Associated General Contractors of Virginia; Roanoke Regional Chamber of Commerce; George Mason University Law Review; the Roanoke Regional Forum; law clerk to the Honorable J. Calvitt Clarke Jr.; and executive committee member of the Ted Dalton American Inn of Court; and

WHEREAS, since his admission to the Bar in 1993, K. Brett Marston has contributed his time and leadership skills to the Virginia State Bar, serving on the Executive Committee, VSB Council, the Committee on Professionalism, the Budget and Finance Committee, member and chair of the Legal Ethics Committee, the Bench-Bar Relations Committee, as an ABA Delegate, as a member and chair of the Construction Law and Public Contracts Section, and the Young Lawyers Conference Board of Governors, earning the R. Edwin Burnette Jr. Young Lawyer of the Year Award in 2004; and

WHEREAS, K. Brett Marston showed resolve and selflessness in accepting the call to serve and represented the Virginia State Bar at numerous events including the National Conference of Bar Presidents; the Indigent Criminal Defense Seminar; the Southern Conference of Bar Presidents; the Arlington Bar Foundation Luncheon; the Jazz for Justice fundraiser; the Virginia Law Foundation Reception Dinner and Virginia Bar Association Annual Meeting; Solo & Small-Firm Practitioner Forums; the Liberty University Fireside Chat; and the Virginia Trial Lawyers Association Annual Meeting; and

WHEREAS, K. Brett Marston tirelessly promoted the legal profession by writing columns for *Virginia Lawyer* magazine on his “CAN DO!” implementation of the VSB strategic plan by attributing each letter in the acronym to improvements the Virginia State Bar can make through Creativity, Accountability, Networking, Development, and Others; along with highlighting Virginia lawyers who represent the “CAN DO!” spirit with his bi-monthly lawyer spotlight *Virginia Lawyers Make a Difference*; and

WHEREAS, K. Brett Marston displayed command and resolve for professionalism in his moderation of the 2025 Young Lawyers Section Virginia Attorney General Candidates Debate between Jason Miyares and Jay Jones during a contentious election year with the nation watching. He asked the candidates poignant questions that mattered most to Virginia residents while ensuring the debate was conducted with civility before a capacity crowd of 400 plus a live stream with thousands watching; and

WHEREAS, K. Brett Marston exemplified leadership as president of the Virginia State Bar by his unwavering commitment to the profession by speaking at events, including the Extern Program Class at the Antonin Scalia Law School; the Roanoke Bar Association; the Yorktown Bar Association; the VSB Disciplinary Conference; the Harry L. Carrico Professionalism Course; the VSB Fall Meeting of Section & Committee Chairs; the Admission & Orientation Ceremonies; the Bench-Bar Dinner hosted by the Young Lawyers Section; lobbying the General Assembly for the financial stability of the Virginia State Bar; and participating in the new virtual Lunch and Learn events educating members on what the Virginia State Bar can do for them such as explaining the Bar’s governance and the value of the Annual Meeting; and

WHEREAS, K. Brett Marston traversed not only the Commonwealth but across North America to skillfully represent the Virginia State Bar during his term as president in Toronto, Charleston, and San Antonio.

NOW, THEREFORE, BE IT RESOLVED, this 4th day of June 2026, that the Council of the Virginia State Bar, on behalf of its 50,000 members and in recognition of his exemplary service as the 87th president, offer this expression of gratitude and affection to K. Brett Marston.

Susan Bradford Tarley
President-elect, Virginia State Bar

Cameron M. Rountree
Executive Director/Chief Operating Officer



RESOLUTION

WHEREAS, K. Brett Marston, managing partner at Gentry Locke, has diligently served as president of the Virginia State Bar during the 2025–26 Bar year; and

WHEREAS, the lawyers and staff of Gentry Locke have given their time, support, and substantial resources to enable K. Brett Marston the opportunity to serve as president of the Virginia State Bar, including former VSB President William R. Rakes, the members of the firm's Executive Board, the partners of the firm and Brett's dedicated legal assistant, Suzanne Tuck Keck.

NOW, THEREFORE, BE IT RESOLVED, this 4th day of June 2026, that the Council of the Virginia State Bar is pleased to recognize the service and contributions made by members of Gentry Locke to the work of the VSB and offers its expression of abiding gratitude to the firm and President Marston.

Susan Bradford Tarley
President-elect, Virginia State Bar

Cameron M. Rountree
Executive Director/Chief Operating Officer