Registration FAQs

Q: I don't see the option to register. How can I register?
A: You must be logged into your VSB member portal or create a non-member account with the VSB to complete your Annual Meeting registration. If you haven't accessed your VSB member account, please follow these instructions to sign in.

Q: Do I need to add everything I'll attend to my itinerary before checking out?
A: We encourage you to add the events you know you'll attend to your itinerary. You can change your mind later, but this helps us know how many people to expect at each function. Ticketed events may have limited capacities. Tickets for these events with a fee can be purchased online during your Annual Meeting registration, or on site at the VSB Registration Desk in the Hilton Oceanfront Hotel if spots remain available.

Q: How do I make edits to my registration after I've already checked out?
A: Log into your VSB Member Portal to see upcoming event registrations under your Participation tab. Click "edit registration" to make changes to your itinerary or add a guest, etc. Please note: changes to your registration can be made until June 6, 2025. After June 6, please email annualmeeting@vsb.org to request changes.

Q: What if I need to cancel my registration?
A: Please email annualmeeting@vsb.org with your request and include your name and Bar ID. You must contact a VSB staff member in order to receive a refund.

Q: What is the refund policy?
A: An administrative processing fee of $35 will be deducted from all registration fee refunds. Cancellation requests should be sent to annualmeeting@vsb.org. Cancellation deadline: 5:00 p.m. on Wednesday, May 28, 2025. Refunds on meal tickets will be made on cancellations received by 5:00 pm, Thursday, June 5, 2025.

Q: Whom should I contact if I need assistance with my registration?
A: Please email annualmeeting@vsb.org and a VSB staff member will call you to assist.

Q: How do I download the Whova app?
A: You can download the app here: Get Whova Now to access the 2025 VSB Annual Meeting event. The event code is: VSBMTG2025