

VIRGINIA:

BEFORE THE VIRGINIA STATE BAR DISCIPLINARY BOARD

**IN THE MATTER OF
ALISA LACHOW CORREA**

VSb DOCKET NO. 25-000-135082

**AGREED DISPOSITION MEMORANDUM ORDER
SIXTY-DAY SUSPENSION**

On Friday, August 8, 2025 this matter was heard, telephonically, by the Virginia State Bar Disciplinary Board upon the joint request of the parties for the Board to accept the Agreed Disposition signed by the parties and offered to the Board as provided by Part 6, Section IV, Paragraph 13-6.H of the Rules of the Supreme Court of Virginia. The panel consisted of David J. Gogal, Chair Designate, Alan S. Anderson, Donita M. King, Samuel R. Walker, and Nancy L. Bloom, Lay Member. The Virginia State Bar was represented by Richard W. Johnson, Jr., Assistant Bar Counsel. Alisa Lachow Correa was present and was represented by counsel Julie Smith Palmer. The Chair polled the members of the Board as to whether any of them were aware of any personal or financial interest or bias which would preclude any of them from fairly hearing the matter to which each member responded in the negative. Court Reporter Jennifer Thomas, Chandler and Halasz, P.O. Box 9349, Richmond, Virginia 23227, telephone (804) 730-1222, after being duly sworn, reported the hearing and transcribed the proceedings.

WHEREFORE, upon consideration of the Agreed Disposition, the Petition for a Show Cause Hearing, Respondent's Response to Rule to Show Cause, Respondent's Disciplinary Record , the arguments of the parties, and after due deliberation,

It is **ORDERED** that the Disciplinary Board accepts the Agreed Disposition, and the Respondent shall receive Sixty-days Suspension, as set forth in the Agreed Disposition, which is attached and incorporated in this Memorandum Order.

It is further **ORDERED** that the sanction is effective August 30, 2025.

It is further **ORDERED** that the Respondent must comply with the requirements of Part 6, Section IV, Paragraph 13-29 of the Rules of the Supreme Court of Virginia. The Respondent must forthwith give notice by certified mail of the Suspension of her license to practice law in the Commonwealth of Virginia, to all clients for whom she is currently handling matters and to all opposing Attorneys and presiding Judges in pending litigation. The Respondent must also make appropriate arrangements for the disposition of matters then in her care in conformity with the wishes of her clients. The Respondent must give such notice immediately and in no event later than 14 days of the effective date of the Suspension, and make such arrangements as are required herein as soon as is practicable and in no event later than 45 days of the effective date of the Suspension. The Respondent must also furnish proof to the Clerk of the Disciplinary System of the Virginia State Bar within 60 days of the effective date of the Suspension that such notices have been timely given, and such arrangements have been made for the disposition of matters.

It is further **ORDERED** that if the Respondent is not handling any client matters on the effective date of the Suspension, she shall submit an affidavit to that effect within 60 days of the effective date of the Revocation or Suspension to the Clerk of the Disciplinary System at the Virginia State Bar. The Board must decide all issues concerning the adequacy of the notice and arrangements required herein. The burden of proof shall be on the Respondent to show compliance. If the Respondent fails to show compliance, the Board may impose a sanction of Revocation or additional Suspension for failure to comply with the requirements of subparagraph 13-29.

The Clerk of the Disciplinary System shall assess costs pursuant to Part 6, Section IV, Paragraph 13-9.E of the Rules.

It is further **ORDERED** that an attested copy of this Order be mailed to the Respondent by electronic, first-class and certified mail, return receipt requested, at her last address of record with the Virginia State Bar at Alisa Lachow Correa, Abogados Law PLC, 2611 S Clark St., Ste 600, Arlington, VA 22202-4023, and a copy by electronic mail to Julie Smith Palmer, Respondent's counsel, and a copy by electronic mail to Richard W. Johnson, Jr., Assistant Bar Counsel.

ENTER THIS ORDER THIS 11th DAY OF AUGUST, 2025

VIRGINIA STATE BAR DISCIPLINARY BOARD



David J. Gogal
Chair Designate

RECEIVED
Jul 28, 2025

VIRGINIA STATE BAR
CLERK'S OFFICE

VIRGINIA:

BEFORE THE DISCIPLINARY BOARD
OF THE VIRGINIA STATE BAR

IN THE MATTER OF
Alisa Lachow Correa

VSb Docket No. 25-000-135082

AGREED DISPOSITION
(60-Day Suspension)

Pursuant to the Rules of the Supreme Court of Virginia, Part 6, Section IV, Paragraph 13-6.H, and Part 6, Section IV, Paragraph 13-29, the Virginia State Bar, by Richard W. Johnson, Jr., Esq., Assistant Bar Counsel, and Alisa Lachow Correa, Esq., Respondent, and Julie S. Palmer, Esq., Respondent's counsel, hereby enter into the following Agreed Disposition arising out of the referenced matter.

I. STIPULATIONS OF FACT

1. Respondent was licensed to practice law in the Commonwealth of Virginia on October 16, 2003 and, at all relevant times, has been licensed to practice law in the Commonwealth of Virginia.
2. On August 29, 2024, the Virginia State Bar ("VSB") Disciplinary Board ("the Board") accepted an Agreed Disposition between the Respondent and the VSB by which Respondent's license to practice law was suspended for six months effective September 27, 2024.
3. On that same date, the Board entered a Memorandum Order of Suspension. Respondent was ordered to comply with the requirements of Part Six, Section IV, Paragraph 13-29 ("Paragraph 13-29") of the Rules of the Supreme Court of Virginia. Paragraph 13-29 requires, among other things, that Respondent provide notice of her suspension by certified mail to her clients, opposing counsel, and presiding judges within 14 days of the

effective date of her suspension. Respondent was required to complete these notifications by October 12, 2024.

4. Respondent stated that she provided notice to opposing counsel and presiding judges of her suspension, but she failed to provide proof of such notice to the Clerk of the Disciplinary System by November 28, 2024 or anytime thereafter.
5. The Memorandum Order required that Respondent provide proof of her notification to clients to the Clerk of the Disciplinary System of the Virginia State Bar by November 28, 2024. Respondent failed to provide proof of her notice to her clients to the Clerk of the Disciplinary System by November 28, 2024 or anytime thereafter.
6. Respondent stated that she provided notice of her suspension to clients via posted signs throughout her office, by first class mail to some clients, and by certified mail to some clients. Respondent did not maintain copies of said correspondence and could not provide any documentation substantiating her statement that she notified all clients of her suspension. Respondent did produce some receipts documenting certified mailings to some clients and a receipt documenting first class mailings sent to other clients.
7. Respondent stipulates that she cannot prove by clear and convincing evidence that she complied with the requirements of Paragraph 13-29.
8. The VSB received no evidence that Respondent's clients were harmed as a result of Respondent's failure to notify them of her suspension.

II. NATURE OF MISCONDUCT

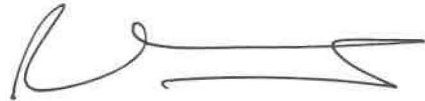
Such conduct by Respondent violates Part 6, Section IV, Paragraph 13-29 of the Rules of the Supreme Court of Virginia and the Memorandum Order dated August 29, 2024.

III. PROPOSED DISPOSITION

Accordingly, bar counsel, Respondent, and Respondent's counsel tender to the Disciplinary Board for its approval the agreed disposition of a 60-Day Suspension as representing an appropriate sanction if this matter were to be heard through an evidentiary hearing by a panel of the Disciplinary Board. Bar counsel and Respondent agree that the effective date for the suspension shall be August 30, 2025.

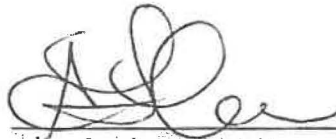
If the Agreed Disposition is approved, the Clerk of the Disciplinary System shall assess costs pursuant to ¶ 13-9.E of the Rules.

THE VIRGINIA STATE BAR



By: _____

Richard W. Johnson Jr.
Assistant Bar Counsel



Alisa Lachow Correa
Respondent



Julie Smith Palmer
Respondent's Counsel